



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 17, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, PAULA SCOTT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Les Banman, Shauna Schoepf-Pearce, Adam Wright, Steve Carmichael.

Absent: None.

Others: Leslie Atherton, Rob Pell, Cole Rush, Jan Nolde, Carl Myers, John Jenkins, Janice Preston, Lindsey Young.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No additions were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Carmichael moved and Schoepf-Pearce seconded to approve the minutes of the April 3, 2017, and April 6, 2017, meetings. Motion carried. Banman abstained because he was absent from the April 6, 2017, meeting.

Accounts Payable

Banman moved and Wright seconded to approve accounts payable totaling \$202,952.47. Motion carried five to zero.

Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Financial Statement and Audit Report

Nolde presented the Communication Letter and the proposed 2016 financial statements to the governing body. Aside from "segregation of duties," no significant deficiencies were noted. Banman moved and Williams seconded to approve the communication letter and financial statements as presented. Motion passed five to zero.

Carl Myers, Kansas Power Pool: Consider Signing Revised Power Purchase Contract

Members were provided with background information leading up to today's date on the pursuit of new power purchase contracts, including excerpts from previous meeting minutes indicating the City's favor toward signing a new contract. Myers delivered a background on the City's contract from KPP's perspective. Myers commented that if the Pool wanted to issue bonds to purchase additional capacity or pursue transmission line project, it is getting to the point where the initial 20-year term contracts are making it difficult to issue 20-year bonds because KPP can't go beyond what they have power purchase contracts to support. KPP is now asking members to sign new power purchase contracts with terms that are 20 years or the end of the payment of all debt service the pool has at the time, whichever is later, but not exceeding forty years. Ultimately, Schoepf-Pearce moved and Banman seconded that the City sign the revised power purchase contract. Motion passed five to zero.

John Jenkins, Recreation Board: Consider Citywide Calendar

Jenkins presented a calendar option recommended by the Recreation Board. This would be for the City to utilize a website for calendaring all major events so that citizens and interested individuals would be able to view all goings-on with the City of Haven in one place. No action was taken. Members understood this would be utilized by the Recreation Board on a trial basis this year.



Consider Proposed Job Description for Recreation Director

Schneider presented for the Council's approval a proposed job description for Recreation Director as recommended by the Recreation Board. Williams moved and Banman seconded to approve the job description as presented. Motion passed four to zero. Wright abstained due to his relationship to the current Recreation Director.

Appointment

Schoepf-Pearce moved and Banman seconded to appoint Tommie Westfahl to the Recreation Board for a Term Expiring 12/31/2019. Motion carried.

Chief Rush: Consider Repair / Replacement of Roof at 102 S. Kansas Avenue

Tabled.

Choose Recipients for (2) \$500 Scholarships

Members were provided with applications for Haven High seniors residing in the City for consideration for two (2) \$500 scholarships. Ultimately, Williams moved and Schoepf-Pearce seconded to award the scholarships to Gloria Montaldo and Kylea Slaton. Motion passed with five "yes" votes.

Rob Pell, Public Works Director: Consider Expenditure to Replace / Repair Transformers

Pell requested authorization to spend \$1,155 to refurbish three (3) transformers. To replace two other transformers with refurbished transformers, it would cost \$1,190 plus tax. The Council discussed purchasing new versus refurbished transformers. Ultimately, the total requested expenditure was \$2,345 plus tax and was unanimously approved after motion from Carmichael and second from Wright.

Discuss Option to Enter into No-Cost Ground Lease with Sleep Haven

Evenson emailed Mayor Scott with an option for the City to lease the ground between Sleep Haven and Main Street at no cost on a year-to-year basis. His thought was that the City could use the land to plant flowers, shrubs, community garden, something to spruce up the entrance to town. Members discussed the option but most members ultimately voiced an opinion against it.

Discuss City Proposal for EMS Director Position and Township Proposal for Overall EMS Restructure

Schoepf-Pearce described how the first Study Committee meeting went. She advised she intends to be all ears and open-minded listening to the Townships' proposal; however, she doesn't want to lose sight of the City's proposal to make the Director position full-time. She provided the governing body a three-page summary comparing the status quo, townships' proposal, and City's proposal, from three sides (financial, bylaws, and EMS Board / Director). Carmichael suggested a fourth option to investigate -- seeing if Reno County wanted to take over the EMS Station. The next Study Committee meeting is this Thursday in Wichita over lunch at Bishop's.

Executive Session

Schoepf-Pearce moved and Banman seconded that the Council recess into executive session pursuant to the non-elected personnel exception to discuss the job performance of the Electrical Superintendent, with Public Works Director, Rob Pell, present, the open meeting to resume at 8:28 PM. Motion passed.

At 8:28 PM, regular session resumed with no action taken during executive session.

Public Works Director Updates:

Pell provided the following updates:

- The roof at the Fitness Center had a leak. Wray Roofing advised it could be fixed for less than \$1,000.
- There were some problems with transformers at SleepHaven last week leading up to this week. Ark Valley allowed their head lineman and engineer to aid with the situation. Hopefully, answers can be



cornered once they can take a look into the Stinger building to see why it is pulling a large load even though it is vacant. When transformers blew on Friday, it became necessary to purchase one to get the customer back up and running. One was obtained from Ark Valley. Pell estimates it will be around \$1200 - \$1300 plus tax. Pell apologized for not obtaining Mayoral approval on the purchase prior to obtaining the item, but the situation did not allow for it. Schoepf-Pearce moved to approve the expenditure. Banman seconded, and the motion passed unanimously.

- Street paving starts tomorrow. It has been difficult to make the paving schedule work for everyone, but Public Works is doing the best they can.
- Pell asked to hire an individual for part-time mowing (approximately twenty hours a week) again for the summer season. Carmichael moved to advertise; Wright seconded. Motion passed unanimously.

Chief of Police Updates:

Rush provided the following updates:

- No estimate has been received from Wray Roofing yet for the repairs to be done at 102 S. Kansas Avenue.
- The Department has been inundated with cases including burglaries and sexual assault cases.
- Being short-staffed has continued to be a headache; eventually, Rush will want to hire another part-time person.

Council Concerns

None.

Agenda Planning -- Items for May 1, 2017

Items posted for May 1, 2017, were read aloud.

Mayoral Statement

Mayor Paula Scott tearfully delivered a statement tendering her resignation effective at the termination of this meeting.

Adjournment

At 8:47 PM, Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk