



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: JUNE 15, 2020**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 215 S. RENO AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Mark Robinson, Tricia Paramore, Matt Johnson.**

**Absent: Ron Dale.**

**Others: Derek Stoll, Leslie Atherton, Jennifer Hill, Stephen Schaffer, Kylie Rush, Delon Martens, Jan Nolde, Jeff Nisly, Steve Ellingboe, Titus Nisly, Jordan Nisly, Martha Holmes.**

The meeting was opened with a moment of silence to honor those in military, first responders, and other public service to our country and community.

After motion from Johnson and second from Paramore, the last three requests for expenditures under Public Works Director were removed from the agenda. Motion passed unanimously.

No one signed up to speak during public comment time.

**Minutes**

Paramore moved and Johnson seconded to approve the minutes of the June 1, 2020, meeting. Motion passed unanimously.

**Accounts Payable**

Paramore moved and Robinson seconded to approve accounts payable, totaling \$129,782.52. Motion passed unanimously.

**Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC:**

*Consider 2021 Capital Improvement Plan and Discuss 2021 Budget Proposal*

Members were provided with a copy of the 2021 Proposed Capital Improvement Plan and 2021 Budget Proposal, reflecting no mill levy increase. Nolde went through the budget page-by-page, fielding questions from Council members. Atherton provided information about fund health and cash carry-over numbers. She also reviewed the CIP with the City Council. Paramore moved and Johnson seconded to approve the budget for publication. Motion passed unanimously.

**Consider Contract for Disposal Refuse and Recycling Services**

Initially, Nisly provided the City with a 7- and 10-year contract to consider. That contract included their posting of a performance bond. During the last contract period, Nisly Brothers asked if the City would consider dropping that requirement and accept a bank letter of credit instead. Then-City Attorney Larry Bolton advised against that.

Though the City did not put out an RFP for trash and recycling services, Waste Connections submitted a proposal as well. The City Clerk noticed that their proposal did not include the posting of a performance bond. It merely included that they would have liability insurance. Waste Connections' proposed rates were lower than those submitted by Nisly, so, at the suggestion of Mayor Wright, Atherton asked Nisly Brothers how it would change the rates if the City allowed them to post the letter of credit instead of the performance bond.

Atherton noted that the City's experience with Nisly Brothers has been fantastic as they are excellent and trustworthy stewards of property. Based on that prior experience, between Waste Connections and Nisly

Approved 07/20/2020



Brothers, if any of the companies need to post a performance bond, it would be Waste Connections in the opinion of the City Clerk.

Atherton contacted City of Hesston to gain their perspective as they have had experience with both Waste Connections and Nisly Brothers, Inc. Hesston's City Administrator, in a nutshell, said that there is simply no comparison; Nisly Brothers' service beats Waste Connections.

The savings provided by not having to post a performance bond allowed for Nisly to offer additional savings in the updated 7- and 10- year contracts provided to governing body members for consideration. Atherton recommended the Council enter into the 10-year contract as that would yield the best savings and service to the City's customers.

Paramore moved and Williams seconded that the City enter into the ten-year contract with Nisly Brothers, Inc. Motion passed unanimously.

**Kylie Rush, Park Board Chairperson: Consider Expenditure for Playground Equipment**

Rush requested authorization to spend \$97,152 with Fry Park and Playground Equipment to purchase branch out play structure, 4' border timbers, border timber ramp, wood fiber surfacing and installation for Engweiler Park. Members were previously emailed a video of the two-phase build-out, though this expenditure covers only Phase One. Paramore moved and Johnson seconded to approve the expenditure as presented. Motion passed with four "yes" votes.

**Consider Resolution adopting Findings of Housing Needs Assessment**

Paramore moved and Johnson seconded to adopt Resolution 369, adopting the findings of the Housing Needs Assessment performed by Wichita State University. Motion passed unanimously.

**Consider Resolution Implementing Longevity Increase for Assistant City Clerk**

Johnson moved and Robinson seconded to adopt Resolution 370, implementing a longevity increase for the Assistant City Clerk. Motion passed with four "yes" votes.

**Consider Ordinance Changing Fireworks Discharge / Sales Hours**

Johnson moved to adopt Ordinance 687, changing the hours for fireworks discharge and sales to end at 10:00 PM on July 5<sup>th</sup> rather than midnight. Paramore seconded, and the motion passed unanimously.

**Derek Stoll, Public Works Director**

*Consider Expense for Mosquito Control*

Stoll requested authorization to spend around \$2800 on mosquito control items. Three thousand dollars is budgeted for the expense in 2020. Johnson moved and Robinson seconded to approve. Motion passed unanimously.

*Consider Expenditure for Wire Purchase*

Stoll requested authorization to purchase wire, specifically \$1791.44 on triplex, \$325.22 for "squirrel wire," and bare copper wire at \$114.72, totaling \$2,231.38 plus tax. Robinson moved and Johnson seconded, and the motion passed unanimously.

*Updates*

- Stoll noted there are still few water leaks in progress that "we'll be getting to in the next few weeks." However, he noted that one fix will require more work as the maps do not seem to accurately indicate where the main ends.



- Tree trimming work is still in progress. Paramore noted that there are still some incomplete tree trimming work orders from a year ago. Stoll apologized and said he will get on it.
- APAC is returning for some street repairs related to recent resurfacing efforts on Stadium Street and Sunset Lane. Stoll suggests a backfill issue in one area.

**Chief of Police Updates**

Chief Schaffer requested authorization to pay medical bills totaling \$16,650.42, related to an individual placed in Reno County Jail by Haven Police Department. Robinson moved to pay the bills as presented. Johnson seconded, and the motion passed unanimously.

Schaffer talked to Kansas Wildlife and Parks and was advised that the foxes should be leaving the City soon.

**Executive Session**

At 8:22 PM, Paramore moved and Johnson seconded to enter into executive session pursuant to the attorney-client privilege to discuss the pool project, with City Attorney Jennifer Hill, City Clerk Leslie Atherton, and Public Works Director Derek Stoll, present, the open meeting to resume at 8:40 PM.

At 8:40 PM, regular session resumed with no action taken during executive session.

**Council Concerns**

Paramore expressed concerns about aging work orders that continue to remain undone, specifically regarding crosswalks and tree trimming.

**Agenda Planning**

Mayor Wright suggested foregoing a meeting on July 6<sup>th</sup> if no imminent business emerged.

**Adjournment**

At 8:46 PM, the meeting was adjourned after motion from Johnson and second from Williams.

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Adam Wright, Mayor

Attest:

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Leslie Atherton, City Clerk