



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: MARCH 1, 2021

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL PRESIDENT TRICIA PARAMORE. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Mark Robinson, Ron Dale (at 7:04 PM), Tricia Paramore, Sandra Williams, Kylie Rush.

Absent: Mayor Adam Wright.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Emily Branson, Andrew Foulston, Dylan Cox, Jitana Graf, Jonell Harper, Chris Cooper, Andrea Williams, Steven Phillips.

No changes were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Williams moved and Robinson seconded to approve the minutes of the February 1, 2021, meeting. Motion carried.

Accounts Payable

Williams moved and Rush seconded to approve accounts payable, from February 2 – 15, 2021, totaling \$134,329.38. Motion carried. Next, Robinson moved and Williams seconded to approve accounts payable from February 16, 2021, through March 1, 2021, totaling \$37,728.00. Motion passed unanimously.

Members were provided with financial reports for the month of January 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Consider EDC's Recommendation to Award \$10,000 Matching Business Enhancement Grant to Jonell Harper and Ernest Bell, Owners of Daisy Jo's

Members were provided with draft minutes of the last EDC meeting wherein approval of a \$10,000 matching Business Enhancement Grant was recommended to the City Council. Members were also provided with Daisy Jo's application for consideration. Jonell Harper and Ernest Bell, owners of Daisy Jo's, and Jitana Graf, Economic Development Coordinator, were present to provide background and answer questions. Williams moved and Paramore seconded to approve the EDC's recommendation to award up to \$10,000 matching business enhancement grant to Jonell Harper and Ernest Bell, owner of Daisy Jo's. Motion carried.

Park Board Appointment

Robinson moved and Williams seconded to appoint Jeanne Miles to the Park Board for a term expiring December 31, 2022. Motion passed unanimously.

Adopt Ordinance Implementing Longevity Increase

Dale moved and Robinson seconded to adopt Ordinance 694 implementing a 1% longevity increase for the City Clerk, effective March 1, 2021. Motion passed unanimously.

Chief of Police:

Updates:

- Rush asked what the Police Department's plans were for handling stray dogs. Schaffer advised that the department will be able to take stray dogs to the Hutchinson Animal Shelter for an estimated \$30 per dog

Approved 03.15.2021



to be billed monthly. The details of that are to be worked out and will require the signing of an agreement. Rush thanked him for the information.

Public Works:

Consider Bill from Mayer Specialty Services

Members were provided with a copy of Invoice 2021063 from Mayer Specialty Services, LLC, totaling \$2,217.50 for work completed during an after-hours emergency on February 8—9 around Southland Drive to unplug a sanitary sewer line and vacuum debris out of a manhole. Dale moved and Robinson seconded to approve the expenditure as presented. Motion passed unanimously.

Updates

- There were many frozen water meters that required attention over the last week. Most of them thawed out easily though there were a few instances in town where the water lines were actually frozen before the water meter on the City side. For those, Stoll sought advice from more seasoned peers, and most simply advised to wait and allow the temperatures to warm up.
- The open hole on Main Street between Hardware Haven and CenturyLink is due to a frozen water line. In the process of repairing it, while cutting the street, an unmarked communications line was hit. CenturyLink will need ten days to make repairs before the hole can be filled back in and the street opened back up. Stoll said cost of repairs will likely fall on the marking company since it was unmarked.
- Construction on the low water crossing will start next week.

Dylan Cox, Evergy: Update on West Harvey Substation

Cox advised the City of Haven was moved over to the West Harvey substation in late January. While the project was originally set to be complete in 2020, it was not finished until early 2021, which will cause the increased distribution facility charge to appear in September of 2022 rather than September of 2021. However, the West Harvey Substation project did go over the original budget so the monthly distribution facility charge, starting in September 2022, is projected to be \$12,100.00 rather than the original projected estimate of \$11,839.88, a yearly increase of over \$3,000. Dale asked if Evergy had given any consideration to eating the overage, and Cox said he did not think the customer-base would stand for the inequality of eating the overage for some but not others.

Executive Session

Dale moved and Williams seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for Police Officer with Chief Schaffer, City Clerk, Leslie Atherton, and City Attorney, Andrew Foulston, present, the open meeting to resume at 7:45 PM. Motion carried.

At 7:46 PM, regular session resumed with no action taken during executive session.

Consider Hiring Replacement to Fill Police Officer Vacancy

Dale moved and Williams seconded to hire Christopher Cooper as police officer at \$38,500 annually contingent on successful completion of pre-employment testing with a wage increase to \$38,750 once Cooper has obtained certification and relocated his residence within the city limits of Haven, though initial time to relocate is not to exceed six months. Members agreed if Cooper could not secure suitable housing for relocation within the first six months, they would consider offering an extension of time. Motion passed unanimously.

Council Concerns

No concerns were expressed.

Atherton advised the Council that an internet service provider, Nextlink, has inquired about placing equipment on the City's water tower. The agreement has been reviewed by Hill, and Atherton has spoken to representatives from three other cities where Nextlink has placed equipment on water towers. Before further research and



negotiations are done, Atherton inquired if the Council would even consider such an arrangement. Members were open to the idea. Atherton will schedule the Nextlink representative for the next Council meeting.

Agenda Planning

Items for the March 15, 2021, meeting were listed aloud: pool matter update from Hill, Mark Chesney of KPP, performance evaluations.

Adjournment

At 7:59 PM, adjournment was unanimously approved after motion from Dale and second from Paramore.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk