



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: FEBRUARY 1, 2021

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD VIA ZOOM WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Mark Robinson, Ron Dale, Tricia Paramore, Sandra Williams, Kylie Rush.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Emily Branson, Jennifer Hill, Les Banman, Steven Phillips, Delon Martens.

No changes were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Williams moved and Dale seconded to approve the minutes of the January 4, 2021, meeting. Motion passed.

Accounts Payable

Dale moved and Rush seconded to approve accounts payable for January 5, 2021, through January 19, 2021, totaling \$124,121.87. Motion carried.

Atherton pointed out, on page 4 of the second set of AP, a payable to Waterwise Enterprises for \$1,555, greater than the \$1,000 threshold for expenditures can be made without Council approval, for sodium hypochlorite for the water treatment facility and liquid bacteria for wastewater treatment, which are standard expenses. She noted that approving the total Accounts Payable would approve that purchase and expenditure as well. Williams moved and Robinson seconded to approve accounts payable for January 20, 2021, through February 1, 2021, totaling \$64,127.99. Motion carried.

Members were provided with financial reports for the month of December 2020 and for the 2020 year, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Delon Martens, Park Board Chairperson:

Consider Bid for Playground Equipment: \$65,042.02

On behalf of the Park Board, Martens requested authorization to spend \$65,042.02 with Fry and Associates on Phase II of playground equipment for Engweiler Park. Members were provided with a proposed layout of the equipment. Paramore moved and Rush seconded to approve the requested expenditure. Motion passed with five "yes" votes.

Consider Bid for Centennial Shelter Bathroom Renovations: Not to Exceed \$2,500.00

Members were provided with bids for bathroom renovations to be done at Centennial Shelter located at Pioneer Park on Reno Ave. The low bid from M&M Handyman Service was approved to be done in 2020, but the Park Board had already expended their full budget before the work could begin. Martens asked for the Council to approve the expenditure for 2021. Williams moved and Robinson seconded to award the work to M&M Handyman Service with renovations not to exceed \$2,500, including labor. Motion passed.

Appointment

Paramore moved and Dale seconded to appoint Kacey Ford to the Park Board for a term expiring December 31, 2021. Motion passed unanimously.

Approved 03.01.2021



Consider Renewal of Membership to K96 Corridor Development Association: \$2,000.00

Robinson moved and Williams seconded to renew the City's membership to K96 Corridor Development Association for \$2,000. Motion carried.

Restore Outstanding Checks to Fund of Origination - \$27.85

Members were provided with a list of two checks that have been outstanding for two years. Atherton requested authorization to restore the checks to their original funds. Dale moved and Robinson seconded to approve restoration. Motion carried.

Recreation Board Appointment

Dale moved and Robinson seconded to appoint Justin Schroeder to the Recreation Board for a term expiring December 31, 2022. Motion passed with five "yes" votes.

Chief of Police:

Accept Resignation

Members were provided with a copy of Officer Lowy's resignation letter, effective January 10, 2021. Rush moved and Williams seconded to accept the resignation. Motion carried.

Updates:

- The Department is currently down by one officer and has received only a handful of applications for the open position.

Public Works:

Consider Bid for Curb Repair at Main and Emporia

A minor motor vehicle accident in 2020 caused damage to the curb at Main and Emporia. The Council was provided with a quote to repair the damage, totaling \$4,594.85. Stoll advised that the driver's insurance has already sent to the City a check in the same amount to cover the work. Dale moved and Paramore seconded to approve the expenditure as presented. Motion passed unanimously.

Consider Bid for Low Water Crossing Construction and Burn Site Work

Members were provided with a bid from Paul Barlow of Paul's Excavating dated January 28, 2021, at \$8,900 to complete the low water crossing project. Barlow also quoted \$1,200 to do work at the burn site – excavation and sharpening to aid draining. He indicated he would charge \$250 per load to haul miscellaneous materials off to the dump. Paramore moved and Dale seconded to approve both projects as presented. All members voted in favor of the same.

Discuss Bill for Engineering on Drainage Projects

Atherton explained a misunderstanding or miscommunication that occurred with Harlan Foraker of Certified Engineering Design, P.A. on quoting the drainage projects for the prospective housing development. The project was first quoted by Garber Surveying at \$5,000, prompting the City to obtain a bid from Foraker. Foraker quoted the project at \$2,000, and that bid was accepted by the Council in December of 2019. Foraker recently sent over the bill for the work, and the total for the drainage project was \$6,000. Because that project was so closed to drainage issues that could be improved at Hutchinson and 5th, Stoll and Foraker worked to encompass some of that area into the project, which certainly required more work than Foraker was originally anticipating / quoting. Foraker has advised that he will accept whatever decision the Council makes with regard to the situation and will aim for greater clarity with future project quotes. Williams moved and Robinson seconded to pay Foraker \$5,000 for the work done on the drainage project. Williams, Robinson, and Rush voted in favor, Dale voted against the motion, and Paramore abstained because she was still reading a related email. Motion carried.



Executive Session

Dale moved and Williams seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Clerk, Public Works Director, and City Attorney Jennifer Hill present, the open meeting to resume at 7:40 PM. Motion carried.

At 7:40 PM, regular session resumed with no action taken during executive session.

Council Concerns

No concerns were expressed.

Robinson said he wished residents would support the local restaurant as much as they support the food trucks.

Paramore voiced concerns about whatever is going on with Kwik Shop; people are having difficulty determining if they are open or not. She said she would like for the EDC Coordinator, Jitana Graf, to begin working to recruit another convenience store to the community – one that is cleaner. Atherton said she would pass that along to Graf and thought Graf might have additional information to share on the topic as well.

Agenda Planning

Items for the February 15, 2021, meeting were listed aloud.

Adjournment

At 7:45 PM, adjournment was unanimously approved after motion from Dale and second from Paramore.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk