



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 20, 2020

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD REMOTELY VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Matt Johnson, Mark Robinson, Tricia Paramore, Ron Dale.

Absent: None.

Others: Derek Stoll, Leslie Atherton, Stephen Schaffer, Steven Phillips, Steve Carmichael, Andrea Williams, HTC Desire 526, Lindsey Young.

The meeting was opened with a moment of silence to honor those in military, first responders, and other public service to our country and community.

The addition of "Consider Expenditure for Repairs to Hustler Mower" was approved after motion from Johnson and second from Paramore. No one signed up to speak during public comment time.

Minutes

Paramore moved and Robinson seconded to approve the minutes of the April 6, 2020, meeting, with one suggested revision. Motion carried.

Accounts Payable

Paramore moved and Williams seconded to approve accounts payable, totaling \$51,231.00. Motion passed unanimously.

Members were also provided with financial reports for the month of March 2020, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Choose Two (2) Recipients of \$500 City of Haven Scholarships

Johnson moved and Robinson seconded to award \$500 City of Haven Scholarships to Mario Quintero and Essie Juarez. Motion carried with four "yes" votes; Paramore abstained from discussion and vote as her daughter was one of the candidates.

Public Works Director, Derek Stoll:

Approve Return of Wyatt Carmichael for 2020 Seasonal Mowing Position

Paramore moved and Johnson seconded to approve the hiring of Wyatt Carmichael for the 2020 seasonal mowing position. Motion passed unanimously.

Consider Expenditure for Repairs to Hustler Mower

Members were provided with a quote from Jacob Ventures, Inc. for repair work needed on the Hustler mower, purchased in 2017. The quote total was \$1,527.00. Johnson moved and Dale seconded to approve the expenditure as presented. Motion passed with five "yes" votes.

Updates

Stoll delivered the following updates:

- There was an electricity outage on Saturday resulting from connection issues.
- The crew is still in the process of moving millings.

Approved 05.04.2020



- Clarke Well reprogrammed the pumps at the Water Treatment Facility to soft-start and soft-stop.
- Williams told Stoll she felt that the work APAC-Kansas, Inc. did this year was not satisfactory. Paramore agreed and referred specifically to Kansas Avenue, noting that even areas on Stadium Street showed signs of cracking. Williams referred to areas on Kansas and Reno. Stoll will get a hold of Derick from APAC-Kansas, Inc. to go through the areas with him.

Leslie Atherton, City Clerk:

Consider Position Description for Economic Development Coordinator, previously Economic Development Director Kansas Department of Labor guidance suggests that the City's Economic Development Director, Jitana Graf, should be paid and managed as an actual city employee, not a 1099 / W-9 contractor. After reviewing the guidance and the way the position has changed since its inception, Atherton agreed and notes this coincides well with a Council suggestion to retitle the position. The Economic Development Committee considered that suggestion and originally proposed retitling the position to Economic Development clerk. However, Graf herself came up with a more fitting title – Economic Development Coordinator. To incorporate both of these changes, Atherton presented to the EDC and the EDC approved a position description for Economic Development Coordinator. This would take the place of the Consultant Agreement. Due to the nature of KDOL's guidance, Atherton already moved Graf over to be paid as a part-time City employee rather than a contractor. The first check to be cut in that manner will be issued April 30, 2020. Williams moved and Paramore seconded to approve the retitling and position description as presented with the change of "Chairman" to "Chairperson." Motion passed unanimously.

Consider Revised Standard Operating Procedure for EDC

The changes made to the Economic Development Director position necessitated changes to the EDC's SOP since it refers to the position. Members were provided with the EDC-approved version. Johnson moved and Paramore seconded to approve the SOP but replacing "Chairman" and "Vice-chairman" to "Chairperson" and "Vice-chairperson." Motion passed with five "yes" votes.

Discuss Burn Site Rules / Regulations

Paramore requested the addition of this item to the agenda after receiving an email from Bryce Matteson, outlining his concerns about the Mayor's use of the burn site outside of regular hours. Initially, the discussion centered around whether or not opinions had changed regarding the closure of the burn site during the Governor's Stay at Home Order. Dale said he hadn't changed his mind. Stoll said he felt it should remain closed. Atherton agreed and said, in her opinion, the only appropriate use of the site at this time would be by City employees or City-hired contractors for City use.

Williams said she thought the site was to be used only by Haven residents. Paramore asked if commercial users are charged a fee. At that time, Mayor Wright excused himself as Mayor to offer his opinion as a business owner. He said he is a taxpayer, and to charge a business to use the site, especially for a citizen that lives here as well, would be very difficult. Atherton agreed that regulating the use of the burn site would be difficult and might be too mighty of a task for an attendant that's only making \$10 per hour.

Stoll noted that all locks have been removed from the burn site except for the lock that's accessible by Nisly Brothers and City of Haven Public Works. The Mayor's key to the burn site will no longer provide him access. Therefore, anyone other than Nisly needing access would have to go through Public Works.

Members discussed how they want the site regulated moving forward. Atherton and Stoll will bring drafted regulations to the next meeting, but in a nutshell, the following items will be included:

- Any use of the burn site must be during site's regular hours with the exception of the use by City employees or City-hired contractors for City purposes, tree services and USD 312. Tree services and USD 312 may check the key out on a same-day basis.



- Outside of use by the City, tree services, and USD 312, use of the burn site should be by only City of Haven residential trash customers.

Paramore emphasized the importance of City leadership following the rules that are set for the community as the leadership is also part of the community, and the last thing we need is mistrust of City leadership.

Chief of Police Updates:

Chief Schaffer provided the following updates:

- The Department has received their new bulletproof vests.
- It will probably be a couple of months before the new truck is received.

Council Concerns

Williams said a few folks have approached her about what appears to be a Pit Bull in town because the City has an ordinance against them, including Pit Bull mixes. Williams suggested the Council consider how they want the issue handled. She noted that some cities have licensing for dangerous breeds, such as Dobermons, Rottweilers, Pit Bull mixes, etc. Schaffer advised the animal in question is registered with the City as a Weimeraner mix and is listed as such according to paperwork from a veterinarian. He himself has also seen the dog; he said it does have a boxy head, but he does not feel more qualified than the veterinarian in labeling the dog's breed. At a future meeting, Schaffer would like for the Council to consider having just a Vicious Animal ordinance rather than a breed ban. Schaffer said that, in his research, the top two aggressive dog breeds usually include Chihuahuas and Dachshunds, not Pit Bulls. Williams said she has a hard time telling the folks that have complained that the dog is allowed and is a Weimeraner mix because it looks very much like a Pit Bull to her. Robinson knew which dog she was talking about and said the dog is indeed intimidating. No action was taken.

Paramore said the Booster Club is considering purchasing Senior Banners to hang downtown since graduation won't be happening for a while. Stoll will look into what kind of poles and sizes are available for hanging.

Robinson asked the Council to think about what we might want or be able to do to retain pool staff so that they don't find alternate employment and then are unavailable when we are ready for them.

Dale suggested the City look at delaying future capital improvements to coincide with the request to other departments to cut spending. Atherton said she and Stoll had a similar conversation and she plans to lead the Capital Improvement Committee with cutting and delaying expenditures in mind.

Dale said the Ropers, residents on Stadium, were quite happy with the filling of the ruts in the easement and gave kudos to Public Works.

Atherton asked if the Council wished to follow the change in operations as set forth at the March 29, 2020, special meeting for the duration of Governor Kelly's Stay at Home Order, currently through May 3, 2020. All members responded affirmatively. Atherton said she does hope that the meter reader can be sent out to read meters starting May 4th to avoid estimating bills another month, but that decision does not have to be made tonight.

Finally, Atherton asked if the Council would be okay if disconnections for non-payment were suspended until at least June 1st. All members consented to the same.

Adjournment

At 7:55 PM, the meeting was adjourned after motion from Paramore and second from Johnson.



/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk