



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 15, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Tricia Paramore, Matt Johnson, Sandra Williams, Philip Kauffman, Ron Dale.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Lindsey Young, Larry Bolton, Brandae Tate, Ryan Warden, Tiffany Stieben, Kylie Rush, Delon Martens, Sherri Schneider.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in the military, first responders, and other public service to our country and community.

Added to the agenda was "Consider Expenditure for Salt for Water Treatment Facility, not to Exceed \$5,500" after motion from Kauffman and second from Paramore. Motion passed unanimously.

Kylie Rush signed up for public comment. She and her mother walk in the evenings and "every time" they walk, a dog comes running out of someone's yard or garage to chase them. She's not concerned for her own safety or the safety of her dogs as she has large dogs, but she is concerned for the safety of others and would like to avoid the headache. Mayor Wright suggested she call 911 when this occurs. Council member, Sandra Wright, acknowledged the concern and agreed. City Clerk, Leslie Atherton, said the City could post on Facebook to remind folks to keep their dogs fenced or tethered, and she would pass Rush's concerns along to Chief Schaffer as well.

Minutes

Paramore moved and Johnson seconded moved to approve the minutes of the April 1, 2019, meeting. Motion passed.

Accounts Payable

Dale moved to approve accounts payable, totaling \$212,492.47. Paramore seconded, and the motion passed unanimously.

Consider Planning Commission's Recommendation for Special Use Permit to Allow Operation of a Lodging-house at 109 S. Kansas Ave

Members were provided with a copy of the special use permit application as well as the minutes from the April 9, 2019, meeting of the Planning Commission, wherein approval was recommended. Applicants, Warden and Stieben, were present. Warden outlined his grander plan for development downtown and how this special use permit application fits in. In a nutshell, he plans to place 109 S. Kansas on Airbnb.com for available lodging. Williams asked if he would have a fire pit. Warden said no, not at this time. Paramore asked if this would be tied to a guide service, and Warden again advised no, not at this time. Dale inquired about how the space would be marketed. Ultimately, Kauffman moved, and Johnson seconded to approve the special use permit. Motion passed with five "yes" votes.

Executive Session

Kauffman moved and Paramore seconded that the council recess into executive session pursuant to the attorney-client privilege exception in order to hear updates on the EMS restructure matter with City Attorney, Larry Bolton, and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:45 PM. Motion passed unanimously.



At 7:45 PM, regular session resumed with no action taken during executive session. Then, Williams moved, and Johnson seconded that the Council recess into executive session once again for the same purpose pursuant to the same exception with the same individuals present, the open meeting to resume at 8:00 PM.

At 8:00 PM, regular session resumed with no action taken during executive session.

Brandae Tate, Pool Manager, and City Clerk, Leslie Atherton:

Consider Revised Pool Manual

Members were provided with copies of a revised / updated pool manual to consider for approval. Tate and Atherton noted the changes made, including those to the admission and season pass prices. Using the feedback received, Tate and Atherton will collaborate to make additional changes and present an updated manual at the May 6th meeting.

In regard to season passes for the pool, Paramore moved and Kauffman seconded to set the per person season pass price at \$40. Motion failed with only Paramore and Kauffman voting in favor. Williams moved to set the price at \$25. Johnson seconded, and the motion passed three to two. Kauffman and Paramore voted in opposition.

Consider Recommendation for Hiring Assistant Pool Manager

At the previous meeting, the Council approved offer the Assistant Pool Manager position to Mark Robinson. He declined the offer. Since that time, Tate reviewed further applications and conducted interviews for the position. Ultimately, she recommended hiring Steven Snyder for the position at a rate of \$54 per day, noting he understands he would need to obtain lifeguard certification. Williams moved and Kauffman seconded to approve the recommendation. Motion passed unanimously.

Consider Supporting Pool Manager's Pursuit of WSI Certification

Paramore moved to cover \$210 fee for Tate to get WSI certification. Kauffman seconded, and the motion passed unanimously.

Kylie Rush, Park Board Chairperson: Discuss Location for Prospective Dog Park

Rush asked the Council if they would support the Park Board pursuing placement of a dog park on City property. They are currently considering a location south and east of the tennis courts. All members voiced support of this idea.

Designate Two Recipients for \$500 City of Haven Scholarships

Members were provided with scholarship applications from Haven High School seniors that reside in the City limits. After review and vote, Paramore moved and Kauffman seconded to award \$500 scholarships to Julie Wilhite and Hannah Hayden. Motion passed with five "yes" votes.

Approve Inventory Lists from City Clerk, Public Works Director, and Chief of Police

Inventory lists were provided to members in Council packets. Kauffman moved and Johnson seconded to accept the presented lists. Motion passed unanimously.

Library Board Appointments

Williams moved and Kauffman seconded to appoint Michael Hill, Christy Reihs, and Brandae Tate to the Library Board, terms expiring April 30, 2023. Motion passed unanimously.

Capital Improvement Planning Committee Appointments

Members were provided with a list of appointees to the Capital Improvement Planning Committee, showing the following individuals:



Leslie Atherton, City Clerk
Stephen Schaffer, Chief of Police
Derek Stoll, Public Works Director
Steven Phillips, Maintenance Technician
Adam Wright, Mayor
Kylie Rush, Park Board
Philip Kauffman, Council Member.

Paramore moved and Johnson seconded to appoint the individuals listed above. Motion passed, though Kauffman abstained because he's an appointee.

Sherri Schneider, Recreation Board Chairperson

Consider Purchase of Lawn Mower for Summer Field Prep

Schneider presented four quotes for field prep equipment for the ball diamonds:

- 1) Lowe's \$1,599.00
- 2) The Home Depot \$1,699.00
- 3) Large Lawn Tractor from Schmidt & Sons \$4,701.00
- 4) RTV from Schmidt & Sons \$9,650.00
- 5) Center Sand Cultivator with Drag from Kansas Golf & Turf for \$21,968.00

Schneider noted that a used cultivator might be the best solution as it is expected it would come in at half the price of a new one. She advised that though the Rec Board had not seen the quotes presented, they estimated the cost of the equipment would be \$7,000 – 9,000. She will look for a used cultivator over the next few weeks and hopefully bring a quote for one to the May 6th meeting.

Consider Purchase of Baseball / Softball Supplies

Schneider presented an estimate she computed for t-shirts for those who have enrolled in summer ball programs through Haven Recreation. She estimated that it would not be greater than \$1,500 for 131+ shirts. Dale moved to approve the purchase not to exceed \$1,500. Williams seconded, and all members voted in favor of the same.

Public Works Updates:

Stoll provided the following updates:

- Salt is needed for the water treatment plant. Stoll requested authorization for the purchase of around 25 tons of salt. Paramore moved to approve the purchase not to exceed \$5,500. Williams seconded, and the motion passed unanimously.
- Tennis court and basketball court lights are complete, operational, and each on timers.
- Schmucker's water and wastewater extensions are complete and operational.
- Stoll will bring a quote for electrical stock soon.
- Materials are in for mural.

Pool Project:

Consider Change Order for Privacy Fencing: \$3,279.10

Members were provided with a copy of an email to Atherton from Thomas Pipes, Compton Construction's Project Manager, noting that the cost of adding privacy fencing would be \$3,279.10. Wright obtained a quote from a local contractor for the same work, and it came in at a greater number. Paramore moved and Williams seconded to move forward with the privacy fencing through Compton Construction. Motion passed unanimously.

Discuss Water Heater at the Pool

Williams moved to allow Mayor Wright to exercise his judgment on the best arrangement for a water heater for the bathhouse. Dale seconded, and the motion passed unanimously.



Consider Bill from Paddock Enterprises: \$6,041.06

Members were provided with a copy of Invoice 3555 from Paddock Enterprises for a total of \$6,041.06. Paying this would leave behind a balance of \$4,371.29, a 5% retainage, which would be paid upon project completion. Kauffman moved and Paramore seconded to pay the presented bill from Paddock. Motion passed with five "yes" votes.

Council Concerns

Paramore suggested that the Council, at their next meeting, begin discussing implementing setbacks for wind turbines. Dale agreed. Atherton added it to the schedule.

Agenda Planning

Items for May 6th were read aloud.

Adjournment

At 9:30 PM, Kauffman moved, and Paramore seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk