



COALVILLE CITY
PUBLIC COMMENT REQUEST FORM
FOR ANY MATTER OF CITY BUSINESS NOT LISTED ON THE AGENDA

With the exception of public hearings, this is the opportunity for the public to address the Mayor and Council on any matter of Coalville City business not listed on the agenda. In order to accomplish all business on the agenda and be respectful of everyone's time, the Mayor and Council will not be able to engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. No more than 15 minutes of the meeting will be designated for public comment.

Please complete the following information and submit it to the Mayor or City Recorder prior to the meeting, When your name is called, proceed to the podium and state your name and address. Limit your comments to 3 minutes.

PLEASE PRINT:

Name: _____

Street Address: _____

Phone: _____ Email: _____

1. Public comments request form must be completed before speaking.
2. Comments are limited to three minutes per speaker.
3. No speaker may convey or donate their time to another speaker.
4. Comments shall be courteous and respectful at all times. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated.
5. This is not a question-and-answer time and the Mayor and Council cannot engage in conversation with the public or act upon any issues not posted on the agenda.
6. Questions and concerns about City operations should be addressed to the Mayor separately throughout the month.
7. No person may use the public comment time for the purposes of campaign or advertisement.
8. The Mayor will determine if speakers and comments will be allowed during the meeting.

- ☐ **I WISH TO SPEAK** to the Mayor and Council on the following item:

- ☐ **IN LIEU OF SPEAKING** I request my written comments be read into the public record.

Signature Required: _____ Date: _____

By signing, I acknowledge the public comment rules.