



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: June 5, 2017**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Les Banman, Shauna Schoepf-Pearce, Steve Carmichael.**

**Absent: None.**

**Others: Leslie Atherton, Rob Pell, Cole Rush, Shannon Atherton, Lindsey Young, Kylie Rush, Ann Chesnut, LD Peevyhouse, Philip Kauffman.**

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Addition of "Accept Resignation of Meter Reader and Approve Advertisement of Position" was approved after motion from Banman and second from Carmichael. Motion passed unanimously.

"Approve Expenditure for Curbing" was also approved as an addition after motion by Schoepf-Pearce and second by Carmichael.

No one signed up to speak during public comment time.

**Minutes**

Banman moved and Carmichael seconded to approve the minutes of the May 15, 2017, meeting. Motion carried.

**Accounts Payable**

Carmichael moved and Williams seconded to approve accounts payable to Shep Chevrolet, totaling \$94.86. Motion carried three to zero. Schoepf-Pearce abstained due to her relationship to the vendor.

Next, Banman moved and Schoepf-Pearce seconded to approve all other accounts payable, totaling \$242,361.78. Motion carried unanimously.

**LD Peevyhouse, Ambulance Board Chairperson: 2018 Budget Proposal**

Peevyhouse presented the ambulance board's 2018 budget proposal, totaling \$315,995.00, an increase of \$50,715 over last year's budget request. He noted that they would like to restructure to Chief and Deputy Chief so there's an additional \$5,000 included for that position. He went through additional, remarkable line items.

Williams asked for minutes showing the Ambulance Board's discussion that led to the decision regarding Chief / Deputy Chief. Peevyhouse advised that isn't a decision that has been made but the choice was made to budget for that plan.

Schoepf-Pearce asked if the other participating entities had approved the presented budget. Peevyhouse advised they had not yet heard from all the townships.



Members were also presented with a slightly different version wherein the Clerk had plugged in the wage numbers; it totaled \$284,295, an increase of \$19,015 over last year's. She explained her calculations, noting they were in line with the way wages for every other department's budget were figured.

**Consider USD 312's Request to Close Entrance to Baseball Diamonds**

Members were provided with a written request from Superintendent Wedel to close the entrance to the baseball diamond for Haven Warhawk games as well as a Haven Baseball tournament. Carmichael moved and Banman seconded to approve the closure request. Motion passed unanimously.

**Shannon Atherton and Kyle Rush, Park Board: Consider Expenditure for Landscaping**

Members were provided with a quote from Mullen Lawn Care, Inc. of \$6,044.03 to begin landscaping the area at 5<sup>th</sup> and Haven Buhler. S. Atherton informed the Council as to the plans for the area, noting they'll be holding off on trees per advice from the Tree Board. Carmichael moved to approve the expenditure. Williams seconded, and the motion carried.

**Rob Pell, Public Works Director:**

**Consider Expenditure to Chip Seal Industrial Drive**

Because paving thus far has been under budget, Pell suggested chip sealing Industrial Drive to prolong its life. He presented a quote from APAC-Kansas, Inc. of \$36,531.27 to perform the work. Carmichael moved and Banman seconded to approve the expenditure. Motion passed four to zero.

**Consider Expenditure for Parts / Boring for Irrigation at Berm**

To facilitate irrigation and landscaping at 5<sup>th</sup> and Haven Buhler, it is necessary for Public Works to run a new water line. Pell estimated the cost at \$2,250; this was unanimously approved after motion from Banman and second from Carmichael.

**Consider Offer for Digger and Bucket Truck**

Pell presented to the City Council an offer of \$19,500 from Ropp Auto Sales to purchase the City's old digger truck, bucket truck, and backhoe. Banman moved and Carmichael seconded to approve the offer. Motion carried four to zero.

**Curb Repairs**

Pell requested authority to facilitate two curb repairs -- one on Main Street, one on Sedgwick Avenue. A written quote from Winter Concrete for \$4,000 was passed around. Banman moved to approve the expenditure for the curb repairs. Williams seconded, and the motion passed unanimously.

**Economic Development Committee: Consider Revised SOP**

Members were provided with a proposed revised version of the EDC's Standard Operating Procedure. EDC member, Atherton, explained the changes, which had already been approved by the EDC. Carmichael moved and Banman seconded to approve the revised version. Motion passed unanimously.

**Chief Rush: Consider Expenditure for Roof Replacement at 102 S. Kansas Ave**

Rush presented three bids for roof replacement at 102 S. Kansas Avenue. They were as follows:

Wray & Sons	\$9,722.40
Webcon (rubber matting)	\$9,500.00
Hamilton Roofing	\$7,900.00

Schoepf-Pearce was impressed with the 30-year factory warranty offered by Webcon. Carmichael moved to award the work to Webcon. Schoepf-Pearce seconded, and the motion passed unanimously.



**Executive Session**

Banman moved and Schoepf-Pearce seconded for the Council to recess into executive session pursuant to the non-elected personnel exception to discuss a worker's compensation claim with Public Works Director, Rob Pell, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:03 PM. Motion carried.

At 8:03 PM, regular session resumed with no action taken during executive session.

**Accept Resignation of Meter Reader and Approve Advertising for Replacement**

Carmichael moved to accept resignation of Erin Peterson from position of meter reader and to approve advertising the open position. Banman seconded, and the motion carried.

**Authorize Mayor Wright to Sign Agreement between City of Haven and K&O Railroad regarding Installation of Gates and Upgraded Circuitry at Crossing near 1<sup>st</sup> and Emporia**

Carmichael moved and Schoepf-Pearce seconded to authorize Mayor Wright to sign the agreement with K&O Railroad for crossing upgrade. Motion passed unanimously.

**Chief of Police Updates:**

Rush provided the following updates:

- Chief Rush is back from vacation.
- Once roof is complete, they'll return to work remodeling 102 S. Kansas Avenue.

**Public Works Director Updates:**

Pell provided the following updates:

- The substantial leak at the pool has been repaired; Pell will line up a contractor to replace concrete.
- Schoepf-Pearce inquired about replacing faded, unreadable street signs.

**Council Concerns**

Carmichael asked why the tornado siren didn't go off during the last severe storms. Chief Rush explained how Emergency Operations Control at Reno County works but also noted that there was no tornado.

Williams moved that the Council recess into executive session for 9 minutes to discuss employer-employee relations pursuant to the non-elected personnel exception with City Clerk, Leslie Atherton present. Banman seconded, and the motion passed unanimously.

At 8:25 PM, regular session resumed with no action taken during executive session.

**Agenda Planning -- Items for June 26, 2017**

There will be no meeting on the 3<sup>rd</sup> Monday of June; instead, it will take place on June 26, 2017. Items posted for June 26, 2017, were read aloud.

**Adjournment**

Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk