



**APPLICATION** for a  
**SEASONAL USE** within  
COALVILLE CITY:

<b>For Office Use Only:</b>	
Application Date: _____	
Community Development Director Review Date: _____	Initial: _____
Expiration Date: _____	Denial Date: _____
Fee Paid: \$ _____	Receipt #: _____

**Seasonal Use Name:** \_\_\_\_\_

**Seasonal Use Address or Area:** \_\_\_\_\_

**Name of Seasonal Use Owner:** \_\_\_\_\_

**Address of Seasonal Use Owner:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

<b>Name of Property Owner:</b> _____	
<b>Address of Property Owner:</b> _____	
<b>Phone:</b> _____	<b>Cell:</b> _____
<b>Email:</b> _____	<b>Fax:</b> _____

**Check box if same as owner**

**Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Please include with the application:**

- \_\_\_\_ 1. A site plan showing the proposed seasonal use, desired signage, the location of existing structures with property lines, adjacent streets and other information to clearly identify the proposed seasonal use.

- \_\_\_ 2. Written consent of the property owner to allow the Seasonal Use, if property owner is not Seasonal Use owner.
- \_\_\_ 3. Other information required by the Staff to adequately review and address potential impacts of the proposed temporary use.
- \_\_\_ 4. **\$25 fee due at time of application.**

**Notice:** Additional information may be required by the project planner to ensure adequate information is provided for staff analysis. All information submitted as part of the application may be copied and made public including professional architectural or engineering drawings which will be made available to decision makers, public and any interested party.

**If you have any questions regarding the requirements of this application, please contact the Community Development Director prior to submitting the petition.**

**File the complete application at:**

Coalville City Hall  
10 North Main Street  
Coalville, Utah 84017

Signature of Seasonal Use Owner or Authorized Agent:

\_\_\_\_\_ Date: \_\_\_\_\_

**Please Answer the Following Questions. Use an Additional Sheet if Necessary.**

Please describe in detail your project:

What is the proposed time of duration for this Seasonal Use?

What signage, if any, will be erected in connection to the proposed Temporary Use? (Please attach an elevation, rendering, and site plan for any signage that will be used.)

List the primary street accesses to this property:

If applicable, what is the anticipated operating/delivery hours associated with the proposed use?

If applicable, list the primary exterior construction materials you will use as part of this project.

How many parking stalls will be provided as part of the project?

How many employees do you expect to have on-site during the highest shift?

What is the gross floor area of the proposed Seasonal Use?