



APPLICATION for a
TEMPORARY SIGN PERMIT within
COALVILLE CITY:

For Office Use Only:

Application #: _____ Application Date: _____
PC Approval Date: _____ CC Approval Date: _____
Community Development Director Approval Date: _____ Initial: _____
Expiration Date: _____ Denial Date: _____
Fee Paid: \$ _____ Receipt #: _____

Project Name: _____

Project Address or Area: _____

Name of Owner: _____

Address of Owner: _____

Phone: _____ **Cell:** _____

Email: _____ **Fax:** _____

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ **Cell:** _____

Email: _____ **Fax:** _____

Please include with the application:

1. The number of proposed signs and the time frame for display.
2. An example and description of each proposed temporary sign.
3. A site plan, showing the proposed location of each sign, with property lines, easements, adjacent street centerlines and other information to clearly identify the proposed temporary use.
4. Proof of ownership authorization of use of the subject property. (If private property)

Notice: Additional information may be required by the project planner to ensure adequate information is provided for staff analysis.

All information submitted as part of the application may be copied and made public including professional architectural or engineering drawings which will be made available to decision makers, public and any interested party.

If you have any questions regarding the requirements of this application, please contact the Community Development Director prior to submitting the request.

County tax parcel (“Sidwell”) maps and names of property owners are available at:

Summit County Recorder’s Office
60 North Main Street
Coalville, Utah 84017

File the complete application at:

Coalville City Hall
10 North Main Street
Coalville, Utah 84017

Signature of Applicant or Authorized Agent: _____ Date: _____