



# Mail In Quilt Intake Form

**Name** \_\_\_\_\_ **Date Received** \_\_\_\_\_

**Address** \_\_\_\_\_ **SHOP USE ONLY** \_\_\_\_\_

\_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

\_\_\_\_\_

**Quilt Top Measurements**

Width \_\_\_\_\_ **SHOP USE ONLY** \_\_\_\_\_

Length \_\_\_\_\_ **SHOP USE ONLY** \_\_\_\_\_

Is there a specific direction to your quilt top?    yes    no    Please place a pin on the centre top

**Thread Colours**

Circle your choice	Maroon / Burgundy	Red	Pink	
	Orange	Gold	Yellow	
	Dark Green	Green	Light Green	Teal
	Dark Blue	Blue	Light Blue	Purple
	Black	Dark Grey	Grey	Light Grey
	Dark Brown	Light Brown	Cream	White
	Quilters Choice			

**Backing Fabric Measurements**

Provided    yes    no    **Must be a minimum of 8" longer and 8" wider**

Width \_\_\_\_\_ **SHOP USE ONLY** \_\_\_\_\_

Length \_\_\_\_\_ **SHOP USE ONLY** \_\_\_\_\_

Are we centering the quilt top on the backing?    yes    no

Is there a specific direction to your quilt backing?    yes    no    Please place a pin on the centre top

If backing fabric is pieced do the seams run side to side? Yes    Or, top to bottom? Yes

**Brief Quilt Description**

Eg. colour, pattern, fabric line if known

\_\_\_\_\_

**Pantograph / Quilt Design**

First Choice \_\_\_\_\_ Second Choice \_\_\_\_\_

**Quilting Density (please circle)**

Tight 6" - 8"    Medium 8" - 10"    Loose 10" - 12"

**Batting  
Measurements**

Are you providing your own batting?

yes

no

Width

\_\_\_\_\_

SHOP USE ONLY

\_\_\_\_\_

Length

\_\_\_\_\_

SHOP USE ONLY

\_\_\_\_\_

If you are using the included batting it is Hobbs 80/20.

If you would prefer to use a different type of batting please call us at 1-855-886-8505 for options and pricing.

**Disclaimer ~  
Please Read and  
Sign Below**

At Quincy's Quilting, Inc. our goal is to provide quality quilting services that meet or exceed your expectations. Please understand that even though we use a computerized quilting machine, those operating the machines are human and therefore not perfect. We will do our best to wow you with high quality quilting on your precious labour of love. By leaving your quilt with us you are trusting our judgement and experience to make the best decisions when completing your quilt. If we make a mistake, we will do everything possible to make it right. We will let you know if we have any issues with your quilt. By signing below you acknowledge that you have read the above disclaimer and have agreed to the work indicated on this intake form. You are also agreeing that you are financially responsible for the cost of services provided and any materials used by Quincy's Quilting.

**Customer  
Signature**

\_\_\_\_\_

**Phone Consult  
Completed By**

Name

\_\_\_\_\_

SHOP USE ONLY

Date

\_\_\_\_\_

SHOP USE ONLY

Please ship quilts to: Quincy's Quilting  
4801 50th Avenue  
Leduc, AB  
T9E 6X8  
Attention: Long Arm Quilting Dept