



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: June 17, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Matt Johnson, Philip Kauffman, Ron Dale, Sandra Williams, Tricia Paramore.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Lindsey Young, Jan Nolde, Delon Martens, Les Banman, Bryce Matteson, Don Ford.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in the military, first responders, and other public service to our country and community.

No changes were made to the agenda.

Delon Martens, resident at 10 Stadium Street, spoke during public comment and expressed concerns about the drainage in the Stadium Street area.

Minutes

Kauffman moved and Johnson seconded to approve the minutes of the June 3, 2019, meeting. Motion passed with four "yes" votes. Paramore abstained as she was absent from the previous meeting.

Accounts Payable

Kauffman moved to approve accounts payable, totaling \$275,647.53. Williams seconded, and the motion passed four to zero. Paramore abstained as there was a payable to her daughter for lifeguarding.

Members were provided with financial reports for the month of May 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Consider 2020 Budget Proposal

First, Atherton reviewed the Capital Improvement Plan with the governing body, fielding questions and noting changes that had to be implemented to reconcile the budget and leave adequate cash balances going into 2021.

Next, Nolde presented to the governing body the 2020 budget proposal as drafted by City Clerk, Leslie Atherton. She noted the draft reflects no mill levy increase but the governing body did have the option to increase the mill levy by one without going to an election. The Council was not interested in doing that. After page-by-page review with Nolde, Paramore moved to approve the budget for publication and to hold the public hearing on the budget on August 5, 2019, at 7:05 PM. Johnson seconded, and the motion passed unanimously.

Consider Fireworks Sales Permit Application from Haven Chamber of Commerce

Seeing that proper proof of insurance and application fee was paid, Dale moved, and Paramore seconded to approve the Chamber's Fireworks Sales Permit application. Motion passed unanimously.

Consider Initiation of Petition for Amendment to Zoning Code

Kauffman moved and Paramore seconded to initiate the petition to Planning Commission for amendment to Zoning Code. Motion passed five to zero.

Approved 07.01.2019



Consider Drainage Study Proposals from Certified Engineering Design, P.A.

Members were provided with drainage study proposals from Harlan Foraker of Certified Engineering Design, P.A. Because Public Works is seeking bids to clean out the City's ditches and wants to see what kind of improvement that makes, Stoll recommended only pursuing the first two proposals listed at this time. Williams moved and Kauffman seconded to pursue the first two proposals, not to exceed \$11,600. Motion passed with five "yes" votes.

Les Banman, Park Board: Consider Bid for Ball Diamond Parking Lot

Members were provided with quotes from APAC-Kansas, Inc. to install an asphalt parking lot with concrete valley gutter near the baseball diamond. Option 1 was \$42,270.25 and Option 2 was \$43,897.75. Stoll and Wright explained that Option 2 included use of higher quality materials that would aid with durability. Ultimately, Williams moved, and Paramore seconded to approve the expenditure as presented, not to exceed \$43,897.75. Motion passed unanimously.

Derek Stoll, Public Works Director:

Consider Bid for Street Repairs

Stoll presented a bid from APAC-Kansas, Inc. for \$20,477.80 for needed street repairs around town including crack repair on Main Street. This bid was listed on the same estimation sheet as the parking lot bid; having one mobilization fee should save the City some money. Paramore moved and Kauffman seconded to authorize the expenditure, not to exceed \$20,477.80. Motion carried.

Consider Proposed Resolution Implementing Pay Increase for Carmichael

Carmichael recently obtained certification as a Water Operator I. Pursuant to historical practice, Stoll asked the Council to consider authorizing a \$.25/hour wage increase for Carmichael. A proposed resolution authorizing the same was provided to members. Kauffman moved to adopt Resolution 350, implementing a pay increase of \$.25 per hour for Carmichael effective retroactively, beginning May 16, 2019. Johnson seconded, and the motion passed unanimously.

Updates

Stoll provided the following updates from Public Works:

- The pool project continues. Roofers were out today to begin laying metal.
- The crew worked some overtime this weekend responding to electrical issues caused by thunderstorms.
- Four water leaks have been repaired.
- Governing body expressed discontent with the quality of Compton Construction's workmanship at the pool project. Wright noted after June 26th Compton will start facing liquidated damages.

Chief of Police, Stephen Schaffer:

Consider Renewal of Contract with Jayhawk Court Software

Schaffer presented to the Council the contract for annual renewal of the service contract for Jayhawk Court Software, totaling \$1,800. Kauffman moved and Paramore seconded to approve renewal of the contract. Motion passed unanimously.

Updates

- Schaffer had none.

Council Concerns

Williams noted the reminder to citizens to pull trash carts away from the curb after trash day doesn't seem to have changed much. She asked Chief Schaffer to begin addressing the issue. He told her he would need specific addresses; she said she would get those to him. She also clarified that she wasn't talking about those that are late



to pull their carts up from the curb but instead referring to those whose trash / recycle carts seem to be “living” at the curb.

Paramore and Dale expressed concern about addressing the issues Mr. Martens brought up for Stadium Drive residents.

Agenda Planning

Items for July 1st were read aloud.

Adjournment

At 8:30 PM, Kauffman moved, and Paramore seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk