



MINUTE RECORD
Regular Council Meeting City of Haven

REGULAR MEETING

MONDAY, MARCH 6, 2023

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Christopher Scott, Kylie Rush (at 7:01 PM), Mark Robinson, Austin Borden, Ciara Powers (following swear-in).

Absent: None.

Others: Assistant City Clerk Andrea Williams, Public Works Director Chad Swartz, City Attorney Andrew Foulston, Police Chief Stephen Schaffer, Ciara Powers, Kyran Crist, Cody Powers, Ann Chesnut, Susan Heath, Don Cofer, and Colton Chesnut.

Revisions to Agenda

None.

Public Comment

Susan Heath, owner of residence at 215 N. Hutchinson, spoke of the junk at nearby residences in her neighborhood, a topic she brought to the Council in a previous Public Comment. She requested an update. Mayor Wright advised Public Comment was just for voicing concerns, not for a back and forth between Council and individual.

Minutes

Borden moved to approve the minutes of the February 20, 2023, meeting. Scott seconded, and the motion passed.

Accounts Payable

Robinson moved and Borden seconded to approve accounts payable, totaling \$165,123.22. Motion passed unanimously.

Accept Resignation of Council Member Sandra Williams

Members were provided with Williams's letter of resignation, received February 21, 2023, to read at the table. Borden moved and Rush seconded to approve Williams's resignation. Motion passed unanimously.

Hear Introduction from Those Interested in Open Council Seat: Ciara Powers

Mayor Wright appointed Ciara Powers to the open Council seat, for a term expiring January 2026. City Attorney Andrew Foulston advised that Council confirmation is necessary. Borden moved and Robinson seconded to approve the appointment. Borden and Robinson voted in favor, and Scott and Rush voted in opposition. Mayor Wright voted in favor to break the tie, confirming Powers's appointment.

Powers took a seat at the Council table after being sworn-in by Assistant City Clerk, Andrea Williams.

Appoint Council President

Mayor Wright asked Robinson to step into Council President role. Borden motioned for the same. Scott seconded, and the motion passed unanimously.

Public Works

Updates

Swartz provided the following updates:



- Computer hubs had some issues and had to be returned several times. Thinks issue is resolved now.
- Cris Naegele from Utility HelpNet will be in town soon to start work. They will travel around town on a Gator to map the system.

Consider Ordinance Adopting NFPA 37

Members were provided with a proposed ordinance adopting NFPA 37 by reference. Rush moved and Scott seconded to adopt Ordinance 715. Motion passed unanimously.

Consider Bids for Mower Replacement

Swartz asked the Council to consider replacing the 2017 Hustler mower, noting there's \$10,000 budgeted for that purpose. He provided the Council with three bids to consider:

Fairview Service Center LLC	Vanguard Model 440 w/ 61" deck and rear discharge	\$9,277.10
Fairview Service Center LLC	Hyperdrive Hustler 60"	\$8,999.00
White Star Machinery	Bobcat ZT7000 w/ 61" deck	\$11,166.00

Swartz recommended the Council go with the Vanguard bid from Fairview Service Center, LLC, totaling \$9,277.10. After brief discussion, Borden moved and Scott seconded to approve Swartz's recommendation, not to exceed the \$10,000 budgeted. Motion passed unanimously.

Consider Quotes for Streetlights

Swartz requested authorization to purchase streetlights, noting there's \$10,000 budgeted for the expenditure in the Electric Fund. He provided the council with two bids for consideration:

Stanion Wholesale Electric Co.(30 LED lights)	\$17,864.10
Border States (30 LED lights)	\$ 9,862.50

Swartz recommended awarding the purchase to low bidder, Border States, and noted this would match all the other LED streetlights that are up in the City. Borden moved and Robinson seconded to approve the purchase of 30 LED streetlights from Border States, not to exceed \$9,862.50. All members voted in favor of the same.

Scott inquired about the status of junk letters. Swartz indicated that he had just received the email from Foulston late this afternoon and that it would likely have to be addressed at the next Council Meeting.

Chief of Police

Updates

Chief Schaffer advised:

- Bid quote was \$13,000 over what was budgeted for new Police vehicle. USDA Rural Development has a grant available. He will get with City Clerk Atherton to apply in hopes to cover the short comings in the budgeted funds.
- Indicated he would get with resident Susan Heath who spoke during Public Comment regarding her concerns about neighboring properties.
- Working on obtaining three quotes for USDA grant.

Scott asked about tornado siren testing. Schaffer indicated that is still something we do, but sometimes he is busy during the time designated for testing. Scott also brought up the conversation that was had by Council at the last meeting regarding keeping truck routes the same, since Schaffer was absent. After discussion Schaffer indicated that the truck route is really aimed at grain trucks during harvest.

Executive Session

At 7:37 PM, Scott moved, and Robinson seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss employee evaluations with City Attorney, Andrew Foulston, present, the open meeting to resume at 8:00 PM in Council Chambers.



At 8:00 PM, regular session resumed with no action taken. Then Borden moved and Robinson seconded to recess into executive session pursuant to the same exception for the same discussion purpose with the same individuals present, the open meeting to resume at 8:15 PM in Council Chambers. Motion passed with five "yes" votes.

At 8:15 PM, regular session resumed with no action taken. Then Robinson moved and Borden seconded to recess into executive session pursuant to the same exception for the same discussion purpose with the same individuals present, the open meeting to resume at 8:20 PM in Council Chambers. Motion passed with five "yes" votes.

At 8:26 PM, regular session resumed with no action taken.

Executive Session

At 8:27 PM, Robinson moved, and Borden seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with Public Works Director, Assistant City Clerk, and City Attorney, Andrew Foulston, present, the open meeting to resume at 8:45 PM in Council Chambers.

At 8:45 PM, regular session resumed with no action taken. Mayor Wright asked that any inspections be scheduled going forward.

Council Concerns

Scott asked about Powers moving into Council Liaison spot on Planning Commission to replace Sandra Williams. Wright said that would be discussed at the next Council Meeting.

Agenda Planning Items listed for March 20, 2023, were read aloud.

Adjournment

At 8:47 PM, adjournment was unanimously approved after motion from Robinson and second from Borden.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk