



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 17, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY ADAM WRIGHT, COUNCIL PRESIDENT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Steve Carmichael, Les Banman, Shauna Schoepf-Pearce.

Absent: Mayor Paula Scott.

Others: Rob Pell, Leslie Atherton, Cole Rush, Fred Solis, Tony Troyer, Dale Milleson, Kylie Rush, Andrea Williams, Tracie Milleson.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No revisions were made to the agenda.

Tracie Milleson signed up to deliver public comment. She and her family live at 212 N. Kansas Avenue. Milleson spoke to the Council about how her neighbor, Council member Sandra Williams, is treating her family. She asserted that for the last three months, Williams and her husband have been driving over grass Millesons planted. Milleson admitted that it is in the alley but said there's no reason for one to drive through the alley because it is so wide. She classified this type of behavior as bullying, hurtful, unreasonable, and intimidating. She asked if this is the type of behavior the governing body wants a Council member to engage in. She also mentioned that she has seen Council member, Sandra Williams, mulching leaves and sweeping them out to the street to make it appear as though the Millesons pushed them out there. Milleson implored the Council to ask Williams to end this behavior. She thanked the Council for their time and said she would appreciate their help.

Minutes

Williams moved and Banman seconded to approve the minutes of the meeting of January 3, 2017. Motion carried.

Accounts Payable

Because the City Clerk's computer unexpectedly malfunctioned and the data has not yet been fully restored to the replacement, an Accounts Payable listing was not available. Atherton asked the Council's permission to pay bills as she normally would once her computer is up and running and noted she would then produce two AP listings at the next Council meeting. Banman moved and Williams seconded to allow the same. Motion passed unanimously.

Members were provided with financial reports for the month ended December 2016, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and a report reconciling bank deposits for utility funds to payments received in Jayhawk Utility Suite.

Rob Pell, Public Works Director:

Discuss Purchase of Digger Truck and Bucket Truck

At the last Council meeting the governing body voted to approve the purchase of a digger truck and bucket truck not to exceed \$88,500. Pell asked for additional spending authority to include sales tax in the purchase, which is approximately an additional \$7,600. Pell suggested the needed budget authority be taken out of the Electrical

Approved 02-06-2017



Upgrades line item in the budget. Banman moved and Schoepf-Pearce seconded to approve the purchase not to exceed a total of \$96,100. Motion passed unanimously.

Consider Purchase of Bush Hog

Pell presented a quote from Schmidt & Sons for a Landpride RC5610 for \$8,205, which takes into account the City trading in its current rotary mower. The 2017 budget holds \$10,000 for this purchase. Carmichael moved and Williams seconded to approve the purchase, not to exceed \$8,205. Motion passed.

Consider Expenditure for Haven Road Fence

The 2017 budget holds \$6,000 for "Haven Road Fence." Pell presented a quote from Wells Fencing, Inc. for the installation of 6' tall commercial grade chain link fence with three strands of barbed wire to run from the water treatment facility south to the privacy fence between Engweiler Park and Reynolds Trailer Court. The quote totaled \$2,752.

Banman asked Kylie Rush, Park Board member, in attendance, if this coincided with the Park Board's plans for Engweiler Park. Rush said her memory was that the Park Board wished for that to also be privacy fence. Pell will obtain a quote for privacy fence to go there instead and return to the Council with the same.

Leslie Atherton, City Clerk:

Consider Renewal with BlueCross BlueShield of Kansas

Atherton advised that the renewal for the BlueCross BlueShield of Kansas health and dental insurance platinum plan is 12.5% more than the current rate, which puts it outside of what's budgeted for the renewal. To bring the renewal in line with the budget, Atherton considered two options: 1) dropping dental insurance or 2) dropping down to the gold plan. None of the affected employees she spoke to were in favor of dropping dental insurance but seemed to find dropping to the gold plan to be an acceptable option. Moving to the gold plan is still an increase of 1.2% from current rates but would not change what's covered, merely the level things are covered at. Williams moved and Banman seconded to renew dental and health insurance with BlueCross BlueShield of Kansas under the gold plan as presented. Motion carried.

