



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: MAY 3, 2021

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Mark Robinson, Tricia Paramore, Sandra Williams, Kylie Rush.

Absent: Ron Dale.

Others: Andrea Williams, Derek Stoll, Stephen Schaffer, Emily Branson, Andrew Foulston, Stephanie Carlson, Lindsay Patry (at 7:22 PM), Jitana Graf, Dale Kauffman, Steven Phillips, Tony Troyer, Dean Chesnut.

Paramore moved and Williams seconded to approve to add to the agenda an executive session pursuant to the attorney-client privilege exception in order to discuss the pool project. Motion passed. No one signed up to speak during public comment time.

Minutes

Paramore moved and Robinson seconded to approve the minutes of the April 19, 2021, meeting. Motion carried.

Accounts Payable

Paramore moved and Williams seconded to approve accounts payable, totaling \$35,511.45. Motion carried.

Stephanie Carlson, Tree Board Chairperson: Consider 2022 Budget Proposal

Members were provided with a copy of the Tree Board's 2022 budget proposal, totaling \$12,950, equal to their 2021 budget. Carlson outlined the Board's priorities. Tree Board's budget has been in the \$12,000 - \$14,000 range the last 20 years.

Dale Kauffman, EMS Board Chairperson: Consider 2022 Budget Proposal

Members were provided with a copy of the EMS Board's 2022 Budget Proposal, totaling \$365,774, an increase of \$10,584 compared to the 2021 budget. Kauffman indicated that 'Day Call' and Part Time wage rates went up as well as Holiday pay increasing considerably in 2022. Wright pointed out the increase in budgeting \$30,750 towards a new ambulance, an increase of \$750 from previous. Members were also provided with the "2022 EMS Budget Planning Worksheet," showing the projected shortfall with projected revenue considered to be \$248,740. City of Haven would be responsible for contributing 50% of that amount over the year.

Jitana Graf, Economic Development Coordinator: Consider 2022 Budget Proposal

Members were provided with a copy of the EDC's 2022 budget proposal, totaling \$70,246.00, an increase of \$25 compared to the 2021 budget.

Consider Hiring of Field Maintenance Person

With Recreation Director Lindsay Patry not present on the Zoom meeting yet, Wright indicated the Recreation Board recommended the return of Garrett Reihs to handle field maintenance for the baseball / softball season. Paramore moved to hire Reihs at \$7.40 per hour. Robinson seconded, and the motion passed unanimously.

Approve Mayoral Appointments

Williams moved and Rush seconded to confirm the following Mayoral appointments: Jennifer Hill of McDonald Tinker as City Attorney, Stanley Juhnke as Municipal Court Judge, Julie Caffrey as City Treasurer, Leslie Atherton as City Clerk, and Stephen Schaffer as Chief of Police. Motion passed unanimously.

Approved 06.07.2021



Adopt Resolution Implementing Wage Increases

Members were provided with a proposed resolution implementing a merit wage increase for Assistant City Clerk, Andrea Williams and a certification completion wage increase for Steve Carmichael. Paramore moved and Robinson seconded to adopt Resolution 379. Motion passed unanimously.

Chief of Police:

Updates:

- Schaffer is working on a contract with Prairie Vista Veterinary in South Hutchinson as the best option for housing stray dogs that are picked up in the City.
- Officer Hayden is planning a School's Out Party for Saturday, June 5th from 10 am – 2pm at the Police Department. Several local businesses have made donations of either goods or services to contribute to the event.
- PD is still waiting on MDT computers due to a chip shortage. They were ordered in January.

Public Works:

Consider Bids for Street Resurfacing

Stoll obtained three bids for Street Resurfacing: APAC-Kansas, Inc., Cornejo Corp, and Cronus LLC. Streets to be resurfaced are Salina Avenue from Main Street north and Kansas Avenue from 1st Street south to Industrial Drive. Stoll recommended going with the APAC-Kansas, Inc. bid, the concrete portion being \$115,585 and asphalt portion \$55,347.30, for a total of \$170,932.30. He indicated a preference for 5" asphalt due to the wear and tear of the trash trucks on the City streets which will help us get the 15–20-year life as indicated in the street matrix.

Paramore moved and Robinson seconded to award the work to APAC-Kansas, Inc., not to exceed \$170,932.30. Motion carried.

Updates

- Barlow indicated the low water crossing completion is at least two weeks out due to the recent rains.
- A nitrate analyzer from the Water Treatment Plant needs to be sent in to be rebuilt. Stoll will present bid at next meeting.
- Minor electrical issues recently, several water leaks over the weekend reported by the meter reader and sewer back up calls that were not on City side.
- Keeping up on mowing and weeds.

Lindsay Patry, Recreation Director:

Consider Expenditure for Summer Ball Shirts

Patry requested authorization to purchase t-shirts from Fincher's Findings for the summer ball players, coaches, umpires, and staff, noting that depending on the final number of participants the cost may creep over the \$1,000 mark. Williams moved to approve the expenditure for the t-shirts. Paramore seconded, and the motion passed unanimously.

Consider 2022 Budget Proposal

Members were provided with a copy of the Recreation Board's 2022 budget proposal, totaling \$32,535, a decrease of \$140 compared to the 2021 budget.

Wright thanked Patry for her time and efforts as she will be resigning as Recreation Director mid-May. Robinson inquired about the possibility of pickle ball. Patry indicated she had not checked into that yet but will pass information on to next Rec Director.



Executive Session

Paramore moved and Robinson seconded to recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool project with Public Works Director Derek Stoll, Assistant City Clerk Andrea Williams, Police Chief and City Attorney Andrew Foulston present, the open meeting to resume at 7:40 PM. Motion carried.

At 7:40 PM, regular session resumed with no action taken during executive session.

Council Concerns

None.

Agenda Planning

Items for the May 17, 2021, meeting were listed aloud: hear 2022 budget proposals from advisory boards. If no other emergent business arises, those 2022 budget proposals will get pushed to the first meeting in June. Members were open to the possibility of not having a meeting on May 17 and agreed that the June 7 meeting held in-person at the Community Building.

Adjournment

At 7:42 PM, adjournment was unanimously approved after motion from Paramore and second from Rush.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk