

**Francis City Council Meeting**  
**Thursday, August 9<sup>th</sup>, 2018 7:00 p.m.**  
**Francis City Community Center**  
2319 So. Spring Hollow Rd.  
Francis, Utah 84036

**Attending:** Mayor Byron Ames, Councilmembers Jeremie Forman, Matt Crittenden, Shana Fryer. City Recorder Suzanne Gillett, City Engineer Scott Kettle and City Planner Ryan Robinson

**Excused:** Councilmember Trilby Cox

**Others Attending:** Renee Atkinson, Jane Wilford, Don Loftus, Dena Housel, Jeff McNeil, Allen Whitmore, Lynda Whitmore, Doug Cox, Jim Lipscomb, Tera Ames,

**1. Welcome, Pledge of Allegiance & Thought---**The Mayor welcomed all in attendance. He informed everyone in attendance that he was glad they were here. The Mayor asked Councilmember Fryer to lead in the pledge of allegiance he then asked her to share her thought.

The Mayor explained that some items on the agenda were posted incorrectly so they would be postponed until next month.

**2. Public Comment**—The Mayor opened the meeting to the public for any item not on the agenda. He explained that they would have two minutes.

Dena Housel said she had a question on Premier Storage and the lighting. She explained her concerns. The Mayor informed her that the planner did send out a letter to the property owner. There was something in the agreement with the owner and the fact that the lights should be hooded. Planner Robinson has been working on getting in touch with the owner.

The Mayor has asked the planner to investigate city code and see if there is anything else they need to address with the lighting and property.

Dena wanted to know how long they had to comply. She was told they were optimistic, that it would be taken care of as soon as possible.

Jane Wilford said there was a question raised in the last meeting about the water issues of people using our water and they shouldn't be. She didn't hear an answer. She was told that there are a couple of companies that are being metered and using the water, but they are paying for it.

Engineer Kettle explained that they have been watching the issue and he was aware of the companies that are using the water. He has not seen anything going on that shouldn't be.

**3. Public Hearings**

**A. Whitmore's Accessory Apt. Conditional Use Permit**---Planner Robinson reviewed the staff report with all in attendance. He explained exactly what the Whitmore's were looking at doing.

Staff recommends a separate water and sewer hookup for the accessory apartment.

The Mayor asked Mr. Whitmore if there was anything he wanted to add before he opened the meeting up for public comment.

Mr. Whitmore explained that his kids are grown, and they would like to build a new home. They would like to have an accessory apartment above the garage for family use.

The Mayor opened the meeting to the public.

Councilmember Crittenden wanted to know about the attic space and how it all laid out. The accessory apt. can't be more than 1,000 square feet.

Councilmember Fryer liked the plans.

The Mayor asked about the extra space upstairs and what it would be used for. He was told it was going to be used as storage.

The Mayor asked where they were at with Wild Willow on all of this. He was told they received a letter from them yesterday and they were good with everything.

The Mayor asked for a motion.

*Councilmember Fryer made a motion to approve the accessory apt. with all the conditions made by the planning commission. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Fryer voted in favor, motion passed. Councilmember Forman had not arrived yet.*

**B. Conservation Subdivision**---This was not the correct item for the agenda, should have been city center zone. Both items will be discussed in the September City Council Meeting.

#### **4. Discussion, Updates and Approval of Potential Action Items**

**A. Frontier Updates**---The Mayor started with Ryan. Ryan informed everyone that he is looking for judges and they are still working on getting participants.

Councilmember Fryer informed everyone that the horse games are set for Friday night. She is going to do everything by age groups, kids age groups and then older adult participants as well. She is working on gift cards.

The Mayor has talked with Don Loftus and Matt will help him on the kids scrambles. They will need to find some other prizes to give to the kids.

The Mayor said the 5-K is on track and ready to go. The parade was scrapped this year as no one wants to help or participate in it. The veteran part at the beginning of the rodeo is coming together. The Mayor wanted to know if they should work the skydivers into the veteran portion or not. It was decided that it would be better to not do them together. The poster is fully designed and was sent for printing today. There are two different flyers.

Councilmember Forman and the Mayor will get together before the rodeo to go over how things are going to work out. He also explained that there will be a production meeting a couple of hours before everything starts that night.

Councilmember Crittenden said that the stage is good to go. He also said he would call to get the inmates to help.

Councilmember Forman is in good shape. He asked Suzanne to get with Cagnie and see if they were still interested in the flag presentation.

Councilmember Crittenden talked with Sgt. Tindell on the rock wall and it is requested. He has talked with Trent on the sheep and Rusty on the steers.

Suzanne informed everyone they are working on the I Pad and credit cards for the tickets.

**B. Tera Ames Presentation on the Potential Kamas Valley Youth Council---**The Mayor explained a little bit what this was about.

Tera informed council that there are a lot of cities that have these youth councils and she is proposing a Kamas Valley Youth Council instead of just one city. It would be made up of high school students. There will be an application process. They would not have any authority at any of the meetings, but they would be there to help the cities. It would be a way for the youth to bring issues to the city council. It will not require any money or anything like that from the cities.

It would be an opportunity for the youth to see how the council and city government work. She would like to know if the city would like to be involved in this.

The Mayor said it would be certain members of the Youth Council that would come and rotate at the different city meetings.

Councilmember Forman and Fryer really liked the idea. Councilmember Fryer asked how you would pick the students. Tera explained that they would have to apply and then she would sit down with each of the cities and decide who they would choose. She would like to see applicants from each area.

Councilmember Crittenden feels that it would really help with the attitude that nobody tells them anything, the youth would be there to help encourage more attendance. Tera explained that she would just like to help educate the youth.

Tera is hoping to get the application process done in September.

Councilmember Forman felt that it might be a good idea to have one-person from the city council work with the individuals on the youth council. He thinks the youth council is a great idea.

Tera asked them to decide who from the council would be on the selection committee. Councilmember Forman said he would be happy to be on the selection committee.

## **5. Council Business**

**A. Council Reports---**Councilmember Forman said they need to start thinking about what they can do with the community center. People are still abusing the building. There was talk of raising the rate for members outside of the community.

Councilmember Crittenden informed council that the bee is broken in the playground and it needs a bolt to fix it.

**B. Engineer Reports---**Circle T is still going, Hilltop is about done and ready for inspection. The Jean McNeil Acres subdivision has started up again.

Councilmember Forman asked about the Wild Willow Park. The Mayor informed him that Trent has been working on it and he explained what has gone on. Councilmember Crittenden asked if we are still looking at putting up a fence. He was told eventually, they want to get things right first.

The Mayor explained that he has signed the Restaurant Tax paperwork with the county and he wanted to let the council know, when we get the money, we can start working on the soccer field.

Engineer Kettle said that they are working on doing a soccer field large enough to fit two smaller fields.

Councilmember Forman asked about the softball field, the Mayor explained what has been discussed with that.

**C. Planner Reports---**The city center zone and the conservation subdivision will be on next month's agenda. The Mayor will get with the planner on some of the items.

**D. Mayor Reports---**The Mayor has had comments on the park lately. Marion Wheaton has been very interested in working on the rodeo grounds. He has been told the footing isn't very good. He feels that we need to take care of the park and things that we have. The Mayor doesn't want to buy a new piece of equipment for one use, but for multiple uses.

Councilmember Forman believes that people would use it more if it was taken better care of. Councilmember Crittenden feels that they should buy new, as a city. Personally, he feels different, but as a city they should buy new.

The Mayor asked if it was maintained better did the council feel that it would be used more. He was told yes, they all felt that it would be.

The Mayor asked Engineer Kettle if they were going to do the other piece of road this year or not. He was informed that CKC was the only one that could do it this year.

The Mayor asked if next year the price would go up. He was told probably. The Mayor said he doesn't have a problem with CKC if they do things correctly. They stood behind their work and he really liked that.

CKC would do it for the same price as the last project, Engineer Kettle said if they got it done this year he would go for it, if not he would put it out to bid next year.

The Mayor explained that the county had more grant money that may be possible. He explained what he and Anita Lewis had talked about. Engineer Kettle will investigate it.

The Mayor spoke with Luke again this week on the sound panels and he explained what was going to happen.

Last year we had a bad problem with wasps and pest control has come out and sprayed once already and should be coming out again.

Councilmember Crittenden wanted to know what items needed to be on the agenda for Woodland Hills. Bookkeeping, Financial Reports, New Board Member and Fire Hydrants need to be on the Agenda.

Councilmember Crittenden feels that the Mayor needs to be on the Woodland Hills Board. He also informed council that he has spoken with Brad and he will be at the next Woodland Hills meeting on August 27<sup>th</sup>, at 7:00 p.m...

**E. Report and Approval of Bills Paid---***Councilmember Forman made a motion to approve the bills to be paid. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

**F. Approval of Minutes from July 3<sup>rd</sup> & 12<sup>th</sup>, 2018---***Councilmember Fryer made a motion to approve the minutes of July 3<sup>rd</sup>, and 12<sup>th</sup>, 2018. Councilmember Forman seconded the motion. The Mayor and all Councilmembers present voted in favor, motion passed.*

*Councilmember Forman made a motion to adjourn and Councilmember Fryer seconded the motion. Everyone in favor, meeting adjourned.*

## **6. Meeting Adjourned**

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Minutes accepted as to form this 6th day of September 2018.

---

Mayor Byron Ames

---

City Recorder Suzanne Gillett