



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 16, 2018

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Ron Dale, Tricia Paramore, Philip Kauffman.

Absent: None.

Others: Andrea Williams, Rob Pell, Cole Rush, Joey Young, Mark Chesney, Stephanie Carlson, Kylie Rush, Larry Bolton, Darrel Snyder, Les Banman, Dean Chesnut, Colton Chesnut, Carrie Baker and Delon Martens.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No revisions were made to the agenda and no one signed up to speak during public comment time.

Minutes

Paramore moved and Kauffman seconded to approve the minutes of the March 19, 2018, meeting. Motion passed unanimously.

Accounts Payable

Williams moved to approve accounts payable for March 20 through April 2, totaling \$59,043.11. Kauffman seconded, and the motion passed unanimously.

Next, Williams moved to approve accounts payable for April 3 through April 16, totaling \$132,532.42. Dale seconded, and the motion passed unanimously.

Members were provided with financial reports for the month of February and March 2018, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Mark Chesney, Kansas Power Pool: Update

Chesney addressed the Council and spoke of what a rough year it had been for the KPP with legislation being introduced and passed concerning municipal energy agencies. Chesney and others from the KPP testified on behalf of the members of the KPP concerning annexations from Rural Electric Cooperative. Chesney spoke that cities should exercise care when annexing in new areas in regards to electrical service. There will be a KPP membership meeting this Thursday, April 19th. Both Atherton and Pell will be attending.

Stephanie Carlson, Tree Board Chairperson:

Update

Carlson advised the Tree Board now has a new member, Marvin Mills. She spoke about coordinating with K. Rush from the Park Board to plant trees in the new park plan area. The Tree Board truck will be moving equipment over to the old Public Works truck with some modification work from Haven Steel once new trucks for Public Works are received.

Consider Proclaiming April 27, 2018, Arbor Day

Mayor Wright signed the proclamation declaring April 27, 2018, Arbor Day in the City of Haven after a motion from Paramore and second from Kauffman. Motion passed unanimously.

Approved 05-07-2018



Kylie Rush, Park Board Chairperson: Update and Discuss Rehab of Tennis Courts

Rush advised the Park Board has been looking into improving the City's tennis courts. Darrel Snyder from Mid-American Courtworks was present and provided the Council with several options for improvements ranging in price from \$14,000 to \$110,000. Mayor Wright said the school has not shown interest in contributing any money unless the courts are moved to their property. The Council seemed to lean towards the option of the DOBBS system which is half the cost of other more expensive options. Dale asked questions about weatherproofing of seams to prevent future damage. The DOBBS system would need repainting about every 6-8 years with a cost around \$6,000.

Williams motioned to proceed with installing the DOBBS system. The motion died for lack of a second; Paramore and Dale expressed a desire to see more research on the DOBBS system before taking on such a large expenditure.

Elect Council President

Mayor Wright suggested Tricia Paramore assume the role of Council President. Dale moved and Kauffman seconded to appoint Paramore as Council President. Motion passed three to zero; Paramore abstained.

Executive Session

Kauffman moved and Paramore seconded that the Council recess into executive session pursuant to the attorney-client privilege exception to discuss EMS restructure with City Attorney, Larry Bolton, present, the open meeting to resume at 8:00 PM. Motion passed unanimously.

Regular session resumed at 8:00 PM with no action taken. Then Williams moved and Kauffman seconded to recess into executive session pursuant to the same exception for the same purpose, the open meeting to resume at 8:15 PM. Motion passed.

Regular session resumed at 8:15 PM with no action taken. Again Williams moved and Dale seconded to recess into executive session pursuant to the same exception for the same purpose, the open meeting to resume at 8:30 PM. Motion passed.

Regular session resumed at 8:30 PM. Paramore then moved and Kauffman seconded to recess into executive session pursuant to the same exception for the same purpose, the open meeting to resume at 8:35 PM. Motion passed.

At 8:35 PM, regular session resumed with no action taken during executive session. Then Kauffman moved to approve amendments to EMS restructure proposal. Paramore seconded and the motion passed unanimously.

Approve Inventory Lists

Members were provided with inventory lists for City Office, City Council Chambers, Police Department, and Public Works. Paramore had questions regarding Police Department's inventory list on the obsolete line item not adding up due to an error on spreadsheet. After a brief discussion, it was decided to move this agenda item to the next meeting to allow for the error to be corrected.

Consider Payment of SRTS Bill from Benesch: \$6,123.35

Members were provided with a copy of the bill from Benesch as well as a summary of services covered by the bill. Paramore moved and Kauffman seconded to approve payment of the presented bill. Motion passed four to zero.

Authorize Mayor Wright to Sign Agreement with KDOT regarding Safe Routes to School Project

KDOT finally submitted to the City the agreement we were waiting on to begin further project work. A. Williams advised that City Attorney Larry Bolton did review and approve the agreement. Dale moved to authorize Mayor



Wright to sign the agreement with KDOT regarding SRTS. Paramore seconded, and the motion passed unanimously.

Consider Payment of Swindoll Janzen Hawk & Loyd, LLC Bill for 75% of Audit, Pursuant to Contract: \$7,106.00

Members were provided with a copy of the bill from SJHL, LLC for work done through March 30, 2018, on audit contract. Paramore moved and Kauffman seconded to approve payment of the bill. Motion passed with four "yes" votes.

Choose Scholarship Recipients

Members were provided with copies of scholarship applications as well as a summary sheet, which members used to mark their top two choices. The sheets were then turned over to Mayor Wright for tabulation. Emmiley Hendrixson was the top vote-getter. There was a tie between Eunique Negron and Tanner Regier for the second highest votes received. Mayor Wright broke the tie by casting his vote for Tanner Regier. Williams moved and Dale seconded to award the \$500 scholarships to Emmiley Hendrixson and Tanner Regier. All members voted in favor of the same.

Executive Session

Kauffman moved and Dale seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for pool staff, the open meeting to resume at 9:16 PM. Motion passed unanimously. Paramore excused herself from the executive session, as her daughter is an applicant.

At 9:16 PM, regular session resumed with no action taken during executive session.

Hire Pool Staff

Williams moved to hire Mark Robinson as Pool Manager and Brandae Tate as Assistant Pool Manager. Kauffman seconded and the motion passed 3-0 with Paramore abstaining.

Discuss Upcoming Pool Season

Council Member Sandra Williams asked for this agenda item. Williams spoke of some changes she would like to see at the pool this season. She thought some additional training for lifeguards would be beneficial. She would also like to have a time carved out for an adult swim at some point in the pool's schedule. She stated she thought it should be a requirement for an adult to be present at pool parties.

A. Williams asked what rates the Council wanted the pool personnel to be paid at. After a brief discussion of how the manager's wages were paid, Williams motioned to pay the Pool Manager a rate of \$ 68.05 per day and Assistant Pool Manager a rate of \$54.00 per day and returning lifeguards an additional \$0.25 an hour. Kauffman seconded and the motion passed unanimously.

Accept Resignation of Chad Swartz, Electrical Superintendent, Effective April 20, 2018

Members were provided with Swartz's resignation letter. Paramore moved and Dale seconded to accept the resignation of Chad Swartz, effective April 20, 2018. Motion passed unanimously.

Consider Ordinance Adopting Comprehensive Plan Changes from Planning Commission

Members were provided with a copy of the minutes of the Planning Commission's Public Hearing on the Comprehensive Plan changes. A. Williams explained that the only item that changed was a correction to the flood map. Kauffman moved and Paramore seconded to adopt Ordinance 671, adopting the Comprehensive Plan changes. Motion passed unanimously.



Chief of Police Updates

Chief Rush presented the following updates to the Council:

- New Building is 99% done; some last-minute items are being completed.
- Chief Rush will be having shoulder surgery on Wednesday this week and will expect an 8-11 week recuperation time.
- Dave Eulenstein will be gone five days during the month of May.
- The Department should receive their new pick up mid-May.

Public Works Updates

Director Pell presented the following updates to the Council:

- New employee Steve is working out great. He is getting acclimated to all the duties.
- Pool prep will start soon.
- James Ging from the Kansas Power Pool has agreed to assist Public Works with interviews of candidates to replace Swartz.
- Repairs to Haven Steel electric issue will begin Wednesday at 8:30.
- Pell requested approval to hire Gordon Schneider for part time mowing this summer. Paramore moved and Kauffman seconded to allow Pell to retain Gordon's mowing employment again this summer. The motion passed with four "yes" votes.
- Pell also requested to have additional street repairs done by APAC -- one at Haven Rd and 2nd St. for \$3,946.95 and a second on Stadium to patch a hole from a water main repair for \$1,407.65. (A second bid from Winter Concrete for the Stadium patch came in at \$2,000.) Paramore moved to approve the work to be done by APAC for the amounts Pell presented. Kauffman seconded, and the motion passed unanimously.
- Paramore inquired about the length of time some of the work orders have been on the Work Order spreadsheet. Pell explained that many times work orders that are on there for extended periods of time are put on there so items are not forgotten.
- Williams said she has had inquiries from others about the many uses for the City's new Kubota and wanted to know what tasks the Public Works department intended to use it for. Pell replied that it was purchased to replace a truck at a lower cost to the City. Public Works can use it to pull things out that are stuck as it has a wench. It will also be used for spraying for weeds, snow removal and possibly salt spreading.

Council Concerns

Dale questioned safety of the pool patrons from foul balls coming from the baseball field if the new pool update is indeed gone ahead with and the north end of the pool is expanded. Wright spoke that he thought the new area of pool would not stick out far enough for that to be a concern.

Adjournment

At 9:51 PM, Paramore moved and Kauffman seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk