



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: March 2, 2020

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL MEMBER, SANDRA WILLIAMS. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Matt Johnson, Mark Robinson.

Absent: Adam Wright, Tricia Paramore, Ron Dale.

Others: Derek Stoll, Leslie Atherton, Greg Wood, Martha Holmes, Brandae Tate.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

“Chief of Police Updates” and “Consider Purchase of Pump for Water Treatment Facility” were unanimously removed from the agenda after motion from Johnson and second from Robinson. No one signed up to speak during public comment time.

Minutes

Robinson moved and Johnson seconded to approve the minutes of the February 17, 2020, meeting. Motion carried.

Accounts Payable

Johnson moved and Robinson seconded to approve accounts payable, totaling \$55,972.66. Motion passed unanimously.

Members were also provided with financial reports for the month of February 2020, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Brandae Tate, Pool Manager: Discuss Upcoming Pool Season

Tate addressed the Council and requested authorization to hire three to four admissions / concessions people, meaning fewer hands in cash box. The way she would set up lifeguard rotations would result in the same amount of people being on payroll as in years past (although the size and layout of the new pool do necessitate the use of one additional guard). The minimum age for pool employees would be 15 years of age. By way of consensus, governing body members approved this approach.

Tate also indicated she intends to purchase a lot of lifeguard whistles as well as staff t-shirts – one for each lifeguard and two for each concessions / admissions person.

Tate asked that the Council consider having internet service available at the pool. She felt this could help increase adult attendance as well as be beneficial should the pool decide to take credit card payments in the future. Johnson moved and Robinson seconded for the installation of internet at the swimming pool.

Tate expressed concern about some areas of the pool where she felt there was not enough concrete to allow for sufficient movement. Members heard her concern but noted that concern was not a priority at this juncture, as the pool requires other major repairs to get it open for the season.

Approved 04.06.2020



Approve Letter of Resignation from Kristi Haines

A letter from Kristi Haines, tendering her resignation as Park Caretaker, from November 2019, was provided to the Council. Her resignation was unanimously approved after motion from Johnson and second from Robinson.

Appoint Jared Hett to Recreation Board for Term Expiring 12/31/2020

Robinson moved and Johnson seconded to approve the appointment of Jared Hett to the Recreation Board, for a term expiring December 31, 2020. Motion passed with three "yes" votes.

Public Works Director, Derek Stoll:

Consider Expenditure for Paving

Stoll provided three bids for the paving of 6th Street (between Reno and Kansas), Reno Avenue (north of 5th), Stadium Street, and Sunset Lane. The bids fell as follows:

Cornejo & Sons	\$233,548.78
APAC-Kansas, Inc.	\$169,134.90
Kansas Paving	\$233,546.63.

Johnson moved and Robinson seconded to award the work to APAC-Kansas, Inc., not to exceed \$169,134.90. Motion passed unanimously.

Consider Revised Street Paving Matrix

Mayor Wright and Stoll recently re-evaluated the current condition of the City's streets and updated the paving matrix accordingly. Members were provided with a copy of the revised version. Robinson moved and Johnson seconded to approve the schedule as presented. Motion passed unanimously.

Consider Purchase of Salt for Water Treatment (not to exceed \$5,500)

Stoll requested authorization to purchase a load of salt for the water treatment plant. Based on the last several purchases, Stoll advised the cost should not exceed \$5,500 for 24-25 tons. This item is a budgeted expenditure. Johnson moved and Robinson seconded to approve the purchase as presented. Motion passed with three "yes" votes.

Consider Purchase of Pump for Water Treatment Facility

Removed from agenda.

Updates

Stoll delivered the following updates:

- The mini excavator was received today, and the Public Works crew asked Stoll to express their appreciation to the Council for the equipment purchase.
- Stoll is looking into having a pump at the water treatment facility rebuilt rather than purchasing a complete replacement.
- An engineer from Kirkham Michael was out at the pool this weekend taking photos to lay out plans for pool repairs.
- Tree trimming quotes will be presented at the next meeting.

Leslie Atherton, City Clerk:

Adopt Resolution Authorizing Clerk to Open Visa Card through Commerce Bank and Approve Closing of Current Banker's Bank of Kansas Visa Card

Atherton asked members to adopt the proposed resolution in front of them to authorize her to open a Visa card through Commerce Bank for City use. The card would have no annual fee and provided 1% reward on purchases in the form of a monthly statement credit, something that First National Bank of Hutchinson was unfortunately not able to provide. Johnson moved and Robinson seconded to adopt Resolution No. 365 Motion passed unanimously.



Accept Building Inspector's Report on 217 N. Emporia and Adopt Resolution Setting Hearing

Members were provided with a report and photos from Building Inspector, Charles Arndt, regarding a deteriorated, leaning garage at 217 N. Emporia. Arndt's letter reported the structure as unsafe / dangerous. Members were also provided with a proposed resolution setting a hearing for 7:05 PM on April 20, 2020, for the owner to appear and show cause why said structure should not be condemned or ordered repaired or demolished. Robinson moved and Johnson seconded to adopt Resolution No. 366. Motion passed unanimously.

Consider Ordinance Implementing Longevity Raise for City Clerk

Johnson moved and Robinson seconded to adopt Ordinance No. 686 implementing a 1.0% percent longevity increase for the City Clerk pursuant to the Wage Increase Plan. Motion passed three to zero.

Chief of Police, Stephen Schaffer:

Updates

Removed from the agenda.

Council Concerns

Robinson inquired as to how the hiring of pool employees would be handled this season. It was determined that the City will take applications for all positions, including Pool Manager.

Agenda Planning

Items for March 16th were read aloud.

Adjournment

At 7:54 PM, the meeting was adjourned.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk