



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: May 6, 2019**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL PRESIDENT, TRICIA PARAMORE. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Tricia Paramore, Matt Johnson, Sandra Williams, Philip Kauffman (at 7:04PM), Ron Dale.**

**Absent: Mayor Adam Wright.**

**Others: Andrea Williams, Derek Stoll, Stephen Schaffer, Lindsey Young, Abbi Arndt, Sherri Schneider.**

The meeting was opened with the flag salute and followed with a moment of silence to honor those in the military, first responders, and other public service to our country and community.

Added to the agenda was "Consider Appointment of Renee McMurphy to the Park Board" after motion from Williams and second from Johnson. Motion passed unanimously.

**Minutes**

Johnson moved and Williams seconded to approve the minutes of the April 15, 2019, meeting. Motion passed with a 4-0 vote.

**Accounts Payable**

Dale moved to approve accounts payable, totaling \$123,340.82. Williams seconded, and the motion passed unanimously. Kauffman entered the meeting here at 7:04 PM.

**Abbi Arndt Library Board Chairperson: Consider 2020 Budget Proposal**

Library Board Chairperson Abbi Arndt presented the Library Board's 2020 Budget Proposal, which was equal to their 2019 budget. Arndt advised the Council of projects the Library Board is pursuing, including new shelving units to be built at cost via partnership with Mark Mock, Haven High School Woodworking teacher. The Library will also be seeking quotes on a new automation systems because of changes to the contract in 2020.

**Ambulance Department: Consider 2020 Budget Proposal**

Members were provided with a copy of EMS Director, Tony Troyer's budget proposal for EMS for 2020. Council members had many questions about the increases in the budget, but with no one from the Ambulance Department there to field questions, Paramore asked that a list of questions be sent to Troyer and answers brought back to the Council at a later date.

**Sherri Schneider, Rec Board Chairperson**

***Consider 2020 Budget Proposal***

Schneider presented the Recreation Board's 2020 budget proposal to the Council, noting some of the items that would be removed from the previous year's budget, including no longer donating to the Haven Softball Club (as it no longer exists) or the Haven Baseball Club.

Brief discussion was had about the presentation of the David Chamberlain Scholarship that was presented at the High School Awards Assembly earlier that day. Paramore inquired about replenishing the fund for future scholarships, Schneider spoke about the t-shirt fundraiser that will be used to do so. She advised that Rec has five years' worth of scholarship money on-hand at this time.



#### *Consider Purchase of Equipment for Field Maintenance*

Schneider then presented a quote from PrairieLand Partners for a 2019 John Deere tractor with mower deck to be used for ballfield maintenance at a cost of \$2,761.00. Dale ultimately said this is something the Rec Board needs to offer the programs that they do. After a brief discussion and analyzing of current Rec budget to see where funds to purchase would come from, Kauffman moved and Johnson seconded to approve the purchase not to exceed \$2,761.00. Motion passed unanimously.

#### *Consider Hiring of Field Maintenance*

Schneider said two applications were received for the Field Maintenance position. One of the applicants was not old enough, so that narrowed it down to Mario Quintero. Williams moved and Dale seconded to hire Mario Quintero as Field Maintenance. The motion passed 5-0.

#### **Adopt Resolution Implementing Longevity Raise**

Johnson moved to adopt Resolution 349, implementing longevity raise for Park Caretaker # 1, Kristi Chamberlain, pursuant to the Wage Increase Plan. Kauffman seconded, and the motion passed with five "yes" votes.

#### **Consider Park Board Appointment**

Williams motioned to appoint Renee McMurphy to the Park Board to fill the remainder of Desirae Pina's term, expiring December 31, 2020. Kauffman seconded and the motion passed unanimously.

#### **Pool Project:**

##### *Consider Payment Application from Compton Construction: \$183,551.51*

Members were provided with a copy of the payment application from Compton Construction for a total of \$183,551.51. Andrea Williams noted that Don Paddock had signed off on this Payment Application. After a brief discussion of recent issues with concrete work, Kauffman motioned, and Johnson seconded to pay Compton Construction \$183,551.51. Motion passed with five "yes" votes.

#### **Consider Revised Pool Manual**

Williams said she liked the changes that had been made to the manual. Paramore agreed and was glad to see the balancing sheets and disciplinary action form included. Dale motioned to accept the manual as presented and Williams seconded. Motion passed 5-0.

#### **Discuss Changing Zoning Code to Implement Setbacks for Wind Turbines**

Members of the Council were given a sample of a Zoning Ordinance from the City of Harper, Kansas, to discuss what if any changes they would like to see possibly made to the City of Haven's Zoning Code with regard to setbacks to wind turbines. After a lengthy discussion, the Council suggested the Planning Commission take a look at setbacks for wind turbines and consider an update to the City's Zoning Code.

#### **Public Works Director, Derek Stoll:**

##### *Consider Purchase of LED Streetlights*

Stoll requested authorization to purchase LED streetlights to begin replacing lights around town. There's \$10,000 budgeted for this expenditure in 2019. Kauffman moved and Johnson seconded to purchase the lights, not to exceed the \$10,000 budgeted. Motion passed 5-0.

##### *Consider Purchase of Stock for Electric Department*

Stoll asked to purchase stock items to replenish supplies needed for the Electric Department. Kauffman moved to approve purchase up to \$2,500.00 including tax and Johnson seconded. Motion passed unanimously.

##### *Consider Purchase of Digital Water Meters*



Stoll requested to spend \$3,500 that is budgeted to start replacing commercial water meters. He said the State and Rural Water recommend having a 10-year rotation of switching out water meters to ensure capture of all usage. Williams moved to approve the purchase of digital water meters, not to exceed \$3,500. Dale seconded and the motion passed unanimously.

**Public Works Updates:**

Stoll provided the following updates:

- Public Works has been working on keeping up with the mowing around town, though it's been difficult with the rain recently.
- Efforts to work on street sweeping will resume when it has dried out some.

**Consider Signing Protest Petition regarding Wind Project**

A petition for protest was included in Council Packets for consideration since the City of Haven owns property (municipal golf course) near the location of a proposed wind turbine. Signing the petition would merely show the City wishes for the Conditional Use Permit vote to be unanimous amongst the Reno County Commission. None of the Council Members were interested in signing the petition as a Council. Kauffman motioned and Williams seconded the decision. The motion passed 5-0.

**Police Updates:**

Chief Schaffer provided the following updates:

- Schaffer feels confident that part-time Officer Josh Scott should be ready to be out on his own.
- Part-time Officer Chris Shields worked this past weekend to help with coverage.
- Meet the Chief event will be next Tuesday, May 14<sup>th</sup> from 6-8 PM.

**Council Concerns**

Dale commented how well the painting of the community mural went over the weekend.

**Agenda Planning**

Items for May 20<sup>th</sup> were read aloud.

**Adjournment**

At 8:40 PM Kauffman moved, and Johnson seconded for adjournment. The motion passed unanimously.

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Adam Wright, Mayor

Attest:

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Leslie Atherton, City Clerk