Consider Quote from 360 Document Solutions

Atherton presented a quote from 360 Document Solutions for a new Kyocera TASKalfa 2552ci color multifunctional system to replace the City's Xerox Workcentre 7125. This will cost roughly the same amount or less than the current system but has better pricing options, newer technology, additional features, and it appears better service options.

She requested the Council give her authority to sign a lease with 360 Document Solutions for acquisition of the machine. This would include a one-time origination fee of \$75. Schoepf-Pearce moved and Carmichael seconded to approve signing of the lease. Motion passed unanimously.

Consider Renewal of K96 Corridor Development Association Membership

Atherton asked the governing body to consider renewing the City's membership with K96 CDA. Dues for 2017 are \$2,000. Banman moved and Schoepf-Pearce seconded to approve payment of 2017 dues. Motion passed unanimously.

Approve Appointments

Carmichael moved and Williams seconded to approve the appointment of Tim Shadoin to the Board of Zoning Appeals for a term expiring 12/31/2019 and Abby Myers to the Planning Commission for term expiring 12/31/2019. Motion carried.



Chief Rush: Consider Upgrades to 102 S. Kansas Avenue

Rush asked if the Council would consider spending money on indoor building improvements at 102 S. Kansas Avenue. He advised that there may be some mold issues with the sheetrock / ceiling at the old EMS building. After brief discussion, the Council indicated once the building is empty they wish to take a "field trip" to see the building's condition firsthand.

Chief of Police Updates

Chief Rush provided the following updates:

- Despite the poor weather forecasted, there were no vehicle accidents.
- Business as usual.
- The 2012 truck is at Shep Chevrolet to be looked at as it seems to be slipping between 1st and 2nd gear.

Public Works Director Updates:

Pell delivered the following updates:

- Public Works has begun picking up leaves.
- 5th Street gutters were cleared today.
- Pell, Swartz, and True attended equipment maintenance training today.
- Pell began pursuing quotes for items listed in this year's budget, including streets, Southland Drive water line replacement.
- He received an estimate for adding on to the current City Shop.
- Pell advised that the Fitness Center plans to remove the metal shelving from the south wall of the building but wanted to be sure that would be okay. There were no objections at the Council table.

Discuss 2017 Strategic Direction

Members were provided with a draft of the 2017 Strategic Direction as prepared by Mayor Scott. Nothing was listed under Economic Development as no input has yet been provided.

Atherton spoke to the potential plan for pursuing the bullet points under Fiscal Stewardship, which includes hiring someone on a contract basis to pursue grant funding to drive Engweiler Park renovation and Downtown Beautification. All members were on board with this approach though no action was taken as the Strategic Direction is not yet finalized.

Council Concerns

(Because the meeting was ahead of schedule, Council Concerns and Agenda Planning were undertaken before the executive session.) Banman asked if Williams had any rebuttal to the comments presented by Milleson. She said that all she had to say is that she and her husband drive in the alley.

No other council concerns were voiced.

Agenda Planning -- Items for January 17

Items posted for February 6, 2017, were read aloud.

Executive Session

At 7:50 PM, Banman moved and Schoepf-Pearce seconded to recess into executive session pursuant to the non-elected personnel exception in order discuss job performance with Chief Rush, Public Works Director Rob Pell, EMS Director Tony Troyer, and City Clerk Leslie Atherton, the open meeting to resume at 8:25 PM. Motion carried.

At 8:25 PM, regular session resumed with no action taken during executive session. Next, Schoepf-Pearce moved and Williams seconded to recess into executive session again for fifteen minutes pursuant to the same exception for the same discussion purpose. Motion passed unanimously.



At 8:40 PM, regular session resumed with no action taken during executive session. Then Banman moved and Williams seconded that the Council recess into executive session once again for five minutes pursuant to the same exception for the same discussion purpose. Motion passed unanimously.

At 8:45 PM, regular session resumed with no action taken during executive session. Then Schoepf-Pearce moved to pursue meeting with the Ambulance Board on either January 24 or January 26 at 7:00 PM. Banman seconded, and motion carried.

Adjournment

At 8:50 PM, Williams moved and Carmichael seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk