



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: June 18, 2018

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL PRESIDENT, TRICIA PARAMORE. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Ron Dale, Philip Kauffman, Matt Johnson, Sandra Williams.

Absent: Mayor Adam Wright.

Others: Leslie Atherton, Cole Rush, Lindsey Young, Jan Nolde, Carl Myers, Larry Cupps.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Kauffman moved to add to the agenda "Appoint Shelli Rettig to Voting Position on Recreation Board, Term Expiring 12/31/2019" and to reflect that Carl Myers would be attending for Kansas Power Pool, not Mark Chesney. Johnson seconded, and the motion passed unanimously. No one signed up to speak during public comment time.

Minutes

Kauffman moved to approve the minutes of June 4, 2018, with one suggested revision from Paramore. Dale seconded, and the motion passed.

Accounts Payable

Kauffman moved to approve accounts payable to Faith Paramore, totaling \$275.67. Dale seconded, and the motion passed unanimously. Paramore abstained because Faith is her daughter.

Dale asked if the accounts payable listing could be produced to the City Council prior to the meeting. Atherton advised that would just mean moving up the deadline for payables to be turned in. After brief discussion, Williams moved to move the payables deadline to noon the Friday before Council meeting. Dale seconded. Johnson, Dale, and Williams voted in favor. Kauffman and Paramore voted in opposition. Motion passed.

Next, Kauffman moved to approve the other accounts payable, totaling \$247,586.66. Dale seconded, and the motion passed unanimously.

Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Presentation of 2019 Budget Proposal

Nolde presented the 2019 budget proposal as prepared by she and City Clerk, Leslie Atherton. According to Atherton, the budget was prepared with no plans to increase utility rates or property taxes. Two items from the Capital Improvement Plan did not make it into the budget: Security System for \$20,000 and Downtown Lights for \$25,000. She pointed out that the health of the City's funds remains intact though the projected cash carryover in Disposal Refuse is low. She advised that was because transfers had been made out of it in 2018; the funds will just have to be allowed to grow over the next few years. As far as the Library fund goes, the Library's budget request was \$51,038. The budget proposal right now is prepared with keeping the mill levy the same and the City's subsidy to the library from electric the same, yielding funds to them in 2019 of \$49,544, which is \$158 more than their 2018 budget but \$1,494 less than their 2019 budget request.

Lengthy discussion took place about whether to raise the mill levy since the City's assessed valuation decreased. Ultimately, Dale said he didn't see that bumping up the mill levy was necessary and moved to put the budget to publication and hearing on August 6, 2018, at 7:05 PM as is. Kauffman seconded, and the motion passed unanimously.

Approved 07-02-2018



Carl Myers, Kansas Power Pool: Discuss Community Solar

Myers was absent; topic tabled.

Chief Rush: Consider Ordinance Adopting 2017 UPOC and STO

Rush presented members with a proposed ordinance to adopt the 2017 Uniform Public Offense Code and Standard Traffic Ordinance by incorporation. Paramore moved to adopt Ordinance 672. Kauffman seconded, and the motion passed five to zero.

Rob Pell, Public Works Director:

Authorize Expenditure to Purchase Salt for Water Treatment Plant

Pell requested authorization to purchase around twenty-five tons of salt for the water treatment plant. The cost is estimated around \$5,500 or less. Williams moved, and Dale seconded to authorize the purchase, not to exceed \$5,500. Motion passed unanimously.

Consider Expenditure to Repair Transformers

To repair or replace five transformers, Pell presented a quote of \$2,883.50 plus tax. Kauffman moved and Johnson seconded to approve the expenditure. Motion passed with five "yes" votes.

Leslie Atherton, City Clerk: Authorize Mayor Wright to Sign Mural Upkeep Agreement

Atherton provided the Council with a draft agreement for upkeep of the future mural that will be placed on the south wall of The Hardware Haven. She advised that City Attorney, Larry Bolton, did approve the agreement as presented. Paramore moved and Kauffman seconded to authorize Mayor Wright to Sign the agreement for mural upkeep as the City's representative. Motion passed unanimously.

Appointments

Johnson moved to appoint Tony Lane to the Planning Commission for a term expiring 12/31/2020. Dale seconded, and the motion passed unanimously. Next, Williams moved to appoint Shelli Rettig to a voting position on the Recreation Board for a term expiring 12/31/2019. Dale seconded, and the motion passed five to zero.

Chief of Police Updates

Chief Rush delivered the following updates:

- Officer Hayden attended DARE training last week.
- Mayor Wright approved replacing the transmission in the 2009 Crown Victoria with a remanufactured transmission for \$2,080.50 by Shep Chevrolet. It will come with a two year / 12,000-mile warranty. The car currently has 90,000 miles on it.
- Estimates were provided to the Council to put Mobile Data Terminals in every police vehicle which would include GPS tracking that Dispatch would have access to. This would be a system just like the systems in Reno County Sheriff's Department's vehicles.
- Chief Rush talked to RNSO Detective Captain, Steve Lutz, about a training program for his officers. Whomever works Tuesday and Thursday will go along with RNSO detectives to work cases and will basically be put through RNSO's FTO program for Detectives. Once they have completed it, they will come out of the training along with an evaluation indicating where their skill levels are at. This will likely start the first week of July.

Public Works Updates

Pell provided the following updates:

- Mayer Sewer service televised sewer lines which showed substantial issues with tree roots. Public Works is getting quotes on patches to repair some areas on Hutchinson and Emporia.



- The Public Works crew successfully set a pole today on 6th Street to replace one that was fire-damaged and cracked at the bottom. There will be another power outage on Thursday for maximum of four hours to transfer the primary lines over to the new pole.
- Order for electrical stock items and water meters will be coming to the Council soon.
- Looking into purchasing street sweeper.
- Public Works is getting ready to dig up the water main on Stadium to look at and possibly replace all the taps. This project will likely take an entire year since it involves fifteen homes.
- Public Works switched to a flex shift due to the hot weather. Three employees will work 7:00 am to 4:00 pm, and the on-call person will work 8:00 am to 5:00 pm to keep from having to pay overtime during regular business hours. Whether or not to continue the flex shift will be evaluated on a week-by-week basis dependent on the temperatures.

Council Concerns

Kauffman expressed concern about the termination of the employment of the lifeguard at the last meeting and how rapidly it was handled. He said in the future he hopes the Council would take more time looking at the issues, that employment is more important than that. He pointed out that the Pool Manager and Assistant Manager were present, and their opinions weren't even sought after.

Paramore advised there is a formal complaint form available to be used for things like that, especially if that event is so egregious to warrant termination. She asked Williams who the most recent complaint came from regarding the lifeguard, and Williams said she wasn't in a place to reveal the same. Paramore was displeased that someone's employment was terminated based on an anonymous complaint.

Williams noted that Assistant Pool Manager, Brandae Tate, presented ideas for events that could be held at the pool to increase participation and attendance and possible raise funds for the pool project, but the Council didn't provide any feedback to her about whether to proceed or not. By way of consensus, the Council asked City Clerk, Leslie Atherton, to communicate to Pool Management that they encourage them to do / hold / pursue whatever would help increase attendance at the pool, strengthen community spirit, or raise funds for the pool project.

Pell will investigate larger No Smoking signs for the pool and Engweiler Park.

Agenda Planning

Foregoing holding a meeting on July 2nd was discussed. Paramore proposed having the July 2nd meeting and using it to work and discuss in executive session personnel matters related to the Police Department. Dale appreciated the idea and members by way of consensus agreed to proceed as such.

Adjournment

At 8:30 PM, Kauffman moved and Dale seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk