



COALVILLE CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the Coalville City Council will hold its regular meeting on **Monday, May 13, 2019** at the Coalville City Hall, 10 North Main, Coalville, Utah. This meeting will begin at **6:00 P.M.** The agenda will be as follows:

1. Roll Call
2. Pledge Of Allegiance
3. City Council Agenda Items:
 - A. Review, Discussion, And Possible Adoption Of The 2019-2020 Tentative Budget
 - B. Planning Consultant Updates
 - C. Public Works Updates
 - D. Community Development Updates
 - a. Business Licenses
 - E. Legal Updates
 - F. Council Updates
 - G. Mayor Updates
 - H. Executive Session
4. Review And Possible Approval Of Accounts Payable
5. Review And Possible Approval of Minutes
6. Adjournment

** Coalville City reserves the right to change the order of the meeting agenda as needed.*

Dated this 10th day of May, 2019.

A handwritten signature in blue ink, appearing to read "Nachele D. Sargent", is written over a horizontal line.

Nachele D. Sargent, City Recorder

****In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Hall (435-336-5981) at least three days prior the meeting.**

Mayor
Trever Johnson

Council
Adrianne Anson
Cody Blonquist
Arlin Judd
Rodney Robbins
Tyler Rowser

Posted: May 10, 2019 City Hall, Coalville City Website, Utah Public Notice Website

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Coalville City Council
Regular Meeting
HELD ON
May 13, 2019
IN THE
CITY HALL

Mayor Trever Johnson opened the meeting at 6:00 P.M.

COUNCIL PRESENT: Mayor Trever Johnson
Council: Arlin Judd,
Cody Blonquist, Rodney Robbins
Adrianne Anson, Tyler Rowser

CITY STAFF PRESENT:
Sheldon Smith, City Attorney
Zane DeWeese, Public Works Director
Nachele Sargent, City Recorder

PUBLIC IN ATTENDANCE:
Tim Rees

Item 1 – Roll Call:

A quorum was present.

Item 2 – Pledge Of Allegiance:

Mayor Trever Johnson led the Council, Staff, and Public in the Pledge of Allegiance.

Item A – Public Hearing: Review, Discussion, And Possible Adoption Of The 2019-2020 Tentative Budget:

Mayor Trever Johnson stated Tim Rees was here to present the Tentative Budget. Tim Rees reviewed the budget (Exhibit A) with the Mayor and Council. He stated the current budget was based on information from July 2018 through April 2019. He stated the figures shown were the best guess on what would happen in the next two months of the budget. Tim Rees stated the budget for next year was based on the actual figures from last year and the figures to date for this year. He stated the General Fund was the basic operations of the City and any major projects would be listed under the Capital Improvements budget. Mayor Trever Johnson stated he had focused on roads, the Veteran's Memorial, and a cost of living raise as priorities for the ensuing budget. Tim Rees suggested the City could look into getting an insurance policy to cover the reserve funds for the bonds. He stated he didn't know if the Bond companies would allow it where they were already established, but a lot of cities had insurance policies to cover the reserve funds instead of cash. He stated this could free up some money for the City. The Mayor and Council discussed the water and sewer rates requirements for the Bonds and whether they could renegotiate the

details of the bond. Tim Rees stated he would review the Bonds and verify the requirements and formula for the rate structure. The Mayor and Council also discussed the Transient Room Tax and the need to delineate it separately in the budget.

A motion was made by Council Member Tyler Rowser to adopt the 2019-2020 Tentative Budget and to verify the Transient Room Tax and Capitol Projects. Council Member Rodney Robbins seconded the motion. All Ayes. Motion Carried.

Item B – Planning Consultant Updates:

Don Sargent wasn't at the meeting tonight. Mayor Trevor Johnson stated a public hearing was scheduled for the Council meeting on May 28th to continue the discussion on lighting and signage.

Item C – Public Works Updates:

Zane DeWeese stated the secondary water pipelines for CCNIC and NSPIC were both down with leaks that needed to be repaired and so there wasn't any water coming into the City. Zane stated the City had a slide from a leak in the secondary line that they were monitoring. He stated they thought they knew where the water came from that caused the slide, but they would continue to measure it and make sure they were doing okay. Zane stated he had the City Engineer and a Geo Tech specialist come up and look at the slide and they felt like it was contained and wouldn't be an issue. Zane stated if NSPIC was able to turn their side in, he would draw off of it to bring the secondary water online. The Mayor and Council discussed the slide, the area in Wright's field, and the secondary water service.

Item D – Community Development Updates:

Mayor Johnson stated there was a business licenses for approval. Madison Jones had applied for a rental house license at 23 North 100 East for six months.

A motion was made by Council Member Arlin Judd to approve the business license for Madison Jones Rental House. Council Member Tyler Rowser seconded the motion. All Ayes. Motion Carried.

Item E – Legal Updates:

Sheldon Smith stated he had been working on getting the water rights transferred to NSPIC to meet the City obligation. He stated NSPIC had offered to lease water rights to the City for \$1,000 per year instead of the City having to pledge specific water rights to them. The Council agreed for Sheldon to pursue this option.

Sheldon Smith informed the Mayor and Council that he and Niki Sargent had been involved in an appeal with the Utah Department of Workforce Service regarding the service

provided by Kent Trussell. Sheldon Smith stated Workforce Services had reviewed the City records and made the determination that Mr. Trussell should be considered as an employee instead of an independent contractor. Sheldon stated the City was appealing that decision and he would let them know more as things progressed.

Item F – Council Updates:

Council Member Tyler Rowser informed the Council that he had received some nice compliments about the City from people that had attended a class at the NS Fire Station. He stated they were impressed with how clean and nice the City looked.

Council Member Arlin Judd questioned what the plan was for Memorial Day at the cemetery. Mayor Trevor Johnson stated he had met with Albert Richins and Gordon Hill and they had requested for the chairs and two 10X10 canopies to be set up for the program on Monday, May 27th. He stated the program would start at Noon and he would be giving a speech. Mayor Johnson stated they had also requested for the City to cook and serve the hot dogs and he would need some help with that.

Mayor Johnson stated Albert Richins had requested for the City to step in and help plan the Memorial Day event in the future. He stated he thought it would be a good idea to form a committee with someone from the American Legion, the Council, and public to help plan the event.

Council Member Rodney Robbins stated he had been approached by Jim Blonquist and he was upset the City Celebration was going to be held on Main Street on Father's Day Weekend. Mr. Blonquist told Council Member Robbins this was a big day for his store and when the street was blocked off it made the business for the day go down. Mayor Trevor Johnson stated he had also spoken with Mr. Blonquist and he would look at changing the date for next year.

Item G – Mayor Updates:

Mayor Trevor Johnson stated he had met with Merlyn Johnson about the Veteran's Memorial and the cost was going to be around \$120,000. He stated he also met with Albert Richins and Gordon Hill with the American Legion. Mayor Johnson stated the vibe he received after meeting with the American Legion and talking with members of the Lion's Club, was they felt the project cost was too big and too much of a demand on the public. He stated he had spoken with Eric Blonquist and he felt between them, they could design a memorial that would cost around \$10,000. Mayor Johnson stated he envisioned something like a statute with a plaque with the Veteran's names. He stated Albert Richins had mentioned the saying, "all gave some and some gave all", and he felt using this in some way would pay tribute to the Veteran's. He stated he had budgeted \$10,000 for a flag pole and had changed that number to \$5,000 for a flag pole and \$5,000 for the monument. Council Member Cody Blonquist suggested doing a corporate or private sponsor letter to request donations that had a fee of so much money per name. Mayor

Johnson agreed and stated the Monument idea was a great plan, but he felt there was another option for design that wouldn't take as much maintenance. He stated he felt it could be individualized, but in a more economical way. He stated the flags for the branches of the Military had been donated and Holcim and Flare Construction had also agreed to help with the project. The Mayor and Council continued to discuss ideas for the monument.

Item H – Executive Session:

There wasn't an executive session tonight.

Item 4 – Review And Possible Approval Of Accounts Payable:

The Mayor and Council reviewed the accounts payable for May 2019.

A motion was made by Council Member Rodney Robbins to approve the accounts payable for May 2019. Council Member Arlin Judd seconded the motion. All Ayes. Motion Carried.

Item 5 – Review And Possible Approval Of Minutes:

The Mayor and Council reviewed the minutes of the April 22, 2019 meeting.

A motion was made by Council Member Arlin Judd to approve the minutes of April 22, 2019 as amended. Council Member Adrienne Anson seconded the motion. All Ayes. Motion Carried.

Item 6 – Adjournment:

A motion was made by Council Member Arlin Judd to adjourn the meeting. Council Member Cody Blonquist seconded the motion. All ayes. Motion Carried.

The meeting adjourned at 7:35 P.M.

Mayor Trever Johnson

Attest:

Nachele D. Sargent, City Recorder

Adopted Budget Form for: Cities, Towns & Counties	Name Fiscal Year Ended	Coalville City 6/30/2020
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Basic Form Instructions

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|--|---|
| <ol style="list-style-type: none"> 1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues. 2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget. 3. A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption. 4. Please report amounts rounded to the nearest dollar. 5. Some items may not apply to your entity. | <ol style="list-style-type: none"> 6. If you have questions about the form, call Patricia Nelson at (801) 538-1334 or 1-800-622-1243, or send an email to patricianelson@utah.gov. 7. Send completed budgets electronically to sao@utah.gov or mail a printed form to:
 Office of the Utah State Auditor
 Utah State Capitol Complex
 East Office Building Suite E310
 PO Box 142310
 Salt Lake City, UT 84114 |
|--|---|

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	322,012	319,648	320,000
Prior Years' Taxes - Delinquent			
General Sales and Use Taxes	272,204	278,089	275,000
Franchise Taxes	1,817	1,391	1,400
Transient Room Tax			
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes			
Penalties and Interest on Delinquent Taxes			
Other (specify):			
Licenses and Permits			
Business Licenses and Permits	101,412	127,746	100,000
Non-business Licenses and Permits			
Building, Structures, and Equipment			
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits			
Animal Licenses			
Other (specify):			

CONTINUE PART I ON PAGE 2

Name Coalville City		Fiscal Year Ended		6/30/2020
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Charges for Services				
General Government				
Court Costs, Fees, and Charges (Clerk)				
Recording of Legal Documents (Recorder)				
Zoning and Subdivision Fees				
Sale of Maps and Publications				
Auditor's Fees				
Surveyor's Fees				
Treasurer's Fees				
Public Safety				
Special Police Services				
Special Protective Services				
Corrective Fees (Jail)				
Streets and Public Improvements				
Street, Sidewalk, and Curb Repairs				
Parking Meter Revenue				
Street Lighting Charges				
Sanitation				
Sewer Charges				
Street Sanitation Charges				
Refuse Collection Charges				
Sale of Waste and Sludge				
Weed Removal and Cleaning Charges				
Health				
Parks and Public Property				
Cemeteries		9,325	7,225	7,000
Miscellaneous Services				
Other (specify): Special events		40,892	16,475	5,000
Fines and Forfeitures				
Fines				
Forfeitures				
Other (specify):				
CONTINUE PART I ON PAGE 3				

Name	Coalville City	Fiscal Year Ended		6/30/2020
Part I	General Fund Revenue - Continued			
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Intergovernmental Revenue			
	Federal Grants			
	General Government			
	Public Safety			
	Highways and Streets			
	Health			
	Cultural - Recreation	25,000	20,000	20,000
	Federal Payments in Lieu of Taxes			
	State Grants		9,700	
	State Shared Revenue			
	Class "C" Road Fund Allotment	76,538	77,984	78,000
	Liquor Fund Allotment	2,233	2,423	2,400
	Grants from Local Units			
	Other (specify):			
	Miscellaneous Revenue			
	Interest Earnings	1,939	3,476	3,400
	Rents and Concessions			
	Sale of Fixed Assets - Compensation for Loss			
	Sale of Materials and Supplies			
	Sales of Bonds			
	Other Financing - Capital Lease Obligations			
	Other (specify):	1,863	2,739	3,000
	Insurance proceeds			
	Contributions and Transfers			
	Transfer From: Capital improvements fund			
	Transfer From: Cemetery care fund	4,442	4,000	4,000
	Transfer From:			
	Transfer From:			
	Transfer From:			
	Loan From:			
	Loan From:			
	Contribution from Private Sources			
	Beg. Class "C" Road Fund Bal. to be Appopr.		-	
	Cemetery fence FB			
	Beg. General Fund Bal. to be Appropriated			28,091
	TOTAL REVENUES	859,677	870,896	847,291

CONTINUE ON PAGE 4 WITH PART II

Name Coalville City		Fiscal Year Ended		6/30/2020
Part II General Fund Expenditures				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	General Government			
	Administrative/Legislative	259,163	265,000	270,000
	Commission or Council			
	Legislative Committees and Special Bodies			
	Ordinances and Proceedings			
	Judicial			
	City and Precinct Courts			
	Juvenile Court			
	District and Circuit Courts			
	Law Library			
	Executive and Central Staff Agencies			
	Executive			
	Boards and Commissions			
	Central Purchasing			
	Personnel			
	Budgeting			
	Data Processing			
	Microfilming			
	Administrative Agencies			
	Auditor			
	Clerk			
	Treasurer			
	Recorder			
	Attorney			
	Surveyor			
	Assessor			
	Non-Departmental			
	General Governmental Buildings			
	Elections			
	Planning and Zoning			
	Education and Community Promotion			
	Other Professional Services			
	Other (specify):			

CONTINUE PART II ON PAGE 5

Part II General Fund Expenditures - Continued

Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Public Safety			
Police Department			
Fire Department			
Corrections (Jail)			
Protective Inspections			
Other Protective			
Agricultural Inspection			
Animal Control and Regulation			
Flood Control			
Emergency Services (Civil Defense)			
Other (specify): Wild Fire		1,000	1,000
Public Health			
Health Services			
Infirmaries			
Other (specify):			
Highway and Public Improvements			
Highways	137,825	147,000	135,000
Class "C" Road Program			
Sanitation			
Sewage Collections and Disposal			
Shop and Garage			
Construction			
Repair and Maintenance			
Other (specify):Caapital outlay			
Parks, Rec., and Public Property			
Park and Park Areas	89,557	64,000	69,291
Park Lighting			
Recreation and Culture			
Libraries			
Cemeteries	76,413	101,000	100,000
Other (specify):			

CONTINUE PART II ON PAGE 6

Name Coalville City		Fiscal Year Ended		6/30/2020
Part II General Fund Expenditures - Continued				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Community and Economic Development				
Community Planning		116,719	142,800	150,000
Community Development				
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify):				
Debt Service				
Principal and Interest		121,013	122,000	122,000
Other (specify):				
Transfers and Other Uses				
Transfer To: Capital Improvements fund		52,703		
Transfer To:				
Transfer To:				
Loan To:				
Loan To:				
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance		6,284	28,096	
TOTAL EXPENDITURES		859,677	870,896	847,291
CONTINUE ON PAGE 7 FOR PART III				

Name	Coalville City	Fiscal Year Ended	6/30/2020
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Part V	Capital Projects Fund
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Nature of the Fund:

Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
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Revenues			
Transfers from General Fund	52,703		
Interest Income			
Other Additions	10,500	10,500	10,500
Transfer from debt service			
Grant UDOT			2,145,232
County Transportation Grant			150,000
Contributions			2,000
TOTAL REVENUE	63,203	10,500	2,307,732

Beginning Fund Balance	936,287	900,784	580,485
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TOTAL AVAILABLE FOR APPROPRIATION	999,490	911,284	2,888,217
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Expenditures			
Capital outlay	98,706	30,799	
Transfer to general fund			
Roads main street			2,295,232
Veterans Memorial			5,000
Flag Pole			7,000
Other road projects		300,000	300,000
TOTAL EXPENDITURES	98,706	330,799	2,607,232

Ending Fund Balance	900,784	580,485	280,985
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Name	Coalville City	Fiscal Year Ended	6/30/2020	
Part VI	Other Fund			
Nature of the Fund:		Cemetery care		
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
	Transfers from General Fund			
	Interest Income	4,442	5,143	
	Other Additions			
	Beginning Fund Balance to be Appropriated			
	TOTAL REVENUE	4,442	5,143	-
	Expenditures			
	Transfer to general fund	4,442	5,143	
	Appropriated Increase in fund Balance	771		
	TOTAL EXPENDITURES	5,213	5,143	-

Name	Coalville City	Fiscal Year Ended	6/30/2020
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Part VII Enterprise or Internal Service Fund: Water

Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	618,467	518,411	530,000
Interest Earned	2,230	2,539	2,000
Other:			
Other:			
Other:			
TOTAL OPERATING REVENUE	620,697	520,950	532,000

Operating Expense			
Personnel Services	174,012	175,000	180,000
Contractual Services			
Material and Supplies	98,726	116,051	117,000
Depreciation	160,361	133,630	133,630
Utilities	14,392	21,254	22,000
Other: Secondary costs pond			
Other:			
TOTAL OPERATING EXPENSE	447,491	445,935	452,630

Non-Operating Revenue (Expense) and Transfers			
Connection Fees	22,575	23,350	23,000
Interest Expense	14,857	42,798	122,000
Capital Contributions From Outside Sources			
Impact Fee Collected			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Grants			
NET INCOME (LOSS)	210,638	141,163	224,370

Cash Operating Needs			
Net Income (Loss)	210,638	141,163	224,370
Plus: Depreciation	160,361		
Grants Water	176,610		
Plus: Grants USDA			
Plus: CDBG Grant			
Less: Major Improvements and Capital Outlay	829,877		
Less: Bond Principal Payments	121,400	126,400	719,296
Less CDBG Construction			
Less USDA Construction (loan)			
Less: USDA Grant Construction costs		2,360,436	3,446,346
TOTAL CASH PROVIDED (REQUIRED)	(403,668)	(2,345,673)	(3,941,272)

Source of Cash Required			
Cash Balance at Beginning of Year	78,336		
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt	488,896		
Loans from Other Funds			
Other: Loan USDA		2,360,436	1,871,436
Other: grants			3,935,346
TOTAL CASH PROVIDED (REQUIRED)	567,232	2,360,436	5,806,782

Name	Coalville City	Fiscal Year Ended		6/30/2020
Part VII	Enterprise or Internal Service Fund: Sewer			
Description (a)		Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	486,024	493,141	523,141
	Interest Earned	1,151	3,532	3,000
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	487,175	496,673	526,141
	Operating Expense			
	Personnel Services	157,965	160,491	162,000
	Contractual Services			
	Material and Supplies	87,296	88,000	88,000
	Depreciation	399,562	399,562	399,562
	Utilities	32,638	41,173	41,000
	Other:			
	Other:			
	TOTAL OPERATING EXPENSE	677,461	689,226	690,562
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees	15,000	22,500	22,500
	Interest Expense	73,197	101,110	90,000
	Capital Contributions From Outside Sources			
	Impact Fee Collected	78,108	91,561	30,000
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Grants			
	NET INCOME (LOSS)	(23,981)	22,618	(21,921)
	Cash Operating Needs			
	Net Income (Loss)	(23,981)	22,618	(21,921)
	Plus: Depreciation	399,652	399,652	399,652
	Grants			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay	130,395		
	Less: Bond Principal Payments	102,394	103,736	53,737
	Less: Grant construction sewer plant			
	Less: Lift station construction			
	Less: Doors sewer plant			
	TOTAL CASH PROVIDED (REQUIRED)	142,882	318,534	323,994
	Source of Cash Required			
	Cash Balance at Beginning of Year			
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt	55,395		
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	55,395	-	-