



MINUTE RECORD
Regular Council Meeting City of Haven

REGULAR MEETING

MONDAY, MAY 15, 2023

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Christopher Scott, Kylie Rush, Mark Robinson, Ciara Powers.

Absent: Austin Borden.

Others: City Clerk Leslie Atherton, Public Works Director Chad Swartz, City Attorney Andrew Foulston, Kyran Crist, Les Banman, Stephanie Carlson, Rosalie Harper, Shauna Schoepf-Pearce.

Revisions to Agenda

None.

Public Comment

None.

Minutes

Powers moved to approve the minutes of the May 1, 2023, meeting. Robinson seconded, and the motion passed.

Accounts Payable

Robinson moved and Rush seconded to approve accounts payable, totaling \$765,603.87. Motion passed unanimously.

Members were provided financial reports for the month of April 2023, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Stephanie Carlson, Tree Board Chairperson: 2024 Budget Proposal

Members were provided with a copy of the Tree Board's 2024 budget proposal, totaling \$14,000, the same amount as the Tree Board's 2023 budget.

Rosalie Harper, Library Board:

Appointment:

Scott moved and Robinson seconded to appoint Kaytie Muir to the Library Board for a term expiring in May of 2027. Motion passed with four "yes" votes.

2024 Budget Proposal:

Members were provided with a copy of the Library Board's 2024 budget proposal, totaling \$50,369, which is an increase of \$2,000, over the amount budgeted for the Library Board in 2023. Of the \$50,369 requested for 2024, \$17,939 is projected to come from the 2.0 mills levied by the City. The remainder of \$32,430 would come as a subsidy from the Electric Fund. Between 2019 and 2023, the subsidy amount from the Electric Fund to the Library ranged from \$30,000 to as much as \$34,000 annually. Rosalie Harper, Library Board member, was present to field questions.

Shauna Schoepf-Pearce, Recreation Board Chairperson: 2024 Budget Proposal

Members were provided with a copy of the Recreation Board's 2024 budget proposal, totaling \$37,841, reflecting an increase of \$301 (less than 1%) over the Recreation Board's 2023 budget.



While present, Schoepf-Pearce also requested Council approval to purchase shirts from Fincher's Findings, Inc. for Summer activities, not to exceed \$2,300. Robinson moved and Powers seconded to provide the requested approval. Motion passed unanimously.

Les Banman, Park Board Chairperson:

Consider Bids for Installment of Sidewalk (Replacing Rocks) Around City Pool

Members were provided with two bids for the installation of 2' concrete around the swimming pool. They were as follows:

Cronus, LLC	\$14,725.00
Winter Concrete	\$ 6,000.00

Because of the difference between the bids, Banman contacted Winter Concrete to be certain the work would be of similar quality with similar materials. He confirmed the same. Scott moved and Rush seconded to award the work to low-bidder, Winter Concrete, not to exceed \$6,000. All members voted in favor of the same. Swartz will reach out to Winter to get the project scheduled.

Consider Bids for "H" on Engweiler Berm

Members were provided with two bids for redoing the "H" on the Engweiler Berm. They were as follows:

Mullen Lawn Care, Inc.	\$5,402.73 (dark border) or	\$6,030.57 (dark background)
Bornholdt Plantland	\$1,696.00	

Banman said the Park Board was worried about how the paint on pavers (Bornholdt's plan) would hold up over time and recommended going with one of Mullen's bids instead. Banman felt the highest bid would probably be easier to upkeep and mow around. Ultimately, Rush moved, and Powers seconded to award the work to Mullen, not to exceed \$6,030.57. Motion carried with four "yes" votes.

Public Works

Updates

Swartz provided the following updates:

- Mayor Wright authorized an emergency expenditure of \$1,671.72 for parts from Core & Main to replace a section of water main on 2nd Street as a result of a break. The break occurred as a result of water-hammering during the fire department's exercising of the water valves.
- Foley Equipment put the motor back in the water plant generator. They've been back and forth with other parts, but the generator should be back up and running in a few weeks.

Consider Bids for Paving

Members were provided with a copy of bids from APAC-Kansas, Inc. for street repaving in 2023, totaling \$192,816.85. This would be for 2" mill and re-lay of 5th Street from Haven Road to Westland Drive and to repair hefty cracks on 8th Street. Swartz advised he sought bids from two other contractors, but they failed to respond. The APAC total of \$192,816.85 would still leave some room for patching and change orders if necessary. Rush moved and Powers seconded to approve the APAC proposals presented, not to exceed \$192,816.85.

Swartz advised that Industrial Drive needs to be repaved in the next 1 – 2 years, and it will likely cost as much as \$400,000, almost twice the City's annual paving budget. He and Atherton are seeking some avenues for funding assistance. Still, he wanted the Council to be aware of the looming projected expenditure and noted that it would likely mean doing paving in 2024 and not 2025, or in 2025 but not in 2024.

Police Department

Updates

Chief Schaffer was absent. Mayor Wright advised that Chief Schaffer is meeting with a company tomorrow to evaluate the tornado sirens.



Executive Session

At 7:28 PM, Robinson moved, and Scott seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss a real estate matter with Public Works Director, City Attorney, and City Clerk, present, the open meeting to resume in Council Chambers at 7:40 PM. Motion carried.

At 7:40 PM, regular session resumed with no action taken during executive session.

Council Concerns

Scott inquired as to the status of junk notification letters. City Attorney Foulston said he hasn't had a chance to check the status of progress, but he knows a few were returned for address errors. Those errors were corrected, and letters re-sent. Foulston will ask Chief Schaffer to circle back to check status of properties and hope to have more information at the next meeting.

Agenda Planning Items listed for June 5, 2023, were read aloud.

Adjournment

At 7:43 PM, adjournment was unanimously approved after motion from Robinson and second from Powers.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk