

Francis City Council Meeting
Thursday, February 8th, 2018
Francis City Community Center 7:00 p.m.
2319 So. Spring Hollow Rd. Francis, Utah

Attending: Mayor Byron Ames, Councilmembers Jeremie Forman, Matt Crittenden, Shana Fryer and Trilby Cox. City Engineer Scott Kettle, City Planner Marcy Burrell and City Recorder Suzanne Gillett

Others Attending: Eric Hansen

1. Welcome, Call to Order & Pledge of Allegiance—The Mayor asked Councilmember Cox to lead in the Pledge of Allegiance. He then explained he was going to jump around a little on the agenda. He then explained that our computer system is out of date and that Suzanne’s computer went down. We don’t have a server and there are various compliance obligations that we need to meet. There is a need to get our computer system more updated and better protected.

The Mayor explained that we asked Executech to come in and give us a bid and they presented us with a quote to do everything or we can pick and choose what we need. The bid is from \$7,000 to \$10,000. He feels that we need to go through the bid and pick what is most important and then phase the rest in. We will still have monthly service costs as we would with any system.

Eric Hansen from Executech was present to go over the bid. He explained that they made some changes yesterday and that would help our bid. He explained that there is a compliance schedule of things that you need to have, and most small cities don’t know about it. He then went through some of the compliance issues and explained them to the council. They would provide Firewall as a service and this would protect against all the items discussed. He also said Antivirus software is critical, but they would replace that with a better system.

Unlimited hour support is one of the items that was changed from the old estimate and makes the plan a whole lot better. Server costs would be separate from the main plan. There was some discussion on the server costs and things that could be done with a used server.

The Mayor informed council that another option is a payment plan, but it includes interest etc. he would prefer to tip toe into it and build up slowly.

Eric informed council that the Service of global relay is what they would suggest through office 365.

Councilmember Crittenden and Forman both feel it is critical to get in compliance and do what we need to get there. The Mayor informed council that he will get them the numbers to review.

The Mayor wants to implement something like Kamas does monthly. He read a thought from a book and then explained why it mattered to us. He asked for a volunteer for next month and Councilmember Cox volunteered. Councilmember Crittenden said he liked the idea, and everyone agreed.

2. Public Comment---The Mayor asked if there was any public comment. There was no public in attendance, Eric from Executech was there for a presentation to the council, so there was no public comment.

3. Public Hearings

A. Jeremie Forman Kennel Permit---The Mayor turned the time over to Planner Burrell. She explained that this had been through the planning commission and approved, she then explained what had gone on in that meeting and reviewed the staff report. She explained that some of the dogs were for his work and that he could probably tell you more. The planning commission approved his conditional use permit. She stated there was no public comment in planning commission.

The meeting was open and closed to the public. There was no public in attendance.

Jeremie explained and clarified what he was planning on doing and how many dogs he would have, he explained that he may have a litter here and there and he clarified what the county rules were and that until they are six months old they don't count.

Councilmember Fryer asked him if anyone had come and talked with him and he said no. Currently he has no plans for a building, but in the future, he is looking at doing that.

Councilmember Crittenden made the motion to approve the conditional use on the dog kennel with the letter of intent. Councilmember Cox seconded the motion. The Mayor and Councilmembers Crittenden, Fryer and Cox voted in favor. Councilmember Forman abstained.

4. Discussion, Updates and Approval of Potential Action Items

A. Impact Fees Discussion---Moved to the March meeting.

B. Open Meeting Training---The Mayor asked if all Councilmembers had reviewed the videos and he was told yes. All the council filled out and turned in their Conflict of Interest paperwork.

C. Proclamation for Arbor Day May 19th, 2018—The Mayor explained that someone had asked him if he could sponsor some sort of a BBQ to go along with Arbor Day, council thought that would be a clever idea. Planner Burrell informed council that Jason Barto had called and told her about a grant that they could get to plant more trees. The Mayor said we were interested in that.

The Mayor read the Proclamation and asked the Council how they felt about it. Council said sign it.

5. Council Business

A. Council Reports---None

B. Engineering Reports---Engineer Kettle said that he talked with Duane Lambert today, but he doesn't want to use the 40 acres, but he would like to use the 8 they purchased, so they need to work out some cost. They will be putting the 40 acres parcel out to bid.

With the weather we are having contractors are getting anxious to start working.

C. Planner Reports—Planner Burrell said she had three items to talk with them about. She talked about the playground equipment and the quotes that she had received. She reviewed the quotes with the council. There was a brief discussion.

Councilmember Crittenden asked if we could get some little kids swings. He was told yes, we were working on that.

Council decided on the tractor playground equipment. The Mayor asked Planner Burrell to investigate the Frisbee Golf items.

Planner Burrell explained that Doc Littleford resigned from the planning commission and they are looking for someone. She explained that we try to get people from different demographic areas in the city, so we have a wide variety. She then explained what names had been brought up and where in the city they live. The first name was Betty Morin on Spring Hollow, Travis Smoot who lives on Foothill, Deb or Rick Siddoway who live on SR32, Wes or Tony Olson in the Naylor Subdivision, Dean Prescott, Lynn Thornton, Lisa Khajavi or Brenda Bushell were names that were presented. Council was good with all the names presented

The last thing is, the Mayor, Councilmember Cox, Planner Burrell and Councilmember Fryer were all present at the county meeting last night, Planner Burrell explained what had gone on and what the next steps were going to be.

D. Mayor Reports---The Mayor informed council that a citizen had raised some concerns about the snow pile being stored on the east side of River Bluffs and the flooding issues. He said there was nothing to worry about.

Frontier Days meeting was moved to March City Council meeting.

Councilmember Crittenden informed council that he received the bids back on the portable boxes for the electrical. The labor and everything is \$950. The lawn mower racing, he feels that there will be a real interest in it. The Mayor said he had some people he knew that would be interested too.

The Mayor explained that the lighting outside was working, and the flooring has been ordered. He then explained that Luke was asking for a locator for the water and sewer lines. Engineer Kettle said that their company has a whole division that deals with locators and could he look at it and check into it. He was told yes.

E. Report and Approval of Bills Paid---*Councilmember Forman made a motion to accept the check register and pay the bills. The Mayor and all Councilmembers voted in favor, motion passed.*

F. Approval of Minutes from January 11th, 2018---*Councilmember Cox made a motion to approve the minutes of January 11th, 2018 Councilmember Forman seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

6. Executive Session---*Councilmember Forman made a motion to go into closed session to discuss the purchase of real property. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

Councilmember Forman made a motion to go back into regular session. Councilmember Fryer seconded the motion. All voted in favor, motion passed.

7. Meeting Adjourned---*Councilmember Cox made a motion to adjourn. Mayor Ames seconded the motion. All voted in favor, meeting adjourned.*

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Minutes accepted as to form this 8th, day of March 2018.

Mayor Byron Ames

City Recorder Suzanne Gillett