



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 15, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Les Banman, Shauna Schoepf-Pearce, Steve Carmichael.

Absent: None.

Others: Leslie Atherton, Cole Rush, Sherri Schneider, Shannon Atherton, Stephanie Carlson, Lindsey Young, Kylie Rush, Shannin Rettig, Philip Kauffman, Tricia Paramore, Lonnie Paramore, Ann Chesnut.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Atherton noted revisions to be made to the agenda: tabling the 7:40 Ambulance Board item and adding "Consider Bylaw Changes" to the 7:25 PM Recreation Board items. Schoepf-Pearce moved and Banman seconded to approve the changes. Motion carried.

No one signed up to speak during public comment time.

Minutes

Carmichael moved and Williams seconded to approve the minutes of the May 1, 2017, meeting. Motion carried.

Accounts Payable

Schoepf-Pearce moved and Carmichael seconded to approve accounts payable totaling \$118,322.68. Motion carried four to zero.

Members were provided with a financial summary of receipts and disbursements for the month ended April 30, 2017 as well as a comparison of actual to budgeted expenditures for the year through April 30, 2017, and a comparison of money deposited into the utility funds to payments posted to the utility software system for the month ended April 30, 2017.

Rosalie Harper, Library Board Chairperson, and Trudy Littlestar, Library Director: 2018 Budget Proposal

Harper presented the Library Board's 2018 budget proposal showing total expenses of \$56,450 but requesting only \$49,386 in total from the City in the form of levy and subsidy.

Stephanie Carlson, Tree Board Chairperson: Update and 2018 Budget Proposal

Carlson presented the Tree Board's 2018 budget proposal at \$14,500, which is an increase of \$500 from the current year. This is less than a .1 mill increase. This includes a set aside of \$2500 per year for the future purchase of a truck to replace the 1973 tree board truck.

Shannon Atherton and Kyle Rush, Park Board:

2018 Budget Proposal

The Park Board's 2018 budget proposal was presented to the City Council at a total of \$82,400, with \$75,000 going toward Engweiler Park Improvements. Atherton delivered a quarterly update on the Park Board happenings and plans as well.

Approved 06-05-2017



Consider Expenditure for Irrigation

Two bids were presented by K. Rush and S. Atherton for irrigation and sod. One bid was from Total Landscape solutions for over \$100,000. The second bid was from Mullen Lawn Care, Inc. for \$22,333.36. The Park Board's recommendation was to award the work to the low bidder. Banman moved and Williams seconded to do as such. Motion carried four to zero.

Quarterly Update

Atherton told the Council about citizen feedback received on the Engweiler Park Plan. Williams and Schoepf-Pearce both spoke to the need for a designated parking area at Engweiler Park.

Sherri Schneider, Rec Board Chairperson:

2018 Budget Proposal

Schneider presented the Rec Board's 2018 budget proposal for a total of \$35,875, which is an increase of \$3,315 from the previous year. She noted that much of the funds have been moved around to accommodate additional activities, many of them for adults. Schoepf-Pearce noted many of the things budgeted are "hypotheticals." Schneider agreed and said the Rec Board hopes to hold some citizen feedback meetings this summer to get input and create interest.

Hire Individual for Season Field Maintenance / Clean Up

Schneider presented the Rec Board's recommendation to hire Jeff Hendrixson for seasonal field maintenance / clean up at a rate of \$7.25 per hour. Schoepf-Pearce moved and Williams seconded to approve said recommendation. Motion passed unanimously.

Consider Changes to Rec Board Constitution

Changes to the Rec Board's Constitution were presented for Council approval. Changes were highlighted in yellow, including the addition of Section E to Article 7, which would, on a one-year trial basis, allow for the appointment of no more than two non-voting, non-resident members, who must still live in USD 312. Carmichael moved and Schoepf-Pearce seconded to approve the revised Constitution as presented. Motion passed four to zero.

Shannin Rettig, Economic Development Director, 2018 Budget Proposal

Director Rettig presented the EDC's 2018 budget proposal at the same rate as the 2017 budget proposal -- \$84,000.

Chief Rush:

Police Department's 2018 Budget Proposal

Rush presented the PD's 2018 budget proposal at a total of \$282,700, an increase of \$28,950. Most of that increase is in Employee Benefits and expenses resulting from moving from the current location to 102 S. Kansas Avenue.

Rush presented the 2018 Court budget proposal at the same amount as the current year's budget (\$25,000.)

City Clerk, Leslie Atherton: Proposed 2018 Capital Improvement Plan

Atherton presented the proposed Capital Improvement Plan for 2018 and went over changes from the previous year page-by-page.

Hear from Individuals Interested in Council Vacancy: (Appointment to be made at August 7th meeting.)

Josh Proffitt is out of state but submitted a letter to Council members indicating his interest in the vacancy. Due to other commitments and time constraints, Nick Schneider pulled his name from the running.



Tricia Paramore introduced herself to the governing body and delivered a short autobiography. She said that when she commits to something, she does so fully. She participated in Leadership Reno County, manages a "rather large" department and budget at HCC, and about eight years ago oversaw renovation of the Smith Science Center. Her desire to pursue a spot on the Council is to see growth and improvement in Haven. She said the folks and community have been supportive of her and her family, and she would like to return the favor.

Philip Kauffman addressed the governing body as well. He and his wife originally lived here in 2007, moved away for a bit, and returned in 2014 purposefully because they thought it would be a great place to dig in and raise their children. Kauffman is a half-time pastor for Journey @ Yoder and half-time associate at King Solar. He said he wishes to serve to get to know the community better, that he doesn't foresee his family leaving any time soon.

Wright thanked them both for their time and interest and because the appointment will be made after the deadline to file for the upcoming election, he encouraged them both to file with the Reno County Election Office.

Authorize City Clerk to Sign as City of Haven on USDA Base Acre Reduction Document

Schoepf-Pearce moved to authorize the City Clerk to sign as the City of Haven on a USDA Base Acre Reduction Document regarding farmland near the sewer lagoons. Banman seconded. Motion passed unanimously.

Chief of Police Updates:

Rush provided the following updates:

- July 16 - 29 Officer Hayden will be attending DARE Officer training in Oklahoma.

Public Works Director Updates:

In lieu of Pell, Wright provided the following updates:

- Concrete poured at EMS.
- Trying to stay on top of mowing.
- Will spray for mosquitos before Memorial Day Weekend.

Council Concerns

Carmichael suggested holding an Employee Appreciation Dinner, not funded by the City but rather by the governing body members, to say thanks to the employees. Members were receptive to the idea.

Agenda Planning -- Items for June 5, 2017

Items posted for June 5, 2017, were read aloud.

Adjournment

At 8:10 PM, Banman moved and Carmichael seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk