



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 16, 2016

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY ADAM WRIGHT, COUNCIL PRESIDENT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Shauna Schoepf-Pearce, Sandra Williams, Steve Carmichael, Les Banman.

Absent: Mayor Paula Scott.

Others: Rob Pell, Leslie Atherton, Andrea Williams, Cole Rush, Lindsey Young, Dean Chesnut, Ann Chesnut, Mark Chesney, Rosalie Harper, Jerri Taylor, Dave Chamberlain, Doug Murphy, Tony Troyer, Delon Martens, Kylie Rush, Sherri Schneider, Jessica Hoskinson, Sandra Wright, Merritt Wright, Sherri Schneider.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Schoepf-Pearce suggested specific recognition be given to Jack Parker, John Paulk, and Rob Pell for their service with the military.

Atherton requested an addition to the agenda under the Economic Development Director's items -- Consider Bill for Yearly Website Service. Schoepf-Pearce moved to add the item. Banman seconded, and the motion passed unanimously.

Dean Chesnut signed up to speak during public comment time. He provided the Council with an update on the work being done to his property at 139 S. Kansas Avenue to bring it into compliance with the International Property Maintenance Code. Next, he "formally" and "publicly" complained about the chipped and peeling paint on the current EMS building at 102 S. Kansas as well as the state of one of the City's well houses on W. 5th Street, which has a boarded up window and trash accumulating around it. He advised he would like those properties addressed in the same fashion that his was.

Minutes

Minutes of the meeting of May 2, 2016, were unanimously approved after motion from Carmichael and second from Williams. Motion carried.

Accounts Payable

Banman moved to approve accounts payable to Shep Chevrolet, totaling \$2860.41. Carmichael seconded, and the motion carried with three "yes" votes. Schoepf-Pearce abstained due to her relationship to the vendor.

Next, Banman moved to approve payment of all other accounts payable, totaling \$128,880.02. Carmichael seconded, and the motion passed unanimously.

Mark Chesney, Kansas Power Pool: Update



Chesney provided the Council with an update on the goings-on of the Kansas Power Pool as well as copies of the Pool's annual report. KPP will host their Fall Planning Retreat in Wichita on September 9 - 10. They are working now to secure presenters for hot topics, but Chesney made it clear that all are welcome.

Rosalie Harper, Chairperson of the Library Board:

2017 Budget Proposal

Harper presented the Library Board's 2017 budget proposal, which included a levy and subsidy from the City at a total of \$48,478, which is approximately \$591 less than 2016's. She indicated the Library's top two priorities will be collection development and children's programming. Their lowest two priorities will be operating expenses and equipment (replacing computers).

Dave Chamberlain, Recreation Board:

2017 Budget Proposal

Chamberlain presented the 2017 budget proposal for the Recreation Board, totaling \$32,470, representing an increase of \$1750 or .26 mills over the 2016 budget. He noted that if it weren't for the need for the equipment shed, their budget would largely be the same.

Consider Recreation Board's Recommendation to Hire Secretary / Treasurer at \$150 per month

Chamberlain presented the Recreation Board's recommendation to hire Polly True as Recreation Board Secretary / Treasurer at \$150 per month. Carmichael moved and Schoepf-Pearce seconded to approve the Recreation Board's recommendation and hire True as Secretary / Treasurer for \$150 per month. Motion passed unanimously. At this time, the Council was also presented with a proposed resolution establishing True's pay. Carmichael moved to adopt Resolution 310. Banman seconded, and the motion passed unanimously.

Doug Murphy, Chairperson of Ambulance Board: 2017 Budget Proposal

Murphy presented the Ambulance Board's 2017 budget proposal, totaling \$273,480, though the expense anticipated to hit City of Haven is \$89,240. Murphy provided the Council with more detail about line item increases. Overall, the budget shows an increase of \$1,000 over the Board's 2016 budget which represents a .151 mill increase. Troyer indicated he has an additional item to request for addition to the budget which he has not yet had a chance to bring to the Ambulance Board, but it would involve increasing the new personnel line item to \$8300.

Tony Troyer, EMS Director: Consider Expenditure for Repairs to Medical Equipment (\$509.91)

Troyer requested approval of payment of a bill from Hutchinson Regional Medical Center for repairs to a defibrillator. The work has already been done but was not originally anticipated to go over \$500. Governing body members were provided with a copy of the bill. Carmichael moved and Schoepf-Pearce seconded to approve the expenditure. Motion carried.

Delon Martens, Park Board Chairperson:

2017 Budget Proposal

Martens and Kylie Rush, Park Board member, presented the Park Board's 2017 budget proposal, which included a line item for Engweiler Park Improvements for \$37,000 as their top priority. The total Park Board 2017 budget proposal was \$44,430, which is \$25,290 greater than the 2016 Park Board budget. This represents a mill levy increase of approximately 3.81 mills.

Consider Proposal for Engweiler Park Plan

Next, Martens presented a Master Plan, including drawings and estimated costs, for Engweiler Park put together with the professional guidance / assistance of Nick Staib of WDM Architects. Schoepf-Pearce and Williams expressed their praise of the vision and some of the individual elements.



Jessica Hoskinson, Economic Development Director:

2017 Budget Proposal

Hoskinson presented the EDC's 2017 budget proposal, which totaled \$82,700, a decrease of \$1,300 from the 2016 budget. This represents a decrease of approximately .20 mills.

Consider Yearly Bill from Rain for Website Maintenance

Hoskinson also asked the Council to consider a bill from Rain for \$588 for maintenance of www.havencityhall.org for December 2015 - December 2016. This payment would come out of the EDC's budget. Williams moved and Schoepf-Pearce seconded to approve payment of the presented bill. The motion carried with four "yes" votes.

City Clerk, Leslie Atherton: Consider Proposed Resolution Calling for the Sale of Bonds (\$345,000) for the EMS Building Project

Governing body members were provided with updated financial information about the building project as put together by Atherton and a proposed resolution authored by bond counsel authorizing the offering for sale of general obligation bonds, series 2016, for the EMS Public Building. Banman moved and Schoepf-Pearce seconded to adopt Resolution 311 as written. Motion passed with all members voting in favor of the same.

Consider Expenditure for Roll Test, Compaction Test, and Concrete Strength Test for EMS Building: \$1500 or less

Pell addressed the Council and requested authorization of the expense to have the above-listed "special inspection" tests done on the EMS Building Project as recommended by the Nunn's Construction Project Manager. Pell said he agreed with the recommendation since we are building a structure we expect to last a long time. Wright said he thought the concrete strength test could be done by the concrete contractor. Further discussion ensued about the purpose of the tests, who would perform them, etc. Pell advised this would be considered part of the project costs. Banman moved to approve the expenditure for the three tests, not to exceed \$1500. Schoepf-Pearce seconded, and the motion passed unanimously.

Executive Session

Williams moved and Schoepf-Pearce seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss the leave of employee, John Loehr, with Public Works Director, Rob Pell, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:12 PM. Motion passed unanimously.

At 8:12 PM, regular session resumed with no action taken during executive session.

Then Schoepf-Pearce moved to allow the employment of John Loehr with the City of Haven to come to a close, effective May 17, 2016. Carmichael seconded, and the motion passed unanimously.

Chief of Police Updates

Chief Rush provided the following updates:

- The Department will be participating in Click It or Ticket starting May 23rd.
- The skunk population in town is unusually high so the Police Department has been dealing with that as well.

Public Works Director Updates:

Pell delivered the following updates:

- Hickman will be in town the second week in June to begin work on the sewer upgrade.
- A pad will be poured at the north lift station for the installation of a generator.
- Pell has wastewater operator testing this week.
- Pool opening has been moved to May 21st due to a plumbing issue.
- The electricity outage this morning was entirely on Westar and lasted only 4-5 minutes.



- Pell would like to run an advertisement to hire a maintenance technician and asked for the Council's blessing for the same. Schoepf-Pearce moved and Banman seconded to approve the same. Motion passed.

Council Concerns

Due to the large number of requests coming to the Council for approval of expenditures around \$500, Wright suggested Council members think about raising the expenditure limit to \$750.

Agenda Planning -- Items for June 6

Items posted on the board were read. None were added at this time.

Adjournment

At 8:20 PM, Carmichael moved and seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk