



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 1, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Les Banman, Shauna Schoepf-Pearce, Steve Carmichael.

Absent: None.

Others: Leslie Atherton, Rob Pell, Cole Rush, Sherri Schneider, Shannon Atherton, Lindsey Young, Kylie Rush, Jonathan Hargrave, Ethan Mulligan, Ann Chesnut.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Pell requested the addition of an executive session to review applications for part-time mower. Banman moved and Schoepf-Pearce seconded to revise the agenda as such. Motion passed unanimously.

No one signed up to speak during public comment time.

Minutes

Carmichael moved and Williams seconded to approve the minutes of the April 17, 2017, meeting. Motion carried.

Accounts Payable

Banman moved and Schoepf-Pearce seconded to approve accounts payable totaling \$54,558.92. Motion carried four to zero.

Annual Mayoral Appointments

Mayor Wright made the following appointments:

- Cole Rush as Chief of Police
- Larry Bolton as City Attorney
- Stanley Juhnke as Judge
- Leslie Atherton as City Clerk
- Cyndi Alling as Treasurer.

These appointments were unanimously approved after motion from Schoepf-Pearce and second from Carmichael.

Sherri Schneider, Recreation Board Chairperson: Update

Schneider updated the governing body on the goings on of the Recreation Board:

- The position description for the Rec Director has been approved, and the focus now will be on bylaws and 2018 budget proposal.
- There were seven (7) refunds for summer ball issued.
- As soon as it dries out, site prep for equipment shed will begin and hopefully be complete this month.
- An advertisement of the open position for field prep / janitor has been published.

Shannon Atherton, Park Board Chairperson: Consider Expenditure for Berm

Atherton presented bids for berm dirt work to be done at Engweiler Park:

Fremar \$12,000

Approved 05-15-2017



Bob Bergkamp \$17,800.

The Park Board's recommendation was to award the work to Fremar. The hope is to return to the next Council meeting with bids for irrigation and landscaping which would be the next steps for the project. Banman moved and Schoepf-Pearce seconded to award the work to the low bidder, Fremar. Motion passed unanimously.

Appoint Council President

Wright recommended appointing Steve Carmichael as Council President. After brief discussion, Williams moved to appoint Steve Carmichael as Council President. Schoepf-Pearce seconded, and the motion passed though Carmichael abstained as he is the appointee.

Adopt Resolution Implementing Longevity Raises

Carmichael moved to adopt Resolution 325 implementing longevity raises for Matt Fritz, Andrea Williams, Brent Henderson, and Erin Peterson. Williams seconded, and the motion passed unanimously.

Rob Pell, Public Works Director:

Consider Purchase of Shoring Equipment: \$9,592.41

Pell requested authorization to spend \$9,592.41 with Groebner & Associates, Inc. on shoring equipment with budgeted funds from Sewer Fund and Electric Fund. This will help the Public Works crew be able to safely perform fire hydrant replacements and deeper water leaks. Banman asked what the equipment is made of, and Pell advised it is made of the same heavy material as the "bouncy houses" that kids jump in. Ultimately, Carmichael moved and Banman seconded to approve the expenditure. Motion passed unanimously.

Consider Purchase of Mosquito Spray: \$1,980.00

Pell presented a quote for one 55-gallon drum of mosquito spray from Univar, which should last the entire season. Williams moved and Schoepf-Pearce seconded to approve the expenditure. Motion carried.

Consider Purchase of Doors for Pool Bathrooms: \$1,196.10

Pell presented a quote from Grainger for the purchase of (3) stall doors for the pool bathrooms. Banman moved and Williams seconded to approve the purchase. Motion passed four to zero.

Executive Session

At 7:26 PM, Carmichael moved and Banman seconded that the Council recess into executive session pursuant to the non-elected personnel exception to review applications for part-time mower position with Public Works Director, Rob Pell, present, the open meeting to resume at 7:31 PM. Motion passed.

At 7:31 PM, regular session resumed with no action taken during executive session.

Then Banman moved to hire Gordon Schneider for the part-time mower position at \$10 per hour. Carmichael seconded, and the motion passed unanimously.

Update on EMS Study Committee

Schoepf-Pearce provided the governing body with an update on the progress being made by the EMS Study Committee. The next meeting is scheduled for May 10, 2017, at noon at Bishop's in Wichita.

Consider Issuing Budget Directive to Advisory Boards

Atherton advised the budget directives for 2018 budget proposals have already been sent to all advisory boards and committees asking for them to maintain budgets at the same or lower level as 2017. If the Council wished to take a different approach, she advised she'd be willing to send out amended directives; however, she wanted to get it in their hands as soon as possible since the budget schedule is moved up about two weeks because of the property tax lid legislation.



Chief of Police Updates:

Rush provided the following updates:

- Still waiting on bids for roof repairs at 102 S. Kansas Avenue.
- The department is busy with juvenile cases and short-staffed even with part-timers as it stands.

Public Works Director Updates:

Pell provided the following updates:

- Pool preparation started today. It's cleaned out, pumped out, and the entire bottom has been pressure-washed. The plan is to get it painted before the week is over. Urinal in boys' restroom had to be completely rebuilt. Replacement for the Sink in boys' restroom has been ordered. Refinisher is coming for the diving board. No major leaks so far.
- Mowing season has begun.
- Paving is done, including the patchwork, and Pell is happy with the work. Because paving is under budget, Pell and Atherton have discussed pursuing additional paving, including perhaps the alleys immediately behind Kansas Avenue.

Council Concerns

None.

Agenda Planning -- Items for May 15, 2017

Items posted for May 15, 2017, were read aloud.

Adjournment

At 7:56 PM, Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk