



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 18, 2022

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL MEMBER, SANDRA WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Christopher Scott, Kylie Rush, and Mark Robinson (at 7:45 PM).

Absent: Mayor Adam Wright.

Others: Leslie Atherton, Derek Stoll, Andrew Foulston (at 7:01 PM), Jitana Graf, Brooke Carroll, Mark Chesney, Jennifer Hill (at 7:08 PM).

No revisions were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Rush moved to approve the minutes of the January 3, 2022, meeting. Williams seconded, and the motion passed unanimously.

Accounts Payable

Atherton noted the payable to Haven Community EMS for Quarter 1 funding request, totaling \$45,717.50. She advised she sent an inquiry to the three City representatives to see when the credit for overpayment of 2021's expenditures would be taken into account but has not yet received an answer. Rush moved and Scott seconded to approve accounts payable, totaling \$185,817.98. Motion carried.

Members were provided with a financial summary covering the year 2021 as well as financial reports for the month of December 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Consider Economic Development Committee's Recommendation for Approval of:

Business Enhancement Grant Up to \$10,000 to DaisyJo's

Members were provided with a copy of the December 14, 2021, EDC minutes as well as a copy of Ernest and Jonell Bell's updated BE Grant application. After discussion, Williams moved to approve the requested matching funds, up to \$10,000, to DaisyJo's. Scott seconded, and the motion passed unanimously.

Business Enhancement Grant Up to \$10,000 to Las Carnitas Mexican Take-Out

Members were provided with a copy of the draft minutes of the January 11, 2022, EDC meeting as well as a copy of Hugo Garcia Sanchez's BE grant application, wherein matching funds of up to \$10,000 were requested to install a walk-in refrigerator and addition of a cement slab in the rear exit area of 113 S. Kansas Ave. Scott moved to approve the requested matching funds, up to \$10,000, to Las Carnitas Mexican Take-Out. Rush seconded, and all members voted in favor of the same.

Mark Chesney, Kansas Power Pool: Update

Mark Chesney, Chief Executive Officer of Kansas Power Pool, addressed the Council. He commented that for about five years now, he has been saying the forward prices on natural gases are flat. However, they are not flat anymore; they have increased pretty notably. Kansas Power Pool electricity rates are set to increase by about 7-8% compared to the current rates due to the natural gas factor as well as a 15-16% increase from Southwest Power Pool. In terms of good news, Chesney noted that at the end of 2022, the Kansas Power Pool's most expensive resource, a contract with Evergy, falls off, and when it does, KPP's cost structure will reduce. Kansas Power Pool is still resolute in plan to put in quick-start engines. Even after those resources are installed, including the cost of

Approved 02.21.2022



installation, the cost of debt, etc., it will still be millions of dollars cheaper than what Kansas Power Pool is paying Every right now.

Brooke Carroll, Kansas Power Pool: Consider Bid for Advanced Metering Infrastructure (AMI) for Electric and Water

Members were provided with a handout entitled, "City of Haven AMI Project Budget and Estimated Costs December 2021" as well as a PowerPoint entitled "Haven AMI Project." City Clerk, Leslie Atherton, and Public Works Director, Derek Stoll, requested the Council's authorization to take on the advanced metering project for water and electric utilities, for a total not to exceed \$295,554. Due to supply shortages and delivery delays, the City would be lucky to complete the project by the end of 2022. Atherton noted that advanced metering for the water utility, estimated at \$147,959, could be paid for with \$35,000 from the Water Fund and the remaining \$112,959 from ARPA funds in the Capital Improvement Fund. The City expects to receive in total around \$180,000 in ARPA funds, though only \$90,649.84 has been received so far. The remainder is expected to be disbursed in Summer of 2022. Advanced metering for the electric utility, estimated at \$147,595, could be paid for directly from the Electric Fund as \$150,000 is budgeted for the project in 2022 budget.

Williams moved, and Rush seconded to approve moving forward with the project, not to exceed \$295,554 in total. Motion carried.

City Clerk, Leslie Atherton:

Consider Bid from BlueCross BlueShield of Kansas for Health and Dental Insurance

Members were provided with a Premium Summary from BlueCross BlueShield of Kansas. Atherton noted that the health insurance rates will go up 4.95% and dental rates will go up 2.16%. She advised the City budgeted for up to a 15% increase in insurance rates. She also noted that there is one less employee being covered on the plan since Steven Phillips's spot in Public Works has not been filled. After brief discussion, Williams moved and Scott seconded to accept the premiums for health and dental insurance as presented, effective March 1, 2022. Motion passed unanimously.

Consider Contract with Loyd Group, LLC for Budget / Audit Services

Members were provided with a January 3, 2022, email from Scot Loyd as well as a copy of the engagement letter from Loyd Group, LLC. Atherton advised that Swindoll, Janzen, Hawk & Loyd will no longer be performing governmental audits, governmental budgets, or governmental consultation going forward, and they have terminated the agreement with the City of Haven. Scot Loyd left SJHL at the beginning of this year to start a new firm called Loyd Group, LLC, which will provide the services the City of Haven requires, and actually, will utilize some of the same folks the City has worked with in the past through SJHL. The pricing through Loyd Group, LLC is less than the prices quoted in the most recent contract the City signed with SJHL as well. Atherton noted that City Attorney, Jennifer Hill, has reviewed and approved the engagement letter. Robinson moved and Williams seconded to enter into the agreement with Loyd Group, LLC, for audit, budget, and consultation services as outlined in the Engagement Letter. Motion carried.

Consider Renewal of Membership with K96 Corridor Development Association (\$2,000)

Members were provided with a copy of a January 11, 2022, invoice from K96 CDA for \$2,000 for renewal of membership. Robinson moved and Scott seconded to approve payment of the same. Motion passed.

Appoint Council President

Robinson moved to appoint Sandra Williams as Council President. Scott seconded, and the motion passed unanimously.



Assign Council Liaisons / Representatives to City Boards

After brief discussion, it was decided that Sandra Williams will serve as Council liaison to Planning Commission, Mayor Wright will serve as liaison to Tree Board and as a representative on Ambulance Board, Kylie Rush will serve as liaison to the Park Board and as a representative on Ambulance Board, Mark Robinson will serve as liaison to Library Board, and Christopher Scott will serve as liaison to the Recreation Board. The final representative spot to the Ambulance Board will be filled by whomever is appointed to the Council vacancy. Rush moved to approve the liaisons as listed above. Scott seconded, and the motion passed.

Public Works:

Consider Expenditure for Repairs to South Lift Station (\$4,215.60)

Members were provided a copy of a quote from Hickman Environmental services for repairs to be made to the South Lift Station, totaling \$4,215.60. Stoll described what the repairs would encompass – replacement of 6" suction pipe and replacement of 4" discharge pipe. Rubber, flexible piping would be used, not PVC. Robinson moved to approve the expenditure as presented, not to exceed \$4,215.60. Rush seconded, and the motion carried.

Consider Expenditure to Replace Grasshopper Mower (\$8,682.72)

Stoll requested authorization to trade in the 2016 Grasshopper 329 Mower for the purchase of a Super Z Hustler Hyper Drive 72" mower with front fork, for a total not to exceed \$8,682.72, noting \$10,000 is available for the expenditure in the 2022 budget. Rush moved and Scott seconded to approve the purchase as presented. Motion passed unanimously.

Consider Expenditure to Purchase Boom Truck

Members were provided with a Bill of Sale from Green Country Auto Sales Internet Gallery, showing an amount due of \$19,220. This would involve the purchase of a 2012 5500 Dodge Ram for \$53,995, less the trade-in of the 2018 Chevrolet Silverado 2500HD, valued at \$35,000, plus a document fee of \$225, for a grand total of \$19,220. This purchase would require payment of \$1,441.50 of sales tax plus registration, inspection, and testing of the truck in the amount of \$480. If pursued, this purchase would be paid for with \$18,400 from the Digger Truck line item and \$2,741.50 from the Pick-Up line item, both under the Electric Fund. Robinson moved to approve the purchase as presented. Scott seconded, and the motion passed unanimously.

Updates

Stoll delivered the following updates:

- Some masonry will need to be done at the South Lift Station before a replacement door can be purchased and installed.
- An advertisement for the Public Works position has been posted.

Chief of Police:

Updates

Atherton provided the following update as Schaffer was absent:

- Phillips got a 100% on his first academic test at the Academy.

Rush would like to hear from Chief Schaffer about resurrecting the Police Blotter so folks can see what is going on.

Executive Session

At 8:10 PM, Robinson moved, and Rush seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Attorneys, Jennifer Hill and Andrew Foulston, City Clerk Leslie Atherton, and Public Works Director, Derek Stoll, present the open meeting to resume in Council Chambers at 8:30 PM. Motion passed unanimously.

At 8:30 PM, regular session resumed with no action taken during executive session.



Council Concerns

None.

Agenda Planning

Items listed for the February 7th Council meeting were read aloud.

Adjournment

At 8:31 PM, adjournment was unanimously approved after motion from Robinson and second from Scott.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk