

**Francis City Council Meeting**  
**Thursday, January 12, 2017 7:00 p.m.**  
**Francis City Community Center**  
2319 So. Spring Hollow Rd.  
Francis, Utah 84036

**Attending:** Mayor R. Lee Snelgrove, Councilmembers Matt Crittenden, and Jeremie Forman. City Engineer Scott Kettle, City Planner Marcy Burrell and City Recorder Suzanne Gillett.

**Excused:** Councilmembers Ames and Fryer

**Others Attending:** Ray Peterson, Tiny Woolstenhulme

**1. Welcome, Call to Order & Pledge of Allegiance**—The Mayor called the meeting to order at 7:00 p.m., and then asked Councilmember Forman to lead in the pledge of allegiance. The Mayor asked if there was any public comment and explained that no action would be taken on anything discussed.

**2. Public Comment**—None

**3. Public Hearings**---Repeal Storage Unit Development in C-1 Zone—Planner Burrell explained why the planning commission asked for the storage units to be moved back out of the commercial zone and into light industrial zone. There was a brief discussion.

Mayor Snelgrove opened the meeting for public comment. There was no public comment so Mayor Snelgrove closed the public hearing and asked for a motion.

*Councilmember Forman made a motion to repeal the storage units from the C-1 Zone and put in the light industrial zone. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Forman all voted aye, motion passed.*

An Ordinance should be done on this re-zone, with no current city attorney the Mayor asked Recorder Gillett to prepare Ordinance 2017-01 to be signed at the next city council meeting.

**4. Discussion, Updates and Approval of Potential Action Items**

**A. Continuation of Discussion on South Field Re-Zone Parcels FT-2117 & FT-2117-A**---The Mayor reviewed with the Council how things went in the public hearing last meeting and that things had been tabled until this meeting. He then turned the time over to Planner Burrell.

Planner Burrell explained to Councilmembers Forman and Crittenden more of what went on in the last meeting and everything that had gone on with the builders. She explained that the builders have compromised and made changes to try and appease the neighbors and still put in the master planned road.

The Mayor asked for a zoning map to go over with the councilmembers present. There was some discussion on the Sullivan Acres Subdivision being half acre lots and that most property along the road is half acre. It would make it more consistent to the borders of the surrounding properties to re-zone. He also explained some of the comments that were made by the public at the last meeting.

Ray Peterson asked what the road widths were and Engineer Kettle explained what he had found.

Councilmember Crittenden wanted to know what the issues were, if they just didn't want growth or what. Mayor Snelgrove explained to him what some of the comments were from the last meeting.

Councilmember Forman likes the bigger lots, but he doesn't like the cul-de-sac. There was some discussion on that. There was also some discussion on the lots and how they faced and if the city would maintain the roads or not.

The Mayor asked for a motion to approve the zone change to RH on parcels FT-2117 & FT-2117-A.

***Councilmember Forman made a motion to approve the re-zone for parcels FT-2117 and FT-2117-A to RH residential half acre. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Forman all voted aye, motion passed.***

An Ordinance should be done on this re-zone, with no current city attorney the Mayor asked Recorder Gillett to prepare Ordinance 2017-02 to be signed at the next city council meeting.

**B. Re-Instate Trent Handsaker to Planning Commission---**The Mayor explained that he would like to re-instate Trent Handsaker to the planning commission for another term. Council thought that would be a good idea.

***Councilmember Forman made a motion to re-instate Trent Handsaker to the planning commission for another term. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Forman voted aye, motion passed.***

**C. Update on Sewer---**Engineer Kettle explained that they will start up the aerators next Tuesday and Wednesday, he then explained everything that has been going on out at the ponds and that everything is doing what it is supposed to do.

The Mayor stated that they may try and buy some more ground around the sewer plant.

Councilmember Crittenden wanted to know when we were going to increase our sewer rates. That generated a discussion on how everything worked and when things might happen.

**D. Frontier Days/Duties---**The Mayor reviewed the budget and stated that they needed to get together and go over everything line by line, the sooner the better.

Council decided that they would meet at six on the 25<sup>th</sup> of January to go over things on the budget in detail.

Councilmember Crittenden wanted to know about having more lighting in the back parking area. They all thought it would be a good idea.

**E. CDBG Discussion---**The Mayor stated that they had a public hearing last month, he then reviewed the paperwork that he had in regards to the CDBG Grant and there was some discussion on SR 35 and fire hydrants and where had been surveyed and where hadn't. The Mayor informed council that we had asked for \$99,225.00, but how much money does the city want to commit, because last time they had to tell them a dollar amount they would help pay.

Councilmember Crittenden asked how much the city put in last time. Engineer Kettle told him that usually they do at least 10%. He then explained the point scale used and how everything worked in regards to receiving money.

There was a brief discussion on how much the city should contribute. The Mayor then asked for a motion. ***Councilmember Crittenden made a motion to commit to the CDBG project and to commit to \$10,000.00 from the city. Councilmember Forman seconded the motion. The Mayor and Councilmembers Crittenden and Forman seconded the motion, all voted in favor.***

## **5. Council Business**

**A. Council Reports**—Nothing except reminder of Woodland Hills Meeting.

**B. Planner Reports**--Planner Burrell explained that next Thursday the planning commission and the city council will have a joint meeting with Meg Ryan from the League of Cities and Towns and Bob Alan from MAG. Meg will go over training and Bob will go over the zoning. She wants to be able to get all of our zoning for the General Plan updated. A lot of the zones have changed so we need to get our maps updated.

She explained that they are trying to get the planning commission together with the city council and try to get everyone on the same page and working together.

The Mayor informed council that Bob will get something together so that they can have maps and suggested roads together with the mapping for use on their I pads.

Councilmember Forman asked where the codification was at. Planner Burrell explained where it was at.

**C. Mayor Reports**---The Mayor explained that Luke had spoken with him about how things went with the community Christmas party and that they had a good turnout. He informed the council that they asked if the city would be willing to help again and do it again next year. The Mayor explained what had gone on in the past and how things were handled and that he felt that the city should pitch in a little bit more next year.

Councilmember Crittenden said he had spoken with Susan in the office and she said that they had a really good turnout. It was decided that they would move forward and help a little more next year.

The Mayor asked both councilmembers present if either one of them could meet with him on Wednesday about noon for no more than an hour. They wanted to know why. He explained that Shauna Bushman had called him and wanted to meet with him and go over the issues she has with River Bluffs. Councilmember Forman said that he would be there.

**D. Report and Approval of Bills Paid**---***Councilmember Forman made a motion to approve the check register. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Forman all voted in favor, motion passed.***

**E. Approval of Minutes from December 8<sup>th</sup>, 2017**---***The Mayor made a motion to approve the minutes from December 8<sup>th</sup> 2017. Councilmember Crittenden seconded the motion. The Mayor and both councilmember voted in favor, motion passed.***

The Mayor explained that we had 7 (RFP's) Request for Proposals come in for legal services and that he and the recorder sat down and reviewed them and picked three. He would like the council to come in the office and look at them.

**6. Closed Executive Session---None**

**7. Meeting Adjourned—*Councilmember Crittenden made a motion to adjourn. Councilmember Forman seconded the motion. All voted in favor, meeting adjourned.***

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Minutes accepted as to form this 9th, day of February 2017.

---

Mayor R. Lee Snelgrove

---

City Recorder Suzanne Gillett