



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: JUNE 7, 2021

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT HAVEN COMMUNITY BUILDING WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Mark Robinson, Tricia Paramore, Sandra Williams, Kylie Rush, Ron Dale (at 7:02 PM).

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Kyran Crist, Jennifer Hill, Shannin Rettig, Chris Scott, Rosalie Harper, Kacey Ford, Delon Martens.

Paramore moved and Rush seconded to approve to add to the agenda a ten-minute executive session pursuant to the attorney-client privilege exception in order to discuss the pool project. Motion passed. No one signed up to speak during public comment time.

Minutes

Williams moved and Robinson seconded to approve the minutes of the May 3, 2021, meeting. Motion carried.

Accounts Payable

Williams moved and Robinson seconded to approve accounts payable from May 4 to May 17, 2021, totaling \$137,276.49. Motion carried. Next, Paramore moved, and Rush seconded to approve accounts payable from May 18 to June 7, 2021, totaling \$44,576.24. Motion passed unanimously.

Members were provided with financial reports for the month of April 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Shannin Rettig, Haven Chamber of Commerce: Request to Host Semi-Monthly Farmers' Market in Engweiler Park in Parking Lot at 5th and Salina

Rettig requested the Council's permission for the Chamber's use of the parking lot at 5th and Salina in Engweiler Park to semi-monthly host a Farmers' Market during the summer months. Paramore moved and Williams seconded to approve the use. Motion carried.

Christopher Scott, Recreation Board:

Accept Resignation of Justin Schroeder from Recreation Board

Dale moved and Paramore seconded to accept the resignation of Justin Schroeder from the Recreation Board. Motion carried.

Consider Recreation Board's Recommendation to Open Residency Requirement for Recreation Director Position and Hire Stephanie Pace as Recreation Director

Members were provided with a revised position description for Recreation Director wherein the residency requirement was changed from Haven City limits to USD 312 limits. Scott explained this recommendation came from the Recreation Board in order to consider and hire Stephanie Pace as the Recreation Director. After brief discussion, Williams moved to approve the Recreation Board's recommendation to revise the position description as described and to hire Stephanie Pace as the Recreation Director. Rush seconded, and the motion carried.



Rosalie Harper and Kacey Ford, Library Board: Consider 2022 Budget Proposal

Members were provided with the Library Board's 2022 request for funding from the City, totaling \$46,647, equal to the amount to be received in 2021. Harper and Ford were present to answer questions. Atherton pointed out that the amount to be received from the levy portion would be dictated by the City's assessed valuation. Williams voiced her support for increasing the City subsidy amount from the Electric Fund from \$30,000 to at least \$33,000. Rush, Dale, and Paramore agreed.

Delon Martens, Park Board Chairperson:

Consider 2022 Budget Proposal

Members were provided with a copy of the Park Board's 2022 Budget Proposal, totaling \$76,935, a decrease of \$12,485 compared to the 2021 budget. Martens was presented to field questions from the Council.

Consider Expenditure from Paul Moore Estate Funds for Trees / Plantings at Pioneer Park

Members were provided with an estimate from Bornholdt Plantland for \$1,359.35 for trees / plantings to be placed at Pioneer Park. Martens indicated these expenditures, if approved, would be paid out of the Paul Moore Estate funds. Paramore moved and Rush seconded to approve the expenditure to Bornholdt Plantland, not to exceed \$1,359.35. Motion carried.

Martens encouraged members to check out the new bench installed along Veterans' Trail in Pioneer Park in memory of Henry Fisher courtesy of his nephew Jake Feil.

Adopt Resolution Implementing Wage Increases

Members were provided with a proposed resolution implementing a longevity wage increase for Assistant City Clerk, Andrea Williams. Paramore moved and Robinson seconded to adopt Resolution 380. Motion passed unanimously.

Chief of Police:

Consider 2022 Budget Proposal

Members were provided with a copy of the Police Department's 2022 budget proposal, totaling \$273,400, an increase of \$5,250 compared to the 2021 budget. Schaffer noted that the increase was due to increase in wages and benefits to allow for awarding raises and an increase in health insurance costs, as well as the annual service on the evidence tracking system and data service plan for the mobile data terminals.

Members were also provided with a copy of the Court's 2022 budget proposal, totaling \$42,657, a decrease of \$2,943 compared to the 2021 budget.

Updates

- Schaffer noted the Block Party was a huge success and praised Officer Hayden for his efforts in putting the event together.
- Good news! Officer Cooper passed the certification test.
- Mobile Data Terminal computers still have not arrived, and this is likely due to the computer chip shortage.

Public Works:

Consider Expenditure to Diagnose Issues with Water Plant Generator (\$1,488.75)

Members were provided with a quote from Central Power Systems & Services for \$1,488.75 to dismantle the Water Plant Generator and determine what major repairs it needs to allow it to properly function once again. Paramore moved and Williams seconded to approve the expenditure as presented. Motion passed.



Updates

- The concrete culvert box has been installed at the Low Water Crossing. However, the project is not entirely complete.
- A water and sewer upgrade is going in at the vacant lot west of QSI on 1st Street.
- APAC will start paving work this Friday, June 11. Stoll has discussed the needed road closings with Mid-Kansas Cooperative, so they are aware since harvest season is around the corner.

Executive Session

At 7:43 PM, Paramore moved, and Dale seconded to recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool project with Public Works Director Derek Stoll, City Clerk Leslie Atherton, Chief Schaffer, and City Attorney Andrew Foulston present, the open meeting to resume at 7:53 PM. Motion carried.

At 8:00 PM, regular session resumed with no action taken during executive session.

Council Concerns

Mayor Wright left at 8:01 PM.

Williams noted there's heavy equipment parked on the grass at Engweiler Park by the batting cages. Stoll will take care of that.

Paramore noted that parking area in front of the Community Building and Pioneer Park is in poor shape. Stoll will obtain a quote on improvements there.

Agenda Planning

Items for the June 21, 2021, meeting were listed aloud: none.

Adjournment

At 8:04 PM, adjournment was unanimously approved after motion from Williams and second from Rush.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk