



**MINUTE RECORD**  
**Special Council Meeting City of Haven**

**Meeting: SPECIAL**

**Date: January 8, 2018**

**THE CITY COUNCIL MEETING IN SPECIAL SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Les Banman, Phillip Kauffman, Steve Carmichael, Tricia Paramore (following swearing-in).**

**Absent: Shauna Schoepf-Pearce.**

**Others: Leslie Atherton, Cole Rush, Rob Pell, Larry Bolton, Kylie Rush.**

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No one signed up for public comment, and there were no revisions made to the agenda.

**Minutes**

Banman moved and Kauffman seconded to approve the minutes of the December 18, 2017, meeting. Motion passed with three “yes” votes. Carmichael abstained due to his absence from the December 18<sup>th</sup> meeting.

**Accounts Payable**

Banman moved and Carmichael seconded to approve accounts payable, totaling \$88,902.01. Motion passed unanimously.

Members were provided with financial reports for the month of December 2017, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts. They were also provided with a summary of receipts and disbursements for the year ended December 31, 2017.

**Thanks for Service to Exiting Governing Body Members / Swear-In New Governing Body Members**

Outgoing governing body members, Les Banman and Shauna Schoepf-Pearce, were recognized and each awarded a plaque for their service to the City.

Next, City Clerk, Leslie Atherton, swore in Sandra Williams and Tricia Paramore, incoming governing body members. Paramore then took her place at the Council table.

**Elect Council President / Assign Board Liaisons**

Williams moved to appoint Carmichael as president again. Kauffman seconded, and the motion passed unanimously.

Currently, the Ambulance Board and Park Board are without Council liaisons. Williams agreed to move over to the Ambulance Board from the Library Board. Paramore agreed to serve as Library Board liaison. Paramore moved to approve the liaison assignments. Carmichael seconded, and the motion passed unanimously.

**Executive Session**

At 7:10 PM, Williams moved and Kauffman seconded to recess into executive session for twenty minutes pursuant to the attorney-client privilege exception in order to discuss the EMS restructure matter with City Attorney, Larry



Bolton, Public Works Director Rob Pell, Chief of Police Cole Rush, and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:30 PM. Motion carried with four "yes" votes.

Regular session resumed at 7:30 PM with no action taken during executive session. Then Williams moved that the Council recess into executive session once again pursuant to the same exception for the same purpose with the same people present, the open meeting to resume at 7:45 PM. Carmichael seconded, and the motion passed four to zero.

Regular session resumed at 7:45 PM with no action taken during executive session. Paramore then moved and Carmichael seconded that the Council recess into executive session once again pursuant to the same exception for the same purpose with the same people present, the open meeting to resume at 8:00 PM. The motion passed unanimously.

At 8:00 PM, regular session resumed no action taken during executive session. Next, Williams moved that the Council recess into executive session once again pursuant to the same exception for the same purpose with the same people present, the open meeting to resume at 8:15 PM. Paramore seconded, and the motion passed unanimously.

At 8:15 PM, regular session resumed with no action taken during executive session.

**Agenda Planning -- Items for January 16, 2018**

Items posted were read aloud.

**Adjournment**

At 8:15 PM, Kauffman moved and Paramore seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk