

COALVILLE CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the Coalville City Council will hold its regular meeting on <u>Monday</u>, <u>October 14</u>, <u>2019</u> at the Coalville City Hall, 10 North Main, Coalville, Utah. This meeting will begin at <u>6:00 P.M.</u> The agenda will be as follows:

- 1. Roll Call
- 2. Pledge Of Allegiance
- 3. City Council Agenda Items:
 - A. Introduction Of The Summit County Complete Count Committee Census 2020
 - B. **Public Hearing:** Review, Discussion, And Possible Action On Resolution No. 2019-1 Authorizing The Expansion Of The Enterprise Zone In Coalville City
 - C. Review, Discussion, And Possible Approval Of Resolution No. 2019-2 Cancellation Of The 2019 Municipal Election
 - D. Update From The Veteran's Memorial Monument Committee
 - E. Review, Discussion, And Possible Appointment Of Planning Commission Members
 - F. Planning Consultant Updates
 - G. Public Works Updates
 - H. Community Development Updates
 - a. Business Licenses
 - I. Legal Updates
 - J. Council Updates
 - K. Mayor Updates
 - L. Executive Session
- 4. Review And Possible Approval Of Accounts Payable
- 5. Review And Possible Approval Of Minutes
- 6. Adjournment

* Coalville City reserves the right to change the order of the meeting agenda as needed.

Dated this 7th day of October, 2019.

Nachele D. Sargent, City Recorder

**In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Hall (435-336-5981) at least three days prior the meeting.

Posted: October 7, 2019 City Hall, Coalville City Website, Utah Public Notice Website

Mayor Trever Johnson

Council
Adrianne Anson
Cody Blonquist
Arlin Judd
Rodney Robbins
Tyler Rowser

PO Box 188 10 North Main Street Coalville, UT 84017

P: 435.336.5981 F: 435.336.2062 cityhall@coalvillecity.org www.coalvillecity.org Coalville City Council Regular Meeting HELD ON October 14, 2019 IN THE CITY HALL

Mayor Trever Johnson opened the meeting at 6:03 P.M.

COUNCIL PRESENT:

Mayor Trever Johnson

Council: Arlin Judd, Tyler Rowser, Rodney Robbins, Adrianne Anson

Cody Blonquist (excused)

CITY STAFF PRESENT:

PUBLIC IN ATTENDANCE:

Sheldon Smith, City Attorney
Zane DeWeese, Public Works Director
Nachele Sargent, City Recorder

Jeff Jones, Krachel Murdock, Albert Clark

Item 1 – Roll Call:

A quorum was present.

Item 2 – Pledge Of Allegiance:

Mayor Trever Johnson led the Council, Staff, and Public in the Pledge of Allegiance.

<u>Item A – Introduction Of The Summit County Complete Count Committee Census 2020:</u>

Jeff Jones, Summit County, referred to his presentation (Exhibit A) and stated every ten years there was an update with the Census survey. He stated in the past, Coalville City had a fantastic response rate with the highest in the County. He stated it was important to get an accurate count because a lot of the calculations for fund distributions was based on the Census numbers. He stated in 2010, Utah was only 80 counts short for another Representative and so it could also affect the political representation. He stated it also impacted the schools funding. Mr. Jones stated once the Census was taken, the numbers were locked in for ten years. He encouraged the Mayor and Council to get the word out and let people know how important it was to be counted. He stated he hoped Coalville could beat their response numbers from the last Census. Mr. Jones stated he was looking for someone to represent Coalville on their Census Committee. He stated they would be

Page **2** of **6** Coalville City Council October **14**, 2019

meeting one or two times a month for about an hour. Mayor Trever Johnson stated he would find someone to be part of the Census Committee.

<u>Item B – Public Hearing: Review, Discussion, And Possible Action On Resolution No.</u> <u>2019-2 Authorizing The Expansion Of The Enterprise Zone In Coalville City:</u>

Sheldon Smith handed out Resolution No. 2019-2 (Exhibit B) and stated the City needed to reapply to expand the Enterprise Zone. He stated this would enable the Crandall property for Escapod Trailers to be part of the Enterprise Zone. Sheldon stated the Enterprise Zone would basically cover all of the Commercial and Industrial Zones in the City. Council Member Adrianne Anson questioned if there were any Zoning restrictions for the Enterprise Zone and if there were any drawbacks. Sheldon Smith stated there weren't any Zone restrictions. It was just up to the City to decide what they wanted included. He stated he didn't see any drawbacks for the City to have an Enterprise Zone.

Mayor Trever Johnson opened the public hearing at 6:20 P.M.

There were no public comments.

Mayor Trever Johnson closed the public hearing at 6:21 P.M.

A motion was made by Council Member Tyler Rowser to approve and adopt Resolution No. 2019-2 For A Resolution Of The City Council Of Coalville City, Utah, Authorizing The Submission Of An Application For Designation As A Utah Enterprise Zone To The State Of Utah Governor's Office Of Economic Development. Council Member Rodney Robbins seconded the motion. All Ayes. Motion Carried.

Roll Call:

Council Member Judd – Aye Council Member Anson – Aye Council Member Robbins – Aye Council Member Rowser – Aye

<u>Item D – Update From The Veteran's Memorial Monument Committee:</u>

Albert Clark stated he was part of the Veteran's Memorial Monument Committee. He stated they had set up a non-profit group under the American Legion with himself as the Treasurer and Gordon Hill as Commander with a security bond for the donated funds. He showed the final drawings (Exhibit C) for the Monument. Mr. Clark stated the granite had been ordered and they would be starting to engrave the names. He stated they were hoping to have it completed by early Spring. He stated Merlyn Johnson was working to make sure all the names were listed. Council Member Arlin Judd questioned if the

Page **3** of **6** Coalville City Council October **14**, 2019

donation account would be a perpetual fund. Albert Clark stated it was his understanding that once the Monument was completed, the Monument and any remaining funds would be given to the City to handle. Council Member Arlin Judd stated he was opposed to the City taking over and managing the funds and the upkeep of the Monument. He stated the City had only agreed to give a donation to the project and the Committee was to be perpetual to fund maintenance and upkeep, like engraving the names. He stated the City would continue to maintain the lawns, etc. just like they did now. Council Member Judd stated the Monument Committee should follow the same program that Henefer used for John's Park where they maintained a separate account for the Monument. Mayor Trever Johnson agreed the approval was only for the donation, but felt in principle, the City should be involved. Albert Clark stated the City needed to create a Resolution or something that gave them the authority to build the Monument on the City property at the Cemetery. Sheldon Smith stated it would be a good idea to have a formal document to address all of the concerns. Mayor Johnson agreed and stated they could work on how the engraving, etc. would be handled. He stated they could maybe consider having a fund raiser at the Memorial Day program. He stated he would bring these items up for discussion at the Monument Committee meeting. Mayor Johnson thanked Albert Clark for keeping the City informed on the progress of the Monument.

<u>Item C – Review, Discussion, And Possible Approval Of Resolution No. 2019-3</u> <u>Cancellation Of The 2019 Municipal Election:</u>

Sheldon Smith reviewed Resolution 2019-3 (Exhibit D) to cancel the upcoming election with the Mayor and Council. Mayor Trever Johnson questioned if this would have any impact on the other issues being voted on this year like the North Summit Recreation District proposition. Niki Sargent stated it would only cancel the Municipal election for Coalville City. She stated anyone eligible to vote on any other issue would still receive a ballot in the mail.

A motion was made by Council Member Arlin Judd to adopt Resolution 2019-3 Canceling The Coalville City 2019 Election For Three Councilmembers. Council Member Adrianne Anson seconded the motion. All Ayes. Motion Carried.

Roll Call:

Council Member Judd – Aye Council Member Anson – Aye Council Member Robbins – Aye Council Member Rowser – Aye

<u>Item E – Review, Discussion, And Possible Appointment Of Planning Commission</u>
Members:

Page **4** of **6** Coalville City Council October **14**, 2019

Mayor Trever Johnson stated there were two openings on the Planning Commission that needed to be filled with the resignation from Nathanael Davenport and Isaac Rackliffe. He stated there were three applicants which were Leslie Osborne, Tim Bristow, and Jeff White. The Mayor and Council did a ballot vote and Tim Bristow and Jeff White had the highest number of votes.

A motion was made by Council Member Arlin Judd to appoint Tim Bristow and Jeff White to the Planning Commission. Council Member Rodney Robbins seconded the motion. All Ayes. Motion Carried.

Item F - Planning Consultant Updates:

Mayor Trever Johnson read a message from Don Sargent for his updates. He stated Don was continuing to work on the Phase III Code revisions. The Wohali Partners LLC application would be coming to the Planning meeting next week for a public hearing for their Phase I Preliminary Plan. He stated Don had also been working with Sheldon Smith on the Development Agreement for the Wohali Phase I application.

<u>Item G – Public Works Updates:</u>

Zane DeWeese stated they were continuing to work on the Water Line Upgrade project. He stated they would be completing the installation of the service lines this week and would be finished with the project except for the Punch List.

Zane DeWeese stated the new Water Tank was being disinfected and would then be filled and added into service.

Zane DeWeese stated they were working on a couple of roadway paving projects and would have them complete by the end of the month, weather permitting. He stated the Asphalt Plant had agreed to stay open to work with them to complete these projects.

Council Member Arlin Judd questioned if the UDOT project for the North and South end of Main Street had been postponed. Mayor Trever Johnson stated they planned for that project to begin next Spring. He stated he had met with the Engineer to discuss a type of Asphalt that could be laid with a thinner layer that had fiber in it to help it go further without compromising the materials.

Council Member Arlin Judd questioned if the pot holes along Main Street going South would be patched. Zane DeWeese stated they would be doing clean up and patching at the end of the project.

Council Member Tyler Rowser stated the trenches on the North end of Main Street had settled and needed to be filled in. Zane DeWeese stated he had informed the Black Willow

Page **5** of **6** Coalville City Council October **14**, 2019

Subdivision the trenches needed to filled in and to get it taken care of. He stated it was part of their subdivision project.

Item H - Community Development Updates:

Shane McFarland was not in attendance tonight.

<u>Item I – Legal Updates:</u>

Sheldon Smith stated Chris Boyer had contacted him about the City accepting the road that had been put in by the Allen Hollow property. He stated they had put in a road to connect to the property previously owned by Dave Rees. Sheldon stated he had mentioned it to Shane McFarland, but hadn't heard anything back about it. He stated he would contact Shane to follow up.

Sheldon Smith stated he had been working with Don Sargent on the Development Agreement for the Wohali project. He stated it was a huge process and there was a lot that needed to be covered in the agreement.

Sheldon Smith stated the City had received some complaints about neighbors with trash and garbage. He stated he would be writing some enforcement letters.

Item K - Mayor Updates:

Mayor Trever Johnson verified the date for the Light Parade which would be December 7th. He stated he would have a committee meeting to help plan the event if anyone wanted to participate. Council Member Adrianne Anson stated she didn't know if she would be available to help, but she would give recipes and tips for doing the Hot Chocolate. Mayor Johnson encouraged the Council to get the word out and to line up some floats for the parade.

Item J - Council Updates:

Council Member Tyler Rowser suggested for the City to use the funds saved from canceling the Election for a donation to the Children's Justice Center. Mayor Trever Johnson stated he had been discussing different options and would add it to the agenda for a decision.

Council Member Arlin Judd questioned if there were any updates on the Crandall Building/Escapod Trailer transaction. Mayor Trever Johnson stated Escapod Trailers had the building under contract, but he hadn't heard anything else.

Council Member Arlin Judd questioned if there had been any more information on the possible Allen Hollow business. Mayor Trever Johnson stated he had met with the

Page **6** of **6** Coalville City Council October **14**, 2019

potential buyer and Jeff Jones, Summit County. He stated he gave them the City support, but hadn't heard anything back. Sheldon Smith stated that was one of the reasons they were including the Industrial Zone in the Enterprise Zone.

Item L - Executive Session:

There wasn't an executive session tonight.

Item 4 - Review And Possible Approval Of Accounts Payable:

The Mayor and Council reviewed the Accounts Payable for October 2019.

A motion was made by Council Member Adrianne Anson to approve the Accounts Payable for October 2019. Council Member Arlin Judd seconded the motion. All Ayes. Motion Carried.

Item 5 - Review And Possible Approval Of Minutes:

The Mayor and Council reviewed the minutes of the September 9th, 2019 meeting.

A motion was made by Council Member Arlin Judd to approve the minutes of September 9, 2019 as amended. Council Member Tyler Rowser seconded the motion. All Ayes. Motion Carried.

<u>Item 5 – Adjournment:</u>

A motion was made by Council Member Tyler Rowser to adjourn the meeting. Council Member Rodney Robbins seconded the motion. All ayes. Motion Carried.

The meeting adjourned at 7:20 P.M.		
	Mayor Trever Johnson	
Attest:		
Nachele D. Sargent, City Recorder		





Staff Report

To: Coalville City, Mayor and Council

From: Jeffrey B. Jones, AICP, Econ. Development & Housing Director

Re: Census 2020 – Complete Count Committee

Type of Item: Informational

Date: September 16, 2019

Meeting Date: October 14, 2019

SUMMARY

As mandated by the Constitution, the United States Census Bureau will conduct a decennial count of every resident in the United States in 2020. The Census will produce statistics that are used to apportion the seats of the U.S. House of Representatives, realign legislative boundaries of each state and allocate billions of dollars in Federal and State funding to local communities. The results will have implications for at least a decade and affect government and private industry decisions.

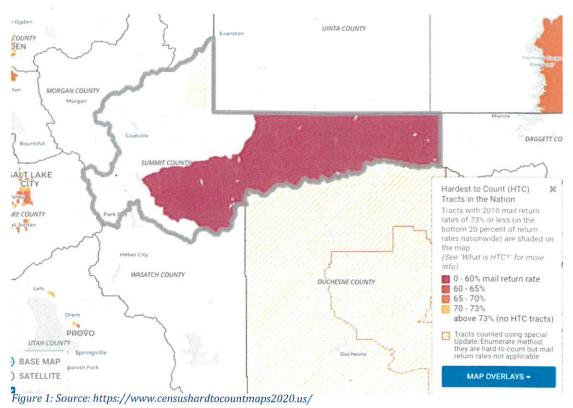
COMMUNITY BENEFITS AND CONSIDERATIONS

Federal funds, grants and support to states, counties and communities are based on population totals and breakdowns by sex, age, race, and other factors. Our state and communities benefit the most when every single resident is counted. When we respond to the Census, we help our community obtain its fair share of the \$675 billion per year in federal funds spent on schools, hospitals, roads, public works and other vital programs.

A study published in 2017 by the George Washington Institute of Public Policy calculated that \$5,694,470,987 was distributed to Utah based on decennial numbers. For Utah, this figure breaks down to \$1,870 per capita and roughly \$5,254 per household in Summit County. Over a 10-year period, that would equate to \$52,547 lost for every household in Summit County that was missed in the Census count. For Census 2010, only 55% of the households in Summit County reported.

CHALLENGES

Some Utah neighborhoods have been identified as among the nation's toughest to count—including some in Summit County.



In the 2000 census, Utah missed gaining a fourth U.S. House of Representatives seat by 80 people (which instead went to North Carolina). For now, Summit County and its partners are dependent on federal efforts, supplemented by local volunteers to get the word out.

COMPLETE COUNT COMMITTEE

A Complete Count Committee (CCC) is a volunteer committee established by local governments and community leaders to increase awareness and motivate residents to respond to the 2020 Census. The CCC is charged with developing and implementing a 2020 Census <u>outreach plan of action</u> designed to target and address the needs of its community. Summit County and its partners are looking for members of the County to join the Complete Count Committee.

Potential committee members include, but are not limited to:

- Elected officials, city planners, and heads of relevant governmental agencies/departments.
- Superintendents, principals, and public/private school system leaders.
- Faith-based organization leaders.
- Community-based organization leaders.
- Corporate leaders, small business leaders, and heads of business associations.
- Advocacy organizations and social outreach programs.
- Major media organizations and county public information officers.

While the task of local governments is to appoint a Complete Count Committee, the US Census Bureau provides a Partnership Specialist who serves as an advisor and Census liaison to our local CCC. Summit County's Partnership Specialist is:

Ms. Meredith M. Reed
Partnership Specialist
Dallas Regional Census Office/Field Division/Denver Region
M: 801-647-0291

E: meredith.m.reed@2020census.gov

FISCAL IMPACT

While there is no hard cost to recruit or train a Census Count Committee (CCC), each household missed or not counted in the 2020 census will result in an approximately \$52,547 loss to Summit County in federal funding over the 10-year period until the next census count.

CENSUS 2020 TIMELINE

- January 2019, field offices Open around the country.
- August September 2019, Census Bureau will deliver feedback from the Local Update of Census Addresses Operation (LUCA) feedback back to Summit County.
- February 2020, Group Quarter operations begin. These operations include, but are not limited to, people in colleges and universities, correctional facilities and medical facilities, people experiencing homelessness, people receiving service at service-based locations, people living on maritime vessels and people living on military bases.
- March 2020, Internet self-response begins. Mailing 1: Contains instructions to self-respond with unique ID. Most will receive a postcard with instructions to complete the survey online or over the phone. About 20% of households will receive a paper form option as part of the initial outreach. The Census will encourage, but not require, people to enter their unique ID with their response. Mailing 2: Letter to non-respondents. Mailing 3: A post card to non-respondents.

- April 2020, Census Day is April 1. Mailing 4: Letter and survey to non-respondents. Mailing 5: "It's not too late" post card to non-respondents.
- May 2020, Non-response follow-up (NRFU) begins. Census workers visit addresses from the Census Master Address File that did not complete a Census questionnaire and collect information at the door. Enumerators can visit an unresponsive household up to six times. Includes solicitation of proxy responses, which are responses provided by a knowledgeable source, such as a neighbor.
- August 2020, Complete NRFU.

ATTACHMENT: PowerPoint Presentation

COMPLETE COUNT COMMITTEE













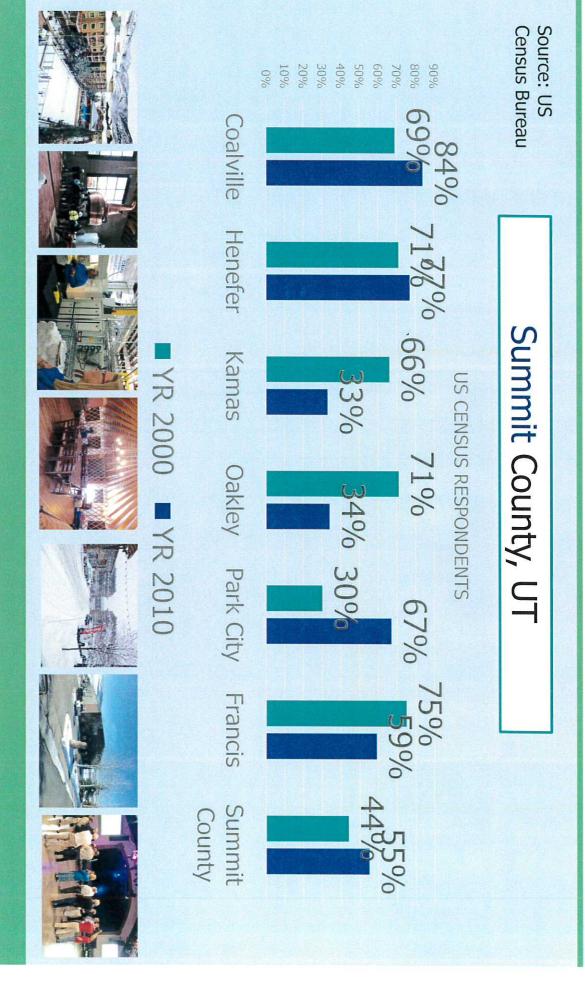






CENSUS 2020 September 9, 2019 Jeffrey B. Jones, AICP 435-336-3221 jjones@summitcounty.org







COMPLETE COUNT COMMITTEE

- Political Representation
- Political Redistricting
- **Emergency Services**
- Medical and Health Care
- Housing and Land Use
- Research and Mapping
- Transportation and Mobility
- Schools and Education
- Equal Opportunity

- Social Assistance
- **Business and Economy**
- **Decision Making**
- Services Planning Future Government

\$675 Billion Dollars!!!

\$1,870 Per Capita (Utah) \$5,254 Per HH Summit County 15,054 HH (2019)











- 747 Total number of address records submitted to Census Bureau
- 745 Total number of submitted address records processed by the Census Bureau.
- 2 Total number of submitted address records not processed by the Census Bureau.
- 733 Total number of submitted address records accepted by the Census Bureau as requested
- requested 12 Total number of submitted address records not accepted by the Census Bureau as

















- Glenn Wright, Summit County Council
- Jeffrey B. Jones, AICP, Summit County Staff
- Krachel Murdock, Summit County Staff
- Jill Lesh, League of Women Voters of Utah
- Meredith Reed, League of Women Voters of Utah
- Rob Harter/Pete Stoughton, Christian Center of Park City
- Melinda Colton, Park City School District

Jones at jjones@summitcounty.org Interested in joining? Contact Jeff

435-336-3221

Dallas Regional Census Office/Field Ms. Meredith M. Reed Partnership Specialist

E: meredith.m.reed@2020census.gov Division/Denver Region M: 801-647-0291

four Name

Here!

















COMPLETE COUNT COMMITTEE

- over the country to conduct the census across the country. These offices support and manage the census takers who work all January—September 2019: The U.S. Census Bureau opens 248 area census offices
- invitation to participate in the 2020 Census. is called address canvassing, and it helps to ensure that everyone receives an change and growth to ensure that the Census Bureau's address list is up to date. This August 2019: Census takers begin visiting areas that have experienced a lot of
- January 2020: The Census Bureau begins counting the population in remote Alaska.
- April 1, 2020. you should respond for your home in one of three ways: online, by phone, or by mail. will receive an invitation to participate in the 2020 Census. Once the invitation arrives, April 1, 2020: Census Day is observed nationwide. By this date, every home When you respond to the census, you tell the Census Bureau where you live as of

















- accurate count April 2020: Census takers begin visiting college students who live on campus Census takers also begin conducting quality check interviews to help ensure an people living in senior centers, and others who live among large groups of people.
- 2020 Census to make sure everyone is counted May 2020: The Census Bureau begins visiting homes that haven't responded to the
- President and Congress as required by law. **December 2020:** The Census Bureau delivers apportionment counts to the
- states. This information is used to redraw legislative districts based on population March 31, 2021: By this date, the Census Bureau will send redistricting counts to

















Summit County Census 2020 Web Page: https://summitcounty.org/1082/Census-2020



















RESOLUTION NO. 2019-2

A RESOLUTION OF THE CITY COUNCIL OF COALVILLE CITY, UTAH, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR DESIGNATION AS A UTAH ENTERPRISE ZONE TO THE STATE OF UTAH GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT.

WHEREAS, the Utah Enterprise Zone Program was established in 1988; and

WHEREAS, the eligible businesses may claim tax credits as an incentive to relocate or expand in these zones; and

WHEREAS, on May 14, 2018, the City Council approved an Enterprise Zone designation and application, which was subsequently adopted; and

WHEREAS, on October 14, 2019, the City Council conducted a public hearing to receive comments on a revised Enterprise Zone designation and application; and

NOW THEREFORE BE IT RESOLVED by the City Council of Coalville City, Utah, that it hereby authorizes the submission of an application to the Governor's Office of Economic Development (GOED) to revise the existing Enterprise Zone and additionally offers the following:

THE CITY COUNCIL OF COALVILLE CITY, UTAH, DOES HEREBY RESOLVE AS FOLLOWS:

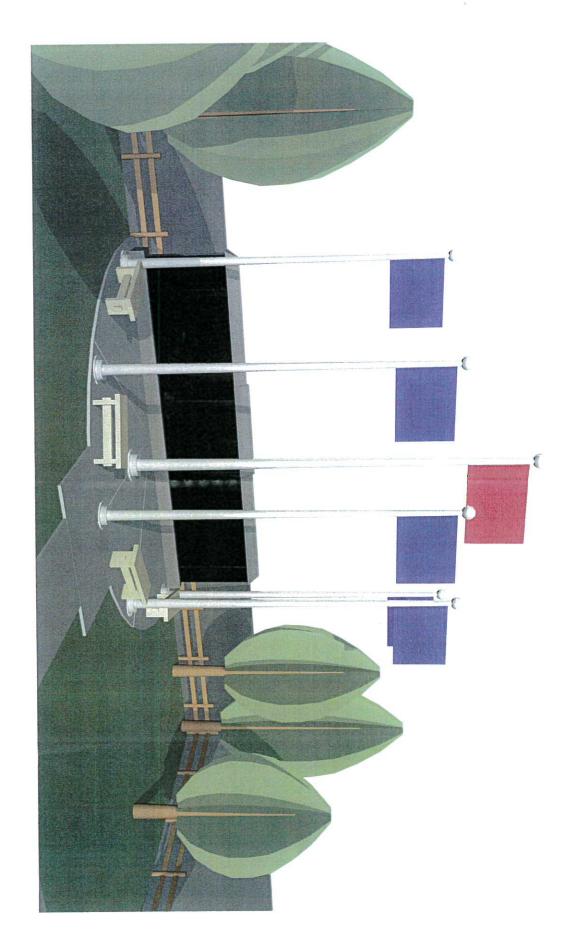
<u>SECTION 1</u>: Coalville City authorizes that staffing shall be made available to maintain record keeping, monthly updates on zone activities and to discuss these activities with program auditors; and

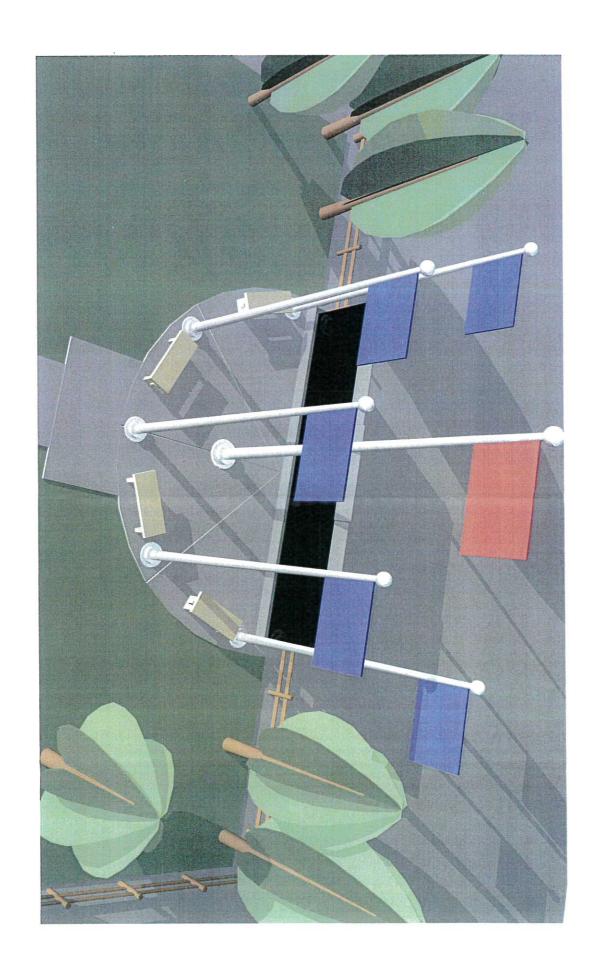
<u>SECTION 2</u>: Coalville City shall develop a self-evaluation process to measure its progress in meeting its goals and objectives and that this process shall be submitted to the Governor's Office of Economic Development for review, approval and modification; and

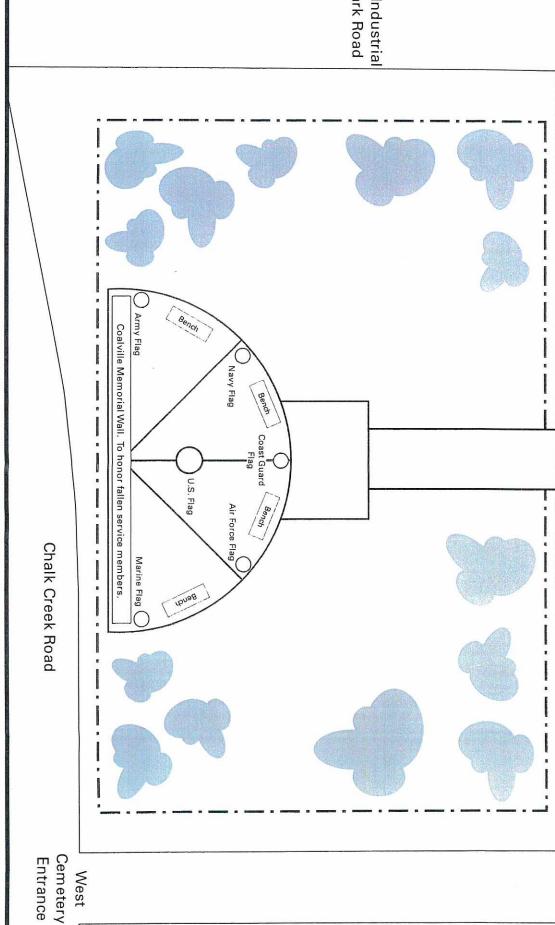
<u>SECTION 3</u>: Coalville City's continued support of businesses in the Enterprise Zone, which are located in the Coalville Commercial and Industrial zones, shall be considered a Qualified Local Contribution requirement under 63M-1-405;

ADOPTED THIS ATTEST:	DAY OF OCTOBER 2019.
Nachele D. Sargent Coalville City Recorder	r

SECTION 4: Coalville City authorizes the C documents related to these actions.	oalville City Mayor or his designee to execute all
Approved as to Form: Sheldon Smith Coalville City Attorney	
COALVILLE CITY COUNCIL:	
Arlin Judd, Council Member	
Adriane Anson, Council Member	<u> </u>
Rodney Robbins, Council Member	
Tyler Roswer, Council Member	-
Cody Blonquist, Council Member	
COALVILLE CITY MAYOR:	
Trever Johnson, Mayor	









RESOLUTION No. 2019-3

A RESOLUTION CANCELLING THE COALVILLE CITY

2019 ELECTION FOR THREE COUNCILMEMBERS

WHEREAS, according to Utah Code 20A-1-206 Coalville City desires to cancel the November 5, 2019 Municipal Election and certifies that the number of candidates does not exceed the number of open atlarge municipal offices.

WHEREAS, Coalville city has three at-large Council seats open for election with three applicants. Coalville City has no municipal ballot propositions, and Coalville City did not receive any write-in candidates.

THEREFORE, be it resolved by the Coalville City Council that the November 5, 2019 Municipal Election be hereby cancelled. The Coalville City Council certifies that there are three candidates, for the three atlarge City Council seats. The following candidates are considered to be elected to office, as Coalville City Council: Tyler Rowser, Phill Geary and Don Winters. This Resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 14th day of October, 2019.

	COALVILLE CITY
	Mayor Trever Johnson
ATTEST:	
Nachele Sargent, City Recorder	