



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 2, 2016

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA J. SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Shauna Schoepf-Pearce, Sandra Williams, Steve Carmichael, Les Banman, Adam Wright.

Absent: None.

Others: Rob Pell, Leslie Atherton, Andrea Williams, Cole Rush, Joey Young, Dean Chesnut, Ann Chesnut, Stephanie Carlson.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Schoepf-Pearce suggested specific recognition be given to John Mitchell, Michael Mulligan, and Steve Norris for their service with the military.

No additions to the agenda were made.

Dean Chesnut signed up to deliver public comment. He asked what's behind the policy that "no questions or comments" can be called out at the Council meeting. He referenced a specific situation that occurred at a previous meeting where a County Commissioner was allowed to speak but he (Chesnut) was told he could not. Mayor Scott responded to his question.

Minutes

Minutes of the meeting of April 18, 2016, were unanimously approved after motion from Carmichael and second from Banman. Motion carried.

Accounts Payable

Schoepf-Pearce moved to approve accounts payable, totaling \$107,683.47. Wright seconded, and the motion carried with five "yes" votes.

Confirm Annual Mayoral Appointments

Banman moved and Carmichael seconded to approve the listed annual mayoral appointments: Cole Rush as Chief of Police, Linda Foos as Treasurer, Stan Juhnke as Municipal Court Judge, Leslie Atherton as City Clerk, and Larry Bolton as City Attorney. Motion passed unanimously.

Stephanie Carlson, Chairperson of the Tree Board:

2017 Budget Proposal

Carlson presented the Tree Board's 2017 budget proposal for \$14,000, the same amount allocated to the Tree Board in 2016. She stated the number one priority for 2017 will be tree removals and maintenance of trees.

Consider Request for Expenditure to Remove Trees (\$2,350.00)

Carlson requested BeckerCare be paid \$2,350.00 for work recently done to remove two problem trees. Wright moved and Banman seconded to approve the payment. Motion carried.

Approved 5-16-2016.



Chief Rush, Haven Police Department: 2017 Budget Proposal

Rush presented the 2017 budget proposal for the police department in two parts – Court (\$25,000) and Police (\$253,750). Chief Rush stated his top priority would be pay for part-time police officers. Mayor Scott asked how part-time officers are scheduled. Chief Rush said he schedules part-time officers for 2-3 days per week. It was noted the budget for police relocation is included in the Police Department budget.

City Clerk, Leslie Atherton: Discuss Tax Lid Law on the Horizon

Atherton provided the Council with a view of how implementation of the law could have affected the City's decisions in the past had it been previously adopted. The tax lid law has not yet been officially adopted, but the likelihood of it passing is quite high.

Executive Session

Wright moved and Banman seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss the leave of employee, John Loehr, with Public Works Director, Rob Pell, and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:37 PM. Motion passed unanimously.

At 7:37 PM, regular session resumed with no action taken during executive session.

Approve Expenditures for Repair to 2009 Ambulance (\$2860.41) and Ambulance Equipment Repairs

In Troyer's absence, Atherton requested the Council authorize an expenditure of \$2,860.41 for work to be done to repair damage that occurred to the 2009 ambulance in late 2015. It was noted that EMC has paid to the City \$2360.41, leaving only the City's \$500 deductible to be paid, though the full expenditure will need to be approved as that's what will hit the books. Banman moved to approve the expenditure. Wright seconded, and the motion passed four to zero. Schoepf-Pearce abstained as the work is scheduled to be done at Shep Chevrolet.

Consider Revisions to Employee Handbook

Atherton presented two proposed revisions to the Employee Handbook -- one covering employee travel / meal reimbursements / expenses and the other incorporating FMLA as part of the City's policy. Carmichael moved and Williams seconded to approve said revisions. All members voted in favor of the same.

Approve Payment of Bill to Protective Equipment Testing Laboratory: \$1,016.25

Pell requested Protective Equipment Testing Laboratory be paid \$1016.25 for electrical equipment, PPE recently tested. Banman moved and Schoepf-Pearce seconded to authorize payment. Motion carried.

Chief of Police Updates

Chief Rush provided the following updates:

- There was a stolen vehicle in the City this weekend. The suspect was apprehended. It was not a local individual.
- The 2007 Crown Victoria has been stripped down and turned over to Shep Chevrolet.
- Business remains steady.
- Municipal Court will take place on Thursday.

Public Works Director Updates:

Pell delivered the following updates:

- Pool prep continues. It will be filled in the next week.
- Public Works is trying to stay on top of the mowing.
- Signs for the Water Project have been removed as the project is complete.
- Equipment for the lift stations should be arriving shortly.
- Pell acknowledged weeds downtown and will get Public Works on it soon.
- Public Works' biggest focus right now is the City swimming pool.



Council Concerns

Wright inquired about the towing bill for a police vehicle listed on the Accounts Payable. Chief Rush advised Officer Salmans was sent to check on a disabled vehicle and got stuck turning around in the median of K96.

Agenda Planning -- Items for May 16

Items posted on the board were read. None were added at this time.

Adjournment

At 7:50 PM, Wright moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk