



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: May 18, 2020**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD REMOTELY VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Mark Robinson, Tricia Paramore, Ron Dale.**

**Absent: Matt Johnson.**

**Others: Derek Stoll, Leslie Atherton, Stephen Schaffer, Abbi Arndt, Stephanie Carlson, Jennifer Hill, Ed Keeley, Andrew Foulston, Monica Sosa, Kylie Rush, Lindsay Patry, Jitana Graf, Matt Hayden, Andrea Williams, Steven Phillips, Lindsey Young, Steve Carmichael, Delon Martens,**

“Consider Proposed Resolution Adopting Findings of Housing Needs Assessment” was unanimously removed from the agenda after motion from Dale and second from Williams. No one signed up to speak during public comment time.

**Minutes**

Dale moved and Robinson seconded to approve the minutes of the May 4, 2020, meeting. Motion carried.

**Accounts Payable**

Dale moved and Robinson seconded to approve accounts payable, totaling \$115,062.11. Motion passed unanimously.

Members were also provided with financial reports for the month of April 2020, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Meet Jennifer Hill and Consider Contract for City Attorney Services**

Hill introduced herself and associates, Ed Keeley, Andrew Foulston, and Monica Sosa. She described how McDonald Tinker would fulfill the role of City Attorney for City of Haven. For the most part, Keeley and Hill would handle the duties on litigation and city council matters. Younger attorneys would handle the City prosecution duties. The attorneys answered questions from the governing body members.

Members were provided with a copy of a proposed contract from Hill. Williams moved to approve the appointment of Jennifer Hill and McDonald Tinker as City Attorney and to enter into the provided contract for said services. Robinson seconded, and the motion carried.

**Stephanie Carlson, Tree Board Chairperson: Consider 2021 Tree Board Budget Proposal**

Members were provided with a copy of the Tree Board’s 2021 budget proposal, totaling \$12,900, reflecting a \$1,100 or 7.9% reduction from the 2020 budget. Carlson fielded questions from the City Council. Dale suggested adding \$50 to the 2021 proposed budget in the Miscellaneous category, which would change the total proposal to \$12,950.

**Abbi Arndt, Library Board: Consider Library Board’s 2021 Budget Proposal**

Members were provided with a copy of the Library Board’s 2021 Budget proposal, totaling \$44,872. Atherton commented that if the City’s assessed valuation at least stayed the same the Library could expect the levy funding to be around \$17,117, diminishing the needed subsidy amount to \$27,755 rather than \$28,795 as listed on the budget form. This 2021 budget request is less than the 2020 budget by about \$5,199 or 10.38%. Paramore

Approved 06.01.2020



thanked Arndt for her leadership at the Board meeting in guiding the group to find cuts. Members were previously emailed four letters of support from library patrons, requesting the Library be excepted from the budget decrease request. Williams, Dale, and Robinson all voiced support to fund the Library at a level higher than listed on the 2021 budget request if the money is available.

**Kylie Rush, Park Board Chairperson: Consider Park Board's 2021 Budget Proposal**

Members were provided with a copy of the Park Board's 2021 budget proposal, totaling \$89,780, reflecting a \$19,405 or 17.8% reduction from the 2020 budget. The major cut was contained in the Engweiler Park Improvement category. Rush informed the Council of the Park Board's priorities and fielded questions from the Council.

**Jitana Graf, Economic Development Coordinator: Consider EDC's 2021 Budget Proposal**

Members were provided with a copy of the EDC's 2021 Budget Proposal, totaling \$49,500, reflecting a \$12,089 or 14.7% decrease from the 2020 budget. Graf fielded questions from the Council.

**Lindsay Patry, Recreation Director: Consider Rec Board's 2021 Budget Proposal**

Members were provided with a copy of the Recreation Board's 2021 Budget Proposal, totaling \$32,675, reflecting a decrease of \$3,228 or 9.0% compared to the 2020 budgeted amount. Patry fielded questions about the proposal.

Patry informed the Council that baseball and softball practices will begin June 1<sup>st</sup>, but games won't start until June 16<sup>th</sup>. The League will operate on a two-week delay.

**Discuss Pool Repair Project and Consider Applications for Pool Positions**

After considering input from the repair engineers, City Attorney, and Department Heads, the Council decided by consensus to keep the swimming pool closed for the season. Williams commented that it is a hard decision, but the thought of putting kids all together in one place and some of them getting sick is frightening. Paramore said she thought it best to take advantage of this time to repair the pool properly.

**Leslie Atherton, City Clerk: Discuss Property & Liability Insurance Bill from Midwest Public Risk**

Members were provided with a copy of the Midwest Public Risk bill covering July 1, 2020, through July 1, 2021, totaling \$45,671.10. Atherton asked if the Council wished to continue to carry the ambulance staff and ambulances on the policy, given the arguments from the Ambulance Department about being employed with the City and their desire to branch out on their own. If so, EMS would need to be made aware so they can seek their own policy, and MPR would need to know so the City's bill can be recalculated.

After brief discussion, the Council voiced favor toward EMS getting their own policy but wanted the transition to be smooth and for EMS to be informed. Atherton will let Kauffman know the direction the Council is moving and pointed out it could be discussed further at the next EMS Board meeting.

**Public Works Director, Derek Stoll:**

*Updates*

Stoll delivered the following updates:

- Carmichael was in charge last week as Stoll was out sick.
- Stoll asked APAC what could be done to avoid surprise additional expenses when pursuing repaving. APAC suggested core drilling to determine the quality of the base, but there would be a \$1,000 charge for that at estimate time.
- Safe Routes to School project is going well though there have been a few minor hiccups. Stoll is very satisfied with the Inspector on the job; the working relationship is excellent. Contractor is getting the job done quickly and safely.
- Street sweeping was done last week, but the rain that came erased all the progress.



- Mowing and water leak repairs continue.
- Paramore inquired about the sidewalk poured at the intersection of 8<sup>th</sup> and Emporia near the softball fields. Mayor Wright noted the sidewalk was poured as a low water crossing but this work was done as a result of a contract between Bryant & Bryant and USD 312. It is not part of the City's project.

#### **Chief of Police:**

##### *Updates*

Chief Schaffer noted that it is Click It or Ticket time until May 31<sup>st</sup>. Haven PD will enforce the seatbelt laws more aggressively over the next two weeks but will not have an excessive amount of additional contact with the public due to the continued concerns with COVID.

#### **Council Concerns**

Paramore inquired about the progress of tree trimming. Stoll investigated the related work orders today, and those have been moved to the top of the priority list. A few of those trimming needs will fall as homeowner responsibility. Stoll still needs to notify them.

#### **Agenda Planning**

Atherton advised the Council of items listed for the June 1<sup>st</sup> Council meeting. Mayor Wright noted it will occur at Haven Community Building so that social distancing guidelines can be properly followed.

#### **Adjournment**

At 7:57 PM, the meeting was adjourned after motion from Dale and second from Robinson.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk