



MINUTE RECORD
Regular Council Meeting City of Haven

REGULAR MEETING

MONDAY, MAY 1, 2023

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Christopher Scott, Kylie Rush, Mark Robinson, Ciara Powers.

Absent: Austin Borden.

Others: City Clerk Leslie Atherton, Public Works Director Chad Swartz, City Attorney Jennifer Hill, Dean Chesnut, Kyran Crist, Les Banman, Jitana Graf.

Revisions to Agenda

None.

Public Comment

None.

Minutes

Robinson moved to approve the minutes of the April 17, 2023, meeting. Powers seconded, and the motion passed.

Accounts Payable

Robinson moved and Scott seconded to approve accounts payable, totaling \$82,375.87. Motion passed unanimously.

Jitana Graf, Economic Development Coordinator: 2024 Budget Proposal

Members were provided with a copy of the EDC's 2024 budget proposal, totaling \$70,246, the same amount as the EDC's 2023 budget. Coordinator Graf was present to field questions.

Les Banman, Park Board Chairperson: 2024 Budget Proposal

Members were provided with a copy of the Park Board's 2024 budget proposal, totaling \$75,000, which is \$1,290 less than the Park Board's 2023 budget. Banman fielded questions and described the group's vision for 2023 and 2024.

Shauna Schoepf-Pearce, Recreation Board Chairperson:

Approve Rec Board's Recommendation to Hire Tanner Rogers for Field Maintenance and Welden Stanley as Back-Up Field Maintenance

Schoepf-Pearce was unable to attend. Rush moved and Scott seconded to approve the Rec Board's recommendation to hire Tanner Rogers for Field Maintenance and Welden Stanley as back-up Field Maintenance for \$8.33 per hour. Motion passed unanimously.

Consider Resolution Implementing Rec Board's Recommendation for Pay Increase for Rec Director and Secretary

Atherton explained that at the last Rec Board meeting, the Board voted to increase the Director's pay from \$10,174.32 annually to \$12,000 annually and the Secretary's pay from \$2,108.80 to \$2,400 annually. She noted that this is the amount budgeted for wages in 2023. Scott moved and Powers seconded to adopt Resolution 404 implementing the recommended pay increases. Motion passed unanimously.



City Clerk, Leslie Atherton: Consider Request for Additional Pool Items

Members were provided with a handout entitled "Haven Pool Inventory Needs List," totaling \$8,048.74. The list included vacuum, refrigerator, deep freezer, lockers, kickboards, rolling chairs, diving brick, whistles, first aid kit, oscillating fan, and SurfacePro and accessories for concession operations. Atherton requested authorization to purchase the items on the list, plus a water chemistry testing kit between \$400 and \$500, not to exceed \$9,000 in total. After brief discussion, Scott moved and Rush seconded to authorize the request, not to exceed \$9,000. Motion passed unanimously.

Approval Annual Mayoral Appointments

Mayor Wright requested the Council's confirmation of the following annual appointments: Stan Juhnke as Municipal Court Judge, McDonald Tinker as City Prosecutor, Julie Caffrey as City Treasurer, Leslie Atherton as City Clerk, and Stephen Schaffer as Chief of Police. Robinson moved and Powers seconded to approve the appointments as listed. Motion passed with three "yes" votes. Scott voted in opposition.

Public Works

Updates

Swartz provided the following updates:

- Concrete was poured last week at the pool. It must set up for 28 days before it can be painted. Once painted, then it must cure for seven days before water can be put in.
- Swartz completed the Certified Pool Operator course and is now indeed a Certified Pool Operator himself.
- Buck Plumbing will be on-site in the next few weeks to replumb the bathhouse.

Discuss USD 312 / Haven High School Drainage

USD 312 let Swartz know they would like to put a concrete flume in on their property between the high school parking lot and Stadium Street. Swartz said he believed installation of the flume would benefit USD 312 as well as the City but because drainage has become sensitive in that area, it would be best for the work to be designed or at least reviewed by a certified engineer to ensure it doesn't cause further harmful consequences. Swartz noted the City can require USD 312 to have engineered plans, or the City could have more say-so / control over the project by hiring the engineer and offering to split the cost of the project with USD 312. According to Swartz, without the installation of the flume, the City may have to install a stem wall to keep the lift station dry and secure. City Attorney Jennifer Hill told the Council that Swartz needs their guidance as to how to proceed. Wright said he doesn't mind jointly paying for the concrete; however, someone dropped the ball in the school's expansion project and did not examine drainable area. Mayor Wright suggested Swartz approach USD 312 and let them know the City will pay for 50% of the project, but the plans must be created or approved / examined by certified engineer. No vote was taken, but members appeared to be in consensus. Swartz will approach USD 312 Superintendent, Craig Idacavage.

Consider LJ Roth Invoice R22-184 for \$609,000

Members were provided with a copy of Invoice R22-184. Robinson moved and Scott seconded to approve payment of the invoice. Motion passed unanimously.

Consider Sealed Bids for Purchase of Trencher Trailer

Swartz received one bid for the purchase of the trencher trailer from Johnson Electric Contracting, LLC at \$535. Robinson moved and Powers seconded to award the trencher trailer to the bidder for \$535. Motion passed unanimously.

Police Department

Updates

Officer Hayden was called out just prior to the meeting start. Mayor Wright provided updates on Chief Schaffer's behalf: vehicles egged around town, graffiti showing up on properties, Block Party is set for May 20th, Schaffer has a meeting set up to survey the tornado sirens.



Executive Session

At 7:30 PM, Robinson moved, and Rush seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to hear an update on the pool matter with Public Works Director, City Attorney, and City Clerk, present, the open meeting to resume in Council Chambers at 7:47 PM.

At 7:47 PM, regular session resumed with no action taken during executive session.

Next, Robinson moved, and Powers seconded that the Council recess into executive session once again pursuant to the same exception to discuss a different topic with the same individuals present, the open meeting to resume at 7:55 PM in Council Chambers.

At 7:57 PM, regular session resumed with no action taken during executive session.

Council Concerns

None.

Agenda Planning Items listed for May 15, 2023, were read aloud.

Adjournment

Adjournment was unanimously approved after motion from Robinson and second from Powers.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk