



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: APRIL 19, 2021**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Mark Robinson, Tricia Paramore, Sandra Williams, Kylie Rush, Ron Dale (at 7:03 PM).**

**Absent: None.**

**Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Emily Branson, Andrew Foulston, Jan Nolde, Steven Phillips.**

Williams moved and Robinson seconded to approve to add to the agenda an executive session pursuant to the attorney-client privilege exception in order to discuss the pool project. Motion passed. No one signed up to speak during public comment time.

**Minutes**

Paramore moved and Robinson seconded to approve the minutes of the April 5, 2021, meeting with one revision suggested. Motion carried.

**Accounts Payable**

Paramore moved and Rush seconded to approve accounts payable, totaling \$270,476.03. Motion carried.

Members were provided with financial reports for the month of March 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Presentation of 2020 Financial Statement and Audit Report**

Members were provided with the Communication Letter and Financial Statement covering the year 2020. Nolde summarized the Communication Letter for the Council, noting no new significant deficiencies for the year 2020. She also covered the 2020 Financial Statements noting no statutory or budget violations for 2020.

Williams moved and Paramore seconded to approve the 2020 Financial Statement and Audit Report as presented. Motion passed.

**Library Board Appointment**

Paramore moved and Williams seconded to appoint Cheryl Savaiano to the Library Board for a term expiring in May of 2029. Motion carried.

**Adopt Resolution Implementing Wage Increases**

Members were provided with a proposed resolution outlining Officer Cooper's wage as well as wage increases for Officer Hayden and Maintenance Technician Steve Carmichael. Dale moved and Williams seconded to adopt Resolution 378. Motion passed unanimously.

**Choose Two Recipients for City of Haven \$500 Scholarships**

Of all the applications provided to the City of Haven by Haven High School this year, Atherton noted that only two meet the requirements of the scholarship program concerning residency. Those applicants are Nikkie Kinast and Darby Roper. Williams moved and Rush seconded to award the \$500 scholarships to those individuals. Motion passed.

Approved 05.03.2021



### **Chief of Police:**

#### **Updates:**

- Schaffer continues to work on lining out an arrangement for the housing of stray dogs at a nearby animal shelter.

### **Public Works:**

#### **Updates**

- The patching of Main Street is complete.
- Curb and gutter cleaning have taken place in different spots around town.
- Still waiting on KDHE to review crossover valve plans for water treatment plant.
- Still waiting to hear back from contractor on Low Water Crossing.

### **Council Concerns**

Williams requested an update on how things are going with EMS now that they are separate from the City. Wright said he, Dale, and Paramore would try to obtain the same at the next EMS meeting.

### **Agenda Planning**

Items for the May 3, 2021, meeting were listed aloud: hear 2022 budget proposals from advisory boards, consider hiring of Garrett Reihs, approve expenditure for summer ball t-shirts, and take / consider street bids.

### **Executive Sessions**

Williams moved and Rush seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review employee performance evaluations with City Clerk Leslie Atherton and City Attorney, Andrew Foulston, present, the open meeting to resume at 7:35 PM. Motion carried.

At 7:34 PM, regular session resumed with no action taken during executive session.

Rush moved to award a 1% merit raise to Andrea Williams, retroactive to April 16, 2021. Williams seconded, and the motion carried.

At 7:34 PM, Williams moved, and Robinson seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Clerk Leslie Atherton, Public Works Director, Derek Stoll, Chief Schaffer, and City Attorney, Andrew Foulston, present, the open meeting to resume at 7:45 PM. Motion carried.

At 7:48 PM, Williams moved to hire Dr. David Hanks as an expert in the pool matter to investigate root cause and provide repair estimate. Dale seconded, and the motion passed.

### **Adjournment**

At 7:48 PM, adjournment was unanimously approved after motion from Rush and second from Dale.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk