



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 1, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Tricia Paramore, Matt Johnson, Sandra Williams, Philip Kauffman, Ron Dale.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Jitana Graf, Rick Gates, Jan Nolde, David Lowy, Stephen Schaffer, Jordan Kauffman, Nikki Kauffman, Kaley Mulligan, Othello McGinnis, Matthew Mulligan, Ethan Mulligan, Jonah Jewell, Troy Hutson, Allison Sieber, and Angela Mulligan.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in the military, first responders, and other public service to our country and community.

The first executive session and change order for the pool project were removed from the agenda after motion from Kauffman and second from Paramore. Motion carried.

No one signed up for public comment though Mayor Wright did inquire as to the presence of several boy scouts in the audience. Wright thanked them for their attendance.

Minutes

Paramore moved and Johnson seconded moved to approve the minutes of the March 18, 2019, meeting. seconded, and the motion passed.

Accounts Payable

Paramore moved to approve accounts payable, totaling \$46,681.64. Kauffman seconded, and the motion passed unanimously.

Members were provided with financial reports for the month of March 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Consider 2019 Audit Report and Financial Statement

Members were provided with a copy of the proposed 2019 Audit Report and Financial Statement. Nolde touched on cash balances, significant deficiency of segregation of duties, and two current year points. No budget violations or cash basis violations were noted.

Paramore moved and Dale seconded to approve the items as presented. Motion passed five to zero.

Pool Project:

Consider Pay App. No. 3 from Compton Construction

Williams moved and Johnson seconded to approve Pay Application No. 3 from Compton Construction, totaling \$85,968.02. Motion passed unanimously.



Rick Gates, EDC Chairperson, and Jitana Graf, Economic Development Director: Updates from EDC

Members were provided with five pages of quarterly updates from Director Graf. She fielded questions from the Council regarding those items, including grocery store progress, Project Scoop, Destination Boot Camp, housing, the prospect of being a location for a Town Hall meeting, advertising, and establishing a direct link to EDC website.

Consider Ordinance Amending Dog Tag Fees Starting in 2020

Members were provided with a copy of a proposed ordinance amending dog tag fees, starting with 2020 dog tags, from \$3 for a spayed / neutered dog and \$7 for an unaltered dog to a flat \$5 fee for either. Johnson moved and Williams seconded to adopt Ordinance 680. Motion passed unanimously.

Arbor Day Proclamation

Members were provided with Mayor Wright's proclamation declaring April 26, 2019, as Arbor Day in the City of Haven. Paramore moved and Kauffman seconded to support the same.

Executive Session

At 7:50 PM, Dale moved and Johnson seconded that the Council recess into executive session pursuant to the non-elected personnel privilege exception in order to review applications for pool staff with Public Works Director, Derek Stoll, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:00 PM. Motion passed unanimously.

At 8:00 PM, regular session resumed with no action taken during executive session.

Consider Hiring for Pool Manager

Paramore moved and Kauffman seconded to hire Brandae Tate as Pool Manager at a rate of \$68.05 per day and Mark Robinson as Assistant Pool Manager at a rate of \$54 per day and to allow the manager to hire other pool staff as needed using the same practices that have been historically used (must be Lifeguard certified, \$.25 raise for each returning year for lifeguards, \$40 reimbursement for swimsuit, which is a ten dollar increase over last year, reimbursement for half (up to \$100) of lifeguard certification course). Motion passed four to one. Dale cast the opposing vote.

Derek Stoll, Public Works Director: Consider Expenditure to Replace Pumps & Motors at Water Treatment Plant

Stoll presented a quote from JCI to replace two motors and pumps at the water treatment plant, totaling \$5,056.00. These items were damaged when a sensor malfunctioned. (The sensor has since been replaced.) Paramore moved and Kauffman seconded to approve the expenditure as presented, not to exceed \$5,056.00. Motion passed with five "yes" votes.

Williams asked if insurance covered this type of event. Atherton said she didn't think so but she would check.

Public Works Updates:

Stoll provided the following updates:

- KRWA Conference was last week. Stoll, Phillips, and Carmichael attended at different points.
- Phillips recently attended Certified Pool Operator classes and passed "with flying colors."
- Schmucker water extension is complete; sewer extension is still in progress.

Police Updates:

Chief Schaffer provided the following updates:

- None.



Council Concerns

None.

Agenda Planning

Items for April 15th were read aloud.

Adjournment

At 8:15 PM, Kauffman moved and Johnson seconded for adjournment. The motion passed unanimously.

Adam Wright, Mayor

Attest:

Leslie Atherton, City Clerk

DRAFT