



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: February 20, 2017**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR PAULA SCOTT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Steve Carmichael, Les Banman, Shauna Schoepf-Pearce, Adam Wright.**

**Absent: None.**

**Others: Leslie Atherton, Cole Rush, Kylie Rush, Clark Wedel, Darin Ashworth, Alex Butterfield, John Jenkins, Lindsey Young.**

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community. Mayor Scott asked that specific recognition be given to her father, Doug Fisher, who served in the US Navy and participated in the atomic bomb testing. Coincidentally, today is his 90<sup>th</sup> birthday.

No revisions to the agenda were made, and no one signed up to deliver public comment.

**Minutes**

Wright moved and Carmichael seconded to approve the minutes of the meeting of February 6, 2017. Motion passed five to zero.

**Accounts Payable**

Banman moved and Schoepf-Pearce seconded to approve accounts payable totaling \$173,178.31. Motion carried five to zero.

Members were provided with financial reports for the month ended January 2017, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and a report reconciling bank deposits for utility funds to payments received in Jayhawk Utility Suite.

**Clark Wedel, USD 312 Superintendent: Consider Allowing USD 312 to Sublease Baseball Diamond**

Wedel began by apologizing that the correct order of actions did not take place with this matter. He requested consent to sublease the baseball diamond to Haven Warhawks and Haven Baseball Club. He provided copies of a written agreement USD 312 intends to use for this purpose. Atherton advised the document was approved by City Attorney, Larry Bolton. Wright moved to consent to the subleases to Haven Baseball Club and Haven Warhawks. Williams seconded, and the motion passed unanimously.

Wedel indicated the scheduling of the baseball diamond would require cooperation between John Jenkins of Haven Baseball Club and Alex Butterfield of Haven Warhawks. Scheduling of the softball fields would be a City responsibility. Wedel asked whom that scheduling contact would be. Mayor Scott advised that in her mind it would be the Recreation Director, but the City will seek clarity on the topic from and with the Recreation Board and be in touch with Wedel.

Alex Butterfield, head of the Haven Warhawks, addressed the City Council and provided background on the team that will play here this summer. Haven Warhawks is in the same league as the Hutchinson Monarchs and will be



competing to play in the National Baseball Congress World Series. They will play 42 games over a 6-7-week span. The team is still in need of host families for its players.

Butterfield asked if the City would consider cordoning off the baseball diamond road so that it would be easier to charge admission (\$1 per person). Mayor Scott advised the City will research the project and get clearance from the City Attorney about charging admission. She asked Butterfield to use Atherton as his point of contact.

High school softball coach, Darin Ashworth, was also in attendance. He reminded the Council of the upcoming Alumni baseball and softball games that are to be held on Saturday, March 25<sup>th</sup>.

#### **Leslie Atherton, City Clerk: Consider Ordinance and Resolution Implementing Longevity Raise**

Atherton provided the Council with an ordinance implementing a longevity raise (per the Wage Increase Plan) for the City Clerk and a proposed resolution implementing longevity raises for the Recreation Director, effective March 1, and the Public Works Director, Burn Site Attendant #1, and Paramedic 505, effective April 1. Banman moved and Williams seconded to adopt Ordinance 664 and Resolution 323. Motion carried with four members voting "yes." Wright abstained due to his relationship to the Recreation Director.

#### **Appointments**

Mayor Scott noted that John Jenkins is involved with the Haven Baseball Club and the Haven Warhawks. Adding Recreation Board involvement to his tasks might make it difficult to keep lines clean. Carmichael said he felt Jenkins would be an asset to the board. Scott asked if he would be able to separate his duties. Carmichael felt he would.

Shauna Schoepf-Pearce moved and Carmichael seconded to make the following appointments: John Jenkins to Recreation Board for a term expiring December 31, 2018, and Wes Myers to Tree Board for a term expiring December 31, 2019. Motion passed four to zero. Wright abstained for unknown reasons.

#### **Chief Rush:**

##### **Approve Expenditure for Concrete Incline to 102 S. Kansas Avenue and Approve Expenditure for Concrete around Flagpole at 120 N. Kansas Avenue**

Rush provided a quote of \$900 from Winter Concrete to have a concrete incline installed to the front door of 102 S. Kansas Avenue. This would make the front of the building wheelchair-accessible. Also, the area around the flagpole at the front of the new EMS building at 120 N. Kansas Avenue has not been landscaped, nor have any plans been established to landscape it. To keep the area tidy, the EMS Director and Public Works Director both thought filling it in with concrete would be the best solution. Rush presented a quote from Winter Concrete for \$1900 to fill the area. Schoepf-Pearce moved to award the work to Winter Concrete, not to exceed \$2850. Carmichael seconded. Motion carried.

Next, after Mayor Scott provided a brief background on the topic, Chief Rush requested authorization to make reparations to the interior of 102 S. Kansas Avenue. He explained that several items need to be addressed: mold discovered along the north wall, carpet in need of replacement, mold issue inside bathroom, replacing the duct work (which has diesel soot and possibly mold in it), etc. Rush advised the Police Department would do the work themselves, except for the electrical which the City Electrical Distribution Superintendent will do, which would save the City money but would still require \$10,000 in materials. Wright moved to approve the remodel up to \$10,000. Banman seconded, and the motion passed unanimously.

The Haven Food Bank ended up declining use of the space offered to them at 102 S. Kansas but expressed great thanks for the offer.



**Consider Advertising for Rec Board Secretary / Treasurer Position**

Currently the position of Rec Board Secretary / Treasurer position is vacant. The Rec Board has indicated they wish to continue having said position to help keep things organized. They would like to advertise to fill the position. Williams moved and Banman seconded to approve advertising for the position. Motion carried.

**Executive Session**

Schoepf-Pearce moved and Banman seconded to recess into executive session pursuant to the non-elected personnel exception to review applications for City Treasurer with City Clerk, Leslie Atherton, present, the open meeting to resume at 7:53 PM. Motion carried. At 7:53 PM, regular session resumed with no action taken during executive session.

**Consider Hiring Treasurer**

Schoepf-Pearce moved and Carmichael seconded to hire Cyndi Alling as City Treasurer at \$2100 per year. Motion passed five to zero.

**Chief of Police Updates:** None.

**Public Works Director Updates:** None due to Pell's absence.

**City Clerk Updates**

Atherton provided the following updates:

- Citywide Clean Up has been scheduled with Nisly Brothers for Saturday, May 6, 2017, and Citywide Garage Sales are set to occur the previous Saturday, April 29, 2017. Banners have been ordered to advertise the garage sales.
- The janitorial situation in the City Office has worked out quite well.

**Council Concerns**

Wright asked if millings were still available as Pell had advised him that the deal with the original purchaser had fallen through. He asked if they could still be at \$2/ ton. The Council found this agreeable.

Wright suggested temporarily housing the bucket truck in the new ambulance building until new shelter could be built for the bucket truck. Atherton advised that could be a potential problem as the City just applied for a property tax exemption on the ambulance building because it is used 100% of the time for emergency ambulance purposes. Storing the bucket truck there might blur lines there.

Wright also suggested the City consider other methods of preparing for equipment purchases.

**Agenda Planning -- Items for March 6**

Items posted for March 6, 2017, were read aloud.

**Adjournment**

At 8:12 PM, Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk