



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: February 18, 2019**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Tricia Paramore, Matt Johnson, Sandra Williams, Philip Kauffman, Ron Dale.**

**Absent: None.**

**Others: Leslie Atherton, Derek Stoll, Jessica Schmidt, Dave Lowy, Lindsey Young, Lauren Taylor.**

The meeting was opened with the flag salute and followed with a moment of silence to honor those in the military, first responders, and other public service to our country and community.

No changes were made to the agenda, and no one signed up for public comment.

**Minutes**

Paramore moved to approve the minutes of the January 22, 2019, meeting with suggested revisions. Johnson seconded, and the motion passed.

**Accounts Payable**

Paramore moved to approve accounts payable for February 5 – 18, totaling \$202,204.73. Kauffman seconded, and the motion passed unanimously. Next, Kauffman moved to approve accounts payable for January 23 – February 4, totaling \$85,800.59. Johnson seconded, and the motion passed five to zero.

Members were provided with financial reports for the month of January 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Jessica Schmidt, Mural Committee: Consider Mural Design**

Members were provided with a handout showing Dave Loewenstein's most recent rendition of the proposed mural. Schmidt advised that wall owner, Kim Kincaid-Warner, has approved the design as drawn. Members briefly discussed the same. Then Williams moved and Kauffman seconded to approve the presented design. Motion passed four to one. Paramore cast the opposing vote but thanked Schmidt for her efforts on the project.

**Derek Stoll, Public Works Director: Discuss Bid to Move Part of City to 7200 System**

Stoll presented a "rough, working number" to move part of the City's 2400 electrical system to the 7200 System -- approximately \$200,000. However, he noted that does not include engineering. He plans to contact Kansas Power Pool's James Ging to get an opinion and drawings on the prospective project.

**Public Works Updates:**

Stoll provided the following updates:

- The water plant is operational on the underground transformer.
- Temporary electric for pool construction is also on the underground transformer and eventually will become the vein for electricity to the pumphouse.
- The crew has begun removing the old light-poles from the tennis courts.
- Salt spreading activities continue.
- Maintenance was performed on the Police Department / Senior Center generator.

Approved 03.18.2019



- In the next few weeks, Public Works will be working to get the water and sewer extensions to the pool area.

**Derek Stoll, Public Works Director: Authorize Expenditure to Extend Water / Sewer Service to 510 W. Main**

Stoll presented an estimate to extend sewer and water service to 510 W. Main of \$11,000, which includes \$1,220 in City labor. Stoll assumed the City would foot the bill for the difference between a 4" and 8" sewer main. By way of consensus, the Council agreed. Paramore moved to approve the expenditure presented. Kauffman seconded, and the motion passed unanimously.

**Finalize 2019 Strategic Direction**

Members were provided with an updated 2019 Strategic Direction document inclusive of input from EDC and Recreation Board.

Williams advised she could not support a strategic direction to incentivize a restaurant in Haven due to the fact that two restaurants in Haven recently failed. She pointed out the average lifespan of a restaurant (recently) in Haven is six months to a year.

Ultimately, Paramore moved, and Johnson seconded to approve the 2019 Strategic Direction as written. Williams voted against due to her opposition to incentivizing a restaurant.

**Leslie Atherton, City Clerk:**

*Approve Closing of EMS Building Donation Fund Bank Account*

Atherton requested authorization to close out the EMS Building Donation Fund bank account that now has a \$0 balance. Paramore moved and Dale seconded to grant authorization for the same. Motion passed unanimously.

*Approve 2019 Contract for Economic Development Director*

Atherton presented the 2019 Contract for Economic Development Director for Council approval. She noted two changes an increase in pay of \$400 annually and the addition of task 1. e. "Provide weekly updates to the Chairman of the EDC." Members reviewed and then Kauffman moved to approve the contract as presented. Motion died for lack of a second.

Paramore would like to see a semi-annual report of work completed and missions accomplished. She said she doesn't feel well-informed about what kind of work Graf does or the outcome of the same. Mayor Wright suggested the report be quarterly. Johnson agreed.

Johnson moved to approve the contract at the current rate of \$15,000 annually with the addition of a task to issue quarterly a written report to the City Council outlining EDC activity. Paramore seconded, and the motion passed four to one. Williams opposed, unconvinced of the validity of the position of Economic Development Director.

*Adopt Ordinance and Resolution(s) for Wage Increases Approved at Last Meeting*

Dale moved and Paramore seconded to adopt Ordinance 678 implementing wage increases for Chief of Police and City Clerk, Resolution 348 implementing wage increases for ambulance staff, and Resolution 347 implementing wage increases for all other staff. Motion passed unanimously.

**Chief of Police Updates:**

Chief Schaffer provided the following updates:

- Joshua Scott will likely be hired after completing a pre-employment drug test.
- Christopher Shields is able to return to work for Haven Police Department once again.



- Tornado sirens were tested on the 15th. The only one that didn't work was the one behind the City Office due to a known electricity issue. Atherton and Schaffer will research the work last completed on the malfunctioning siren to determine what should be done next.

**Council Concerns**

Mayor Wright recently spoke with Superintendent Clark Wedel, who was contacted about putting a bench by the ball diamonds in memory of Eric Long. The ball diamonds are owned by City of Haven though they are leased to Haven School District. While the school district has a policy on memorials, the lease governing the ground contains nothing about the same. Wright said he didn't see an issue with the memorial bench and noted no City funds would be used. Paramore suggested the bench installers work with Stoll on placement. By way of consensus, placement of a memorial bench was approved.

**Agenda Planning**

Items for March 4<sup>th</sup> were read aloud.

**Adjournment**

At 8:05 PM, Kauffman moved and Paramore seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk