



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: MARCH 15, 2021

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Mark Robinson, Ron Dale, Tricia Paramore, Sandra Williams, Kylie Rush.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Emily Branson, Jennifer Hill, Mark Chesney, Jitana Graf, Jennifer Brummer, Dan Brummer, Randy Hamilton, Brent Randolph, Andrea Williams, Steven Phillips.

No changes were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Paramore moved and Robinson seconded to approve the minutes of the March 1, 2021, meeting. Motion carried.

Accounts Payable

Paramore moved and Rush seconded to approve accounts payable, totaling \$137,864.12. Motion carried.

Members were provided with financial reports for the month of February 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Consider EDC's Recommendation to Award \$10,000 Matching Business Enhancement Grant to Jennifer Brummer, Owner of Jenz Java

Members were provided with draft minutes of the last EDC meeting wherein approval of a \$10,000 matching Business Enhancement Grant was recommended to the City Council. Members were also provided with Jenz Java's application for consideration. Jennifer Brummer, owner of Jenz Java, and Jitana Graf, Economic Development Coordinator, were present to provide background and answer questions. Ultimately, Williams moved, and Robinson seconded to approve the EDC's recommendation to award up to \$10,000 matching business enhancement grant to Brummer, owner of Jenz Java. Motion carried.

Consider Planning Commission's Recommendation to Issue Special Use Permit to Randy Hamilton to Operate a Lodging House at 109 S. Kansas Ave

Members were provided with Hamilton's application as well as Planning Commission minutes from March 9, 2021, wherein the Planning Commission recommended approval of the issuance of a Special Use Permit to Hamilton to operate a lodging house at 109 S. Kansas Ave. While the property ownership is changing, the way that it operates will not. Williams moved and Robinson seconded to approve the issuance of the special use permit to Hamilton to operate a lodging house at 109 S. Kansas Avenue. Motion passed unanimously.

Mark Chesney, CEO / General Manager of Kansas Power Pool: Check-in / Update

Chesney addressed the Council regarding the effects of February's arctic blast event, noting that it cost KPP more than \$18 million. The City of Haven represents approximately 13.5% of the Kansas Power Pool, meaning the City's share of those costs would be \$275,000. At a special meeting on Friday, the KPP Board of Directors voted not to pass along all those costs to KPP members, but instead to put into place a Storm Surcharge of \$.01/kWh to replenish KPP cash reserves, which have been completely wiped out. The Board will reevaluate in 90 days, but Chesney said he expects the surcharge to be in place for around two years. Dale asked how much money that surcharge would add up to over the course of a year for City of Haven. Based on 2020 usage, Chesney said that



would be around \$112,000. Atherton said that once she, Mayor Wright, and Public Works Director Derek Stoll, look at the information more closely, she imagines a recommendation to implement the same surcharge to City customers will be forthcoming as the City's recent rate change already cut revenues to the Electric Fund.

Consider Entering Lease Agreement with Nextlink for Placement of Internet Equipment on Water Tower (Brent Randolph with Nextlink Present)

Members were provided with a draft lease agreement from Nextlink for \$2400 annually to allow them to place internet service equipment on the City's water tower. Randolph provided background information on Nextlink, noting they have offices in Goddard and Kingman, and informed the Council how the technology would work to provide internet service to rural customers. Atherton advised she called three municipalities that have Nextlink equipment on their water towers, and the feedback was all positive. Williams moved to authorize Mayor Wright to sign the lease agreement with Nextlink, noting there may be some non-substantive changes negotiated by City Attorney Jennifer Hill. Rush seconded, and the motion carried.

Library Board Appointment

Rush moved and Robinson seconded to appoint Kacey Ford to the Library Board for a term expiring April 30, 2027. Motion passed unanimously.

Chief of Police:

Updates:

- Schaffer gave the training manual to Officer Cooper for the May 28 Challenge Exam.
- Items for the MDT project are slowly starting to show up.

Public Works:

Consider Purchase of Milwaukee Crimper (\$2,142.26)

Stoll requested authorization to purchase a Milwaukee crimper for the Electric Department from Stanion for \$2,142.26. He advised the Burndy crimper the City currently owns has been problematic, needs repairs, and the new one would use the same kind of batteries as the City's other Milwaukee tools. There may be a trade-in credit for the Burndy tool. Dale moved and Williams seconded to approve the purchase as presented, not to exceed \$2,142.26. Motion passed unanimously.

Consider Taking Sealed Bids on Various Items

Stoll requested authorization to take sealed bids on some unneeded items (trencher backhoe, trailer, gas chlorination devices, three-point angle blade at 1st Street storage facility) at Public Works. Williams moved to put the items on PurpleWave. Robinson seconded, and the motion carried.

Updates

- Still working on water leaks.
- Three out of four Public Works received the first COVID-19 vaccination today.
- Cleaned out 5th Street drainage ditch. Operated street sweeping machine; needs new bristle brush.

Executive Session

At 7:51 PM, Paramore moved, and Rush seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with Public Works Director Derek Stoll, City Clerk, Leslie Atherton, and City Attorney, Jennifer Hill, present, the open meeting to resume at 8:15 PM. Motion carried.

At 8:16 PM, regular session resumed with no action taken during executive session.



Council Concerns

No concerns were expressed, though Williams requested to see the newborn son of Mayor and Zoe Wright. Mayor Wright brought baby Clayton Walter Wright into view for appropriate praise. As if reading everyone's minds, Hill said, "That is a beautiful baby."

Agenda Planning

Items for the April 5, 2021, meeting were listed aloud: performance evaluations, Arbor Day Proclamation.

Adjournment

At 8:18 PM, adjournment was unanimously approved after motion from Paramore and second from Dale.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk