



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: February 19, 2018

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Steve Carmichael, Tricia Paramore, Philip Kauffman.

Absent: None.

Others: Leslie Atherton, Cole Rush, Rob Pell, Joey Young.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Two additions to the agenda were requested: Consider Request from City of Mount Hope by Atherton and Downtown Beautification by Sandra Williams. Williams moved and Carmichael seconded to add the items to the agenda. Paramore moved, Carmichael seconded. Motion passed unanimously.

No one signed up for public comment.

Minutes

Williams moved and Paramore seconded to approve the minutes of the February 5, 2018, meeting. Motion passed with three “yes” votes and one abstention by Kauffman.

Accounts Payable

Williams moved to approve accounts payable, totaling \$148,084.55. Kauffman seconded, and the motion passed unanimously.

City Clerk, Leslie Atherton: Consider Estimates for Right-of-Way Work

In the process of performing the survey work for the Safe Routes to School project, Garber Surveying discovered that there, in fact, exists no documentation for Emporia Avenue’s right-of-way from 5th Street north. This is problematic for the City if we wish to continue to operate a City street there and problematic for the schools as far as the upkeep of the property goes if we do not wish to attempt to establish right-of-way. Two estimates were obtained to have the area surveyed so a document can be drawn up to present to the school for acquisition of right-of-way. Gilson Enterprises and Garber Surveying both bid the work at \$1,500. With estimates coming in at the same rate, Atherton recommended going with Garber surveying since they’re already here doing the work for Safe Routes to School. She noted there is money budgeted in the Safe Routes to School budget, though not payable by the grant, for incidentals like this. Paramore moved and Carmichael seconded to award the work to Garber Surveying. Motion passed unanimously. Atherton noted she has already briefly mentioned to USD 312 Superintendent Clark Wedel that the right-of-way acquisition request may be coming his way.

Update on Library Mural (Williams)

Williams advised she had received the go-ahead from the Library Board to pursue the mural, although the Library Board did not want to vote without full membership present. Still, they encouraged Williams to move forward. Williams has been talking to the high school art teacher, Kylie Baldetti. She plans to oversee the project and have students help. Williams presented a supplies list from Baldetti that totaled \$618.75 to \$875.46. Williams suggested donating a sizable gift (\$2,000) to the art class to reward them for their work. Mayor Wright thought that giving a monetary gift coming from taxpayer dollars that great was questionable. Paramore suggested a sign posted to give the artists notoriety. Carmichael suggested approving the expenditure for supplies and consider a



reward or gift at a later date. Paramore moved to approve the mural expenditure not to exceed \$900. Kauffman seconded, and the motion passed unanimously. This expenditure will come from the Downtown Beautification funds.

Downtown Beautification (Williams)

Williams suggested the City have Public Works paint the downtown light poles black and allow students to paint the downtown trash cans black during Make A Difference Day. She noted that the last time the light poles were painted they were painted by the City Public Works crew with oil-based paint. She thought, if it was helpful, the students, during Make A Difference Day, could paint the light poles as high up as they could go. Pell advised that due to aging infrastructure, having Public Works paint the light poles would not be feasible. Atherton suggested obtaining a bid to contract the painting of the light poles out. Even if it were cost prohibitive, a detailed bid might provide information on what kind of prep work a professional would perform prior to doing the painting. Ultimately, the Council made no decision on the light poles and recommended pursuing replacement of the downtown trash cans rather than painting.

Consider Appointment

Carmichael moved to appoint Marvin Mills to the Tree Board for term expiring 12/31/2020. Williams seconded, and the motion passed unanimously.

Rob Pell, Public Works Director: Consider Expenditure to Replace Fire Hydrants

Pell presented the Proposed Fire Hydrant Replacement Plan, calling for authorization to spend \$7,500 to replace three hydrants on Kansas Avenue and one on Wichita Avenue as those streets are scheduled to be repaved this year. Kauffman moved and Paramore seconded to authorize the expenditure. Motion passed unanimously.

Consider Request from City of Mt. Hope

Governing body members were provided with a copy of a letter from Terry Somers, Mayor of Mt. Hope, regarding the dispensing of the 1983 Tree Board truck. Somers asked the City to let him know if the City is "planning to sell it outright, to implement a bidding process, or to donate the vehicle." After brief discussion, Kauffman moved and Williams seconded to donate the vehicle to the City of Mount Hope. All members voted in favor of the same.

Executive Sessions

Williams moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss unpaid suspension of employee with Public Works Director, Rob Pell, and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:50 PM. Kauffman seconded, and the motion passed.

Regular session resumed at 7:50 PM with no action taken. Then Paramore moved to terminate the employment of T.J. Rogers, effective immediately. Kauffman seconded, and the motion passed unanimously.

Next, at 7:50 PM, Kauffman moved and Paramore seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review performance evaluations individually with Public Works Director, Rob Pell, Chief of Police, Cole Rush, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:05 PM. Motion passed unanimously.

AT 8:05 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception for the same purpose the open meeting to resume at 8:15 PM. Motion passed unanimously.

At 8:15 PM, regular session resumed with no action taken during executive session. Then Kauffman moved and Paramore seconded that the Council recess into executive session pursuant to the same exception for the same purpose the open meeting to resume at 8:40 PM. Motion passed with four "yes" votes.



At 8:40 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception for the same purpose the open meeting to resume at 8:50 PM. Motion passed unanimously.

At 8:50 PM, regular session resumed with no action taken during executive session.

Consider Merit Increase for Full-Time Employees pursuant to the Wage Increase Plan

Paramore said she felt that a merit increase comes with a performance that "is outstanding." Carmichael recommended foregoing merit increases this year since the City picked up the increase in employee health insurance. Paramore agreed. Chief Rush said he would appreciate clearer expectations for evaluations next time so that employees will know what to aim for. After further discussion, Carmichael officially moved to forego offering merit increases. Paramore seconded, and the motion passed unanimously.

Public Works Director Updates

Pell provided the following updates from his department:

- The Kubota RTV is in and has been used.
- Due to wind, a utility pole on Hutchinson Avenue snapped off. By contacting providers of the other services attached to the pole, Public Works was able to eliminate the need for the pole.
- No ETA on the remaining items for performing pole change-outs.

Chief of Police Updates

Rush provided the following updates:

- Three quarters of a pound of weed was seized on a traffic stop this weekend. It will be taken to the KBI lab in Great Bend tomorrow.
- The Department is still researching outfitting a new police vehicle. Chief Rush hopes to present bids at the second meeting in March.
- Officer Hayden is attending Active Shooter training.
- Kansas Narcotics Officers Association training is upcoming in March.
- Building work continues; painting and priming remains. The goal is to move in at the end of March.
- Kauffman inquired about the installation of the radar signs. Public Works hopes to have them installed by the end of the week.

Council Concerns

None.

Adjournment

Kauffman moved and Paramore seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk