



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 16, 2018

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL PRESIDENT, STEVE CARMICHAEL. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Philip Kauffman, Steve Carmichael, Tricia Paramore.

Absent: Mayor Adam Wright

Others: Leslie Atherton, Cole Rush, Rob Pell, Kylie Rush, Jeff Brawner, Adam Strunk.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No one signed up for public comment, and there were no revisions made to the agenda.

Minutes

Paramore moved and Williams seconded to approve the minutes of the January 8, 2018, meeting. Motion passed with four "yes" votes.

Accounts Payable

Kauffman moved and Williams seconded to approve accounts payable, totaling \$110,687.88. Motion passed unanimously.

Consider Planning Commission's Recommendation on Crop Production Service's Application for Building Permit

Members were provided with Crop Production Service's plans and the minutes of the last Planning Commission meeting wherein the Planning Commission recommended approval of a building permit for CPS. Brawner was in attendance to field questions, though none were posed. Paramore moved to approve issuance of a building permit for the plans presented. Kauffman seconded, and the motion passed four to zero.

Rob Pell, Public Works Director:

Consider Purchase of Stock Items – Street lights and electrical parts, Water meters and parts

Pell requested authorization to purchase street lights and electrical parts to replenish stock at a total of \$3800 plus tax. Williams moved and Kauffman seconded to approve the purchase. Motion passed unanimously. Next, Pell requested authorization to purchase \$2200 in water meters (13) and parts to replenish stock. Kauffman moved and Williams seconded to approve the purchase not to exceed \$2200. Motion passed four to zero.

Request from Haven Mobile Home Court

A year or so ago Haines requested the City take over the water system of his mobile home court, which would allow the City to take on each of his renters as a water customer and thereby gain revenue from the same. However, the City declined the offer because the water infrastructure is not on City property and the City had no idea what condition it was in. Since that time, Haines has purchased water meters and metered each trailer. Now he is asking if the City will consider taking the meters over, as in reading the meters and billing the customers, thereby gaining the revenue from 24 paying customers, without taking on the responsibility of the infrastructure. Pell advised that the unknown setup could make billing difficult because there's not an easy way to make sure all the water is properly metered and accounted for. Furthermore, as Pell pointed out and governing body members agreed, the liability of the unknown would still remain and there would be no guarantee that the expectation of not assuming responsibility for the infrastructure would remain intact in the future. Williams moved to decline Haines' request. Paramore seconded, and the motion passed unanimously.



Consider Appointments

The following appointments were unanimously approved after motion from Kauffman and second from Williams.

Mike Metz to Planning Commission for term expiring 12/31/2020
Stephanie Carlson to Tree Board for term expiring 12/31/2020
Tom Oxley to Tree Board for term expiring 12/31/2020
Kim Hill to Recreation Board for term expiring 12/31/2019
Les Banman to Park Board for term expiring 12/31/2019

Consider Canceling Outstanding Check

Atherton asked the Council to consider canceling check 61236, issued on January 25, 2016, for \$3.59 and returning the funds back to the Utility fund. She noted that Check 61236 was actually a check issued to replace lost / destroyed check 59030, originally issued December 16, 2014. Paramore moved and Kauffman seconded to approve restoring the check to the Utility Fund. Motion passed unanimously.

Consider Adoption of GAAP Waiver

Williams moved to adopt Resolution 332, waiving GAAP requirements for 2017 financial reporting. Kauffman seconded, and all members voted in favor of the same.

Consider Resolutions Implementing Cost of Living Wage Increases

Consider Ordinance Implementing Cost of Living Wage Increase

Paramore moved to adopt Resolution 333, implementing 2% cost of living wage increase for ambulance personnel, Ordinance 669, implementing 2% cost of living wage increase for Chief of Police and City Clerk, and Resolution 334, implementing 2% cost of living wage increase for all other personnel. Kauffman seconded, and the motion passed unanimously.

Authorize City Clerk to Sign USDA Documents regarding Ground Leased to Myron Miller

Kauffman moved to authorize City Clerk to sign USDA documents regarding ground lease to Myron Miller. Williams seconded, and the motion carried four to zero.

City Clerk, Leslie Atherton:

Consider Participating in Insured Cash Sweep

Atherton asked the City Council to consider participating in Insured Cash Sweep with City funds. This would allow the City's money to earn additional interest and save time in assuring depository coverage of City funds. Atherton noted that the program has been ran past the auditors to be sure it is safe and legal, and their approval was obtained. After brief discussion, the Council indicated they would like to have the Clerk check in with a City that is currently participating in ICS and also to hear directly from someone from First National Bank of Hutchinson.

Consider Renewal of Health and Dental Insurance through BlueCross BlueShield of Kansas

Atherton noted that the City's health and dental insurance through BlueCross BlueShield of Kansas is going up 13.81%. She explained that this is due to age and some changes in premiums for dependents / children. While the 2018 budget was formulated with only a 5% increase for health / dental insurance premiums, in comparing what's budgeted to what the projected actual insurance cost will be, the shortage would only be around \$5,376. Last year the premiums went up as well, and as a way to keep costs the same, the City moved from the Platinum plan to the Gold plan – higher deductible, higher co-pay. Because that's already been done once, Atherton explained she just couldn't see dropping the level of coverage again. She and the other two department heads also couldn't see expecting employees to pick up the insurance increase since the incredible benefit package is one of those things that makes City jobs very attractive. Because the shortage is only \$5,376, her recommendation was that the City



budget, in either General or Electric, cover the deficit. After brief discussion, Williams moved and Kauffman seconded to renew the City's health and dental insurance plan with BCBS of Kansas and to keep employee contributions at 2% with City funds from either General or Electric covering the deficit. Motion passed three to one with Carmichael casting the opposing vote. Paramore commented that in the future the City should budget for a higher increase and consider having employees pick up additional expense should another increase arise.

Update on Library Mural

Williams noted there's money budgeted for Downtown Beautification but nothing has been spent. Library Board met last month to discuss for the second or third time, amongst other items, the consideration of a mural. The sticking point seems to be with the Library Director. She claims the Library Board had to pay to put up metal siding because the City refused to do it, and she does not want a mural on the Library's metal siding. Williams asked whether members would like to proceed with the painting of the mural and creation of a gazebo-type spot without Library Board approval. After brief discussion, the Council encouraged Williams to keep working on the Library Board for their thoughts and approval.

Public Works Director Updates

Pell provided the following updates from his department:

- Public Works has finished the underground electrical for the new truck house.
- Burying the electrical at Engweiler Park is not complete yet.
- Pell is attending training this week.
- It's budgeted for the City to repave Kansas Avenue this year. Pell has obtained an estimate from APAC-Kansas, Inc. and is waiting on a bid from Cornejo.

Chief of Police Updates

Rush provided the following updates:

- Officer Hayden is on vacation.
- Chief Rush is working on getting training scheduled.
- The transmission went out on the 2012 truck again. Shep Chevrolet, via GM, repaired it at no cost to the City.
- Chief Rush requested permission to hire Chris Shields, a new resident who also works at Reno County Sheriff's Office, at \$12.50 per hour. Kauffman moved and Paramore seconded to hire Shields at \$12.50 per hour. Motion passed unanimously.

Council Concerns

Paramore commented on how high the utility rates are in Haven, and as she ran for the Council position, how often people approached her with the topic. She noted that as a new Council member she is taking it all in but with that thought in the forefront of her mind. Pell and Atherton both weighed in on the topic. Pell commented that many important things (pole changeouts, tree trimming) had been left undone for a long time resulting in a decline in service. But taking on those things requires spending money. Atherton pointed out that after a series of service problems on Westar's end, the City pushed Westar to make improvements. Westar did, but that resulted in an increase in the demand facilities charge on the City's KPP bill. Improvements are important to the quality of service but come at a price. Atherton noted that high electricity rates are a chief complaint voiced from commercial customers during EDC business visits, and because of that, she recently thought that perhaps the EDC would like to take on the expense of having a rate study done. Those are typically \$10,000 - \$12,000. To the Clerk's recollection, since the City has been without a City Administrator, the only electrical rate increases that have been implemented are those that we passed along from an increase at Kansas Power Pool.

Agenda Planning -- Items for February 5, 2018

Items posted were read aloud.



Adjournment

At 8:28 PM, Kauffman moved and Paramore seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk