

Francis City Council Meeting
Thursday, June 10th, 2021, 7:00 p.m.

This meeting will be held as an electronic meeting without allowing the public to enter the Community Center or another anchor location to participate, pursuant to Governor Herbert's Executive Order 2020-5.

Francis City is inviting you to attend by following the link below or by calling: 1-301-715-8592

<https://us02web.zoom.us/j/81514938782?pwd=cTF6MUxCT0g4NmJLbWtuTmtrMjJCUT09>

Meeting: 815 1493 8782 Passcode: 453414

You can also comment by email to comments@francisutah.org

Council: Mayor Byron Ames, Councilmembers Trilby Cox, Matt Crittenden, Jeremie Forman, and Shana Fryer

Staff: City Engineer Scott Kettle, City Recorder Suzanne Gillett, City Planner Katie Henneuse

Others Attending: Clayton and Suzanne Querry, Margaret Olson, AJ, Martina Nelson, Shauna Demars, Dave Robinson, Ray Nilsson, Tina Nilsson

1. Welcome, Call to Order, Pledge of Allegiance & Thought—The Mayor called the meeting to order and welcomed all in attendance. It's nice to meet in person once again. He asked Councilmember Forman to lead with the Pledge of Allegiance. The Mayor then shared a thought. He explained there are a lot of voices out there telling us what to do and what's important and what's not, so we need to have the courage to live on our own terms. He then shared a quote by Steve Jobs.

The Mayor then reviewed how we would proceed with the agenda.

2. Consent Agenda

A. Approval of Bills Paid---*Councilmember Forman made a motion to approve the bills. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.*

The Mayor explained that he was going to take one comment out of order and that is 5 A.

B. Approval of Minutes from May 13th, 2021---*Councilmember Cox moved to approve the minutes from May 13th, 2021. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.*

3. Public Comment---The Mayor opened the public comment period to those attending in person. He explained the public hearings that would be discussed later in the meeting so if you have comments about those, we will do those comment during those public hearing comment periods.

There were no public comments. Public comment period was closed.

4. Public Hearings

A. Amended Budget 2020-2021---**Resolution No. 2021-05**---The Mayor explained to Councilmember Fryer that he spoke with Suzanne on the Queen contest and that she could be paid now and not have to wait until the next budget period.

The Mayor asked about what was amended and he was told just what had been amended mid-year. Council reviewed the amended budget and asked a few questions that were answered. The Mayor reviewed some of the items that were changed and why they had changed.

The Mayor opened the meeting to public comment and there was none.

Councilmember Crittenden motioned to approve Resolution 2021-05. Councilmember Forman seconded the motion. Roll call vote, Mayor aye, Councilmembers Cox, Crittenden, Forman, and Fryer all voted aye. Motion passed.

B. Tentative Budget 2021-2022---Resolution No. 2021-06—The Mayor explained that we have allocated for several things. He stated one thing not in the budget that he would like to include is that he was contacted yesterday by the Communities that Care who works with Summit County on substance abuse.

The County applied for and received a grant for \$125,000 that would combat youth drug substance abuse. The catch with the grant is that they have to annually match that amount, so it would be a 100% match. So, Park City has agreed to give \$60,000 and Summit County will give \$60,000 then they asked each of the other five cities to donate \$1,000 annually for 10 years. He explained this all needed to be done by the end of the month.

He then reviewed how we managed the budget so things should look fairly similar as past years. What was included in this budget is pay increases and he wanted to review that with Council. The Mayor explained that we are facing a shortage of qualified people to work for the city, and we are competing with our neighbors. So, we need to increase employee pay so that we are not losing staff. The Mayor would like to keep the people that we have. He explained how the pay raises were figured.

Councilmember Cox asked how we budget this if things tank. How do we make up the short fall? The Mayor explained how that would work.

Councilmember Crittenden asked about the 40-hour work week. There was a discussion on how many hours worked per week and how things were averaged and figured.

The Mayor also informed Council that they budgeted for a part time employee to maintain the grounds. Pay would be \$12 hour.

The Mayor would like to add \$50,000 to the road budget. He explained why he would like to do that. He then discussed certifying taxes and raising the property tax rate to help pay for the \$50,000 for roads. He explained how he came up with the dollar amount and what that would add to the property tax amount. We need to do this more on an annual basis instead of waiting so many years and then doing it all at once. We can't just keep ignoring the problem. The Mayor would like the \$50,000 increase in the road funds for the Truth in Taxation Process.

The Mayor opened the meeting for public hearing.

Katie Henneuse asked about increasing the taxes and wondered if that took into consideration of when the assessor will re-access everything and she knows that housing costs have increased dramatically lately, so she doesn't know if there is a way to get an estimate or anything on how that will impact our budget.

The Mayor explained that yes there is a way and when we do our Truth in Taxation, we can have all of those numbers for people to look at. The assessed value is never the market value, so he doesn't know how the county will adjust that.

Councilmember Forman explained how the Truth in Taxation process worked. The Mayor agreed with what was said but explained that it had to be in the budget.

Councilmember Cox asked about a couple of the general ledger items and what they were for. Suzanne explained what the items were for and where the money was being spent.

The public comment period was closed. The Mayor read Resolution 2021-06.

Councilmember Forman motioned to pass Resolution 2021-06 for the 2021-2022 fiscal year, with the addition of \$50,000 for roads and \$1,000 for Communities that Care. Councilmember Crittenden seconded the motion. The Mayor voted aye, Councilmembers Cox, Crittenden, Forman, and Fryer voted aye; motion passed.

C. FT-99 Zone Amendment---Ordinance No. 2021-10---The Mayor turned the time over to Planner Henneuse. Planner Henneuse reviewed her staff report and displayed the current and proposed zoning maps. She explained that the City Center Zone was established in September 2019. The zone includes several parcels surrounding the four-way stop at the intersection of SR-32 and SR-35. It came to the attention of staff in February 2021 that the one parcel (FT-99) was not included in the City Center zone that likely should have been included. FT-99 is currently zoned Commercial (C-1).

The Mayor explained where the L shape parcel is located.

The Planning Commission is forwarding this to City Council with a positive recommendation. Planner Henneuse said they thought this was the easiest thing they had ever done.

The Mayor opened the meeting up for public comment.

Tina Nelson is a part time resident and asked what the difference was between the CC zone and the C-1 zone.

Planner Henneuse explained to her what the differences were in the zones.

Tina wanted to know if the City Center area was going to be done in good taste and she was told yes.

The Mayor explained what they have all talked about and looked at far as architectural standards.

There were no other public comments, so the Mayor closed the public comment period.

Councilmember Cox moved to approve the zone change from C-1 to CC zone on parcel FT- 99 and approve Ordinance 2021-10 Approving the Re-Zoning of Parcel FT-99 Located within City Boundaries from C-1 to CC. Councilman Crittenden seconded the motion. The Mayor voted aye, Councilmembers Cox, Crittenden, Forman, and Fryer all voted aye, and the motion passed.

D. Planned Development Code Amendment---Ordinance No. 2021-11---The Mayor turned the time over to the Planner. Planner Henneuse stated that Dave Robinson, the developer of the Francis Cove subdivision, is proposing that Francis City adopt a Planned Development overlay zone and submitted a code text amendment. She explained that staff researched several Planned Development codes from other municipalities and developed a code that incorporates Mr. Robinson's purpose and objectives while establishing requirements and processes for developers and the city.

She explained that Planned Developments allow for flexibility in the consideration and approval of development plans while holding developers to a higher standard of quality and design.

Councilmember Cox asked what exactly the goal of a Planned Unit Development was.

Dave Robinson explained to everyone what exactly it meant. You change the shape and dimensions of the lots to have some common space.

Councilmember Cox wanted to know how a Conservation Subdivision does not achieve this and how is this different from that.

Planner Henneuse explained it is similar, but there is not a bonus density multiplier. She explained how it all worked. Planner Henneuse went through 18.59 Planned Development Overlay Zone (PD). She read through each section of the code and discussed it with City Council.

Council discussed all of the changes that they would like to see made as they went through each section of the code.

The Planning Commission reviewed and edited this code text amendment on May 20th, 2021. They are forwarding this amendment to the City Council with a positive recommendation.

The Mayor asked Council for additional comments, and he explained the Planning Commission voted for this unanimously.

Councilmember Forman said at first, he was completely against it as it was proposed by a developer, but now that he has learned more about it, he is for it.

The Mayor read Ordinance 2021-11 Adopting an Overlay Zone. He then opened the meeting for a public hearing and there were no public comments. The public comment period was closed.

Councilmember Forman moved to approve Ordinance 2021-11. Councilmember Cox seconded the motion. The Mayor and all Councilmembers voted aye; motion passed.

5. Discussion, Updates and Approval on Potential Action Items

A. Children's Justice Center---The Mayor explained that Margaret Olsen and Ted Walker from the Children's Justice Center were present to review where the funding from the City has been spent. Margaret explained that they moved into the building on December 20, 2020, and they have served 48 children and families since they have opened. She can't express herself with how much she appreciates the new facility.

When Margaret spoke with Mayor Ames, they discussed a couple of things that he would like to see happen. She reviewed what type of videos they have available, and that Francis has helped produce a couple of them. She presented a book to the Town of Francis that her colleague Dr. Chrisina Sally wrote. The book teaches children how to respond to situations that make them feel uncomfortable.

Margaret presented the videos that have been made and explained some more of the videos they would like to present.

The Mayor feels anything that can be done to make a safe place is a good thing, because that is where the healing begins.

Margaret explained that they are working on doing parent support groups and parenting classes and things like that to get everyone involved. She again stated how much she appreciated the City's help in the program.

Ted stated they had three cases that were very difficult, so they ended up doing a support group for all of those that had been involved in that scenario. He felt the support group really helped.

The Mayor thanked them for being here tonight, he then moved back up to item 3, the public comment period.

B. 5-K Adaptive Playground Equipment---The Mayor reminded Council that we were going to do the race last year and it was canceled, but the City went ahead and bought some equipment anyway so they would like to do a 5-K this year, then we will purchase another piece of ADA equipment. The race is scheduled for July 10th, at 9:30 a.m... It will start and finish here at the park.

C. Pending Subdivision Discussion---Planner Henneuse wanted this to be on public record stating that on the City website it states “ Francis City is in the process of updating Title 17 (Subdivisions) of the City Code. We anticipate the updated draft will be reviewed and approved by the Planning Commission and City Council within the next 60-90 days. In the interim there may be a delay in processing subdivision applications. Applications submitted after 5/28/21 will be processed under the updated code.”

The Mayor said they are contemplating necessary updates on the City Code, and they don't want people trying to hurry and get things in before the code is amended. So, that's what this is all about.

D. Frontier Days---Planner Henneuse explained that we got a grant from Thrive 125 for \$1,500.

The Mayor said it was a great Princess and Queen Contest last weekend and Councilmember Fryer agreed that it turned out really well.

Councilmember Forman is still working on sponsors and Bren Hill. He said Cagney has been working on sponsorships.

The Mayor will work on the Saturday entertainment.

We need to update the website for 2021 Frontier Days.

6. Council Business

A. Council Reports---Councilmember Crittenden let everyone know that Woodland Hills Mutual Water Company did not get a credit card because there was so many hoops to jump through at the bank. So, he ordered a debit card.

B. Planner Reports---Planner Henneuse informed Council that they are entered in the Oakley Parade. The parade is on Monday the 5th. The theme is Woman are the Heart of our County. The Mayor will be here and supporting, he will be in the parade. Councilmember Fryer will be here, and Councilmember Cox will be here.

Planner Henneuse explained we did not get the restaurant tax grant this year. She also explained there were a couple of other grants coming up she would apply for.

One thing she needs to talk about is the subdivision code. Next month we have the Planned Unit Development Code and the Subdivision Code and there are several pages to all of those. She doesn't want to do it all in one night and she also wants to look at the fees we are charging, so it could take some time.

Councilmember Cox asked if there was any statute or policy that prevents us from changing the meeting time and starting at 6:00 p.m.... The Mayor informed her that there was not. Councilmember Cox asked if we could start the meetings at 6:00 p.m. from now on.

Council decided to have two meetings. One on July 8th and the other on July 29th at 6:00 p.m. and all meetings thereafter will be at 6:00 p.m. as well.

Planner Henneuse explained that Tifton Hills and Circle T will likely come back next month with some annexation and development agreement amendments. She also wants to change the zoning code. Stewart Ranch Phase 4 is coming and then Wes Harward is going to Planning Commission with a zone change request for a commercial project. Then she and the Mayor talked with Peter Malinka today about the Ure property. Peter is talking to all of the Cities who are close to the 1,100 acres of the Ure property, and the City does abut up to that property. She is also wanting direction on what to do in July.

Again it was decided that they would meet on July 8th and the 29th at 6:00 p.m.... Councilmember Forman said he could make no guarantees on the time change of being there on time. It was decided all meetings would be started at 6:00 p.m., again Councilmember Forman explained that 6:00 p.m. was hard for him so he may be late at times.

C. Engineer Reports—They will start working on the bridge on Monday morning and the road might be closed for a couple of days and we will have to use the back entrance. On the well they are going in a different direction. They are still waiting on a couple of parts to get the pipe up to the well. So he has been speaking with Widdison Construction to use a temporary pump in the tank until we can get our parts in. When parts show up then they can get it going. They will tie into the main on 35.

D. Mayor Reports---The Mayor gave an update on the vaccine clinic in Kamas and how it went and that they are continuing the clinic and gave the dates of that. He explained that all three cities were giving some celebration tickets to those receiving shots to incentivize the shot process. The Mayor then explained the renewable energy options and they will discuss that next month. On June 15th there is some training on clean energy. If anyone is interested, please get with the Mayor.

7. Meeting Adjourned---*Councilmember Cox motioned to adjourn. Councilmember Forman seconded the motion. All voted in favor; meeting adjourned.*

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Minutes accepted as to form the ____ day of July 2021.

Mayor Byron Ames

City Recorder Suzanne Gillett