**Francis City Council Meeting**

**Thursday, April 2nd, 2020 7:00 p.m.**

***This meeting will be held as an electronic meeting without allowing the public to enter the***

***Community Center or another anchor location to participate, pursuant to Governor Herbert’s Executive Order 2020-5.***

***Public may participate through Zoom, call 1-346-248-7799 or 1 669-900-6833 Meeting ID: 538 177 674. Password: 061241 or*** <https://zoom.us/j/538177674?pwd=YXo4elZWcER2OEJSaU5hZFVNSmVRUT09>

***Comments may also be made by email to comments@francisutah.org***

**Electronically Attending:** Mayor Byron Ames, Councilmembers Jeremie Forman, Matt Crittenden, Shana Fryer, Trilby Cox. City Engineer Scott Kettle, City Planner Mandy Crittenden and City Recorder Suzanne Gillett

**Others Electronically Attending:** None

**1. Welcome, Call to Order, Pledge of Allegiance & Thought—**The Mayor thanked everyone for being here and he asked Councilmember Cox to lead in the Pledge of Allegiance. He then asked Councilmember Fryer to give a thought. She said, “Stay in stay safe so we can get back on to regular business.”

The Mayor explained that if we all went home for three weeks and stayed compliant then we could be done sooner.

The Mayor explained that he checked to make sure if there was anyone else present and there was none.

**2. Public Comment—**There was no one else attending so there were no public comments.

**3. Public Hearings---**None

**4. Discussion, Updates and Approval of Potential Action Items**

**A. Proclamation Arbor Day---**The Mayor explained this will be a very different Proclamation this year. We are declaring June 6th, 2020 as Arbor Day and ask everyone to plant a tree or do something in their own yards. The Mayor read the Proclamation to all attending the electronic meeting. He asked if they needed any discussion and he was told no.

***Councilmember Crittenden made a motion that we pass the Arbor Day Proclamation for 2020. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.***

**B. Road Projects---**The Mayor turned the time over to Engineer Kettle. Engineer Kettle explained

that in the drop box there is a bid tab. They bid out the road improvement projects that they applied for with the Summit County Grant that they applied for the last couple of years to put cap seal on Foothill Drive, Wild Willow on Oak Lane and Oak Circle, Warrens Field Way, Frontier Lane by the church and doing all of Summit Haven Subdivision accept for the road that goes out to Hilltop. This bid is to do all of those roads.

CKC Field Service that did the work for them last year came in at $130,600, the next bid was $163,910 and the high bid was $239,009.

The Mayor feels that we had some issues with CKC last year and he wants to make sure that we wouldn’t run into problems with them again. Engineer Kettle explained what he had talked with them about. The Mayor asked why the difference between one and three. Engineer Kettle explained what the difference was. The biggest difference is the size of the companies. Engineer Kettle is concerned with CKC in the $30,000 difference in price. But he was very clear with them and told them he didn’t want the same issues as we had last time.

The Mayor asked what else needed to be discussed. The roads need to be done by the end of June. Councilmember Forman feels like maybe they should go with number two, $30,000 is a lot of money. Councilmember Fryer feels we should go with the first one, the road itself was good it was just the cleanup they had issues with.

***Councilmember Forman moved to accept the bid from CKC for the slurry seal project. Councilmember Cox seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.***

**C. Truck Purchase---**The Mayor informed Council that they had talked about this at the last meeting. He explained that Luke was asked to get some more bids from different distributors, and they are all attached.

The first bid is eight pages long and is a bid from Freightliner. The Mayor asked everyone what other input they may have. He reviewed the pricing with council. Council discussed the options that would go on the truck.

The first bid would be around $215,000 to $216,000 so they will move on. Councilmember Cox wanted more explanations on how they came up with that amount. The Mayor reviewed all the items added into the bid.

The next bid from Western Star is not a 4x4 and retail is $192,000. Council was having a hard time understanding how the bids were quoted. Councilmember Crittenden said he thought it was a 4x4.

Councilmember Crittenden feels that the install is going to be pretty much standard straight across.

Councilmember Cox said the Freightliner is $10,000 less but is it a 4x4. She was told yes.

Councilmember Fryer wanted to know why they couldn’t just tell them what they want and get a price.

Councilmember Forman explained why that would not work. Councilmember Fryer wanted to know if we had a 4x4 now and she was told no.

The third truck, the International was $107,000. Councilmember Crittenden again stated the frames and everything on the trucks are going to be pretty much the same.

Next was the Kenworth at $159,000.

Councilmember Forman stated that he didn’t feel that they really needed a 4x4. He asked Councilmember Crittenden how he felt, did he feel that we really needed a 4x4? There was discussion on what trucks the county had and how many 4x4 trucks they really had.

Councilmember Forman explained that all of the trucks will be the same. The bids are all just the trucks and then the Williamson bid will be added to the truck. He feels once again that they don’t need another 4x4 truck.

Councilmember Crittenden feels that when they get to the point of having to plow Tifton Hills there may be a learning curve, but right now he doesn’t feel they need a 4x4 either.

The Mayor asked Luke to get the same bids for two-wheel drive trucks.

Councilmember Crittenden feels we need to wait and see what Freightliner quotes on a two-wheel drive truck.

Councilmember Cox asked if we were going to come to a consensus tonight on this or wait.

Councilmember Forman stated that the Freightliner is a $30,000 upgrade. Councilmember Cox said that on the Western Star it is only $3,000 cheaper than the $30,0000.

Councilmember Crittenden wanted to know if there was a cheaper route to go on the sander, body and water tank vs the swap loader. The cost is the swap loader. He knows there are other outfits out there that build quick attachment and things like that for a water truck. He feels that it might be better off to have a four-wheel drive truck and save the difference its attachments.

Councilmember Forman feels if we are going to spend the money, we should spend it on the equipment as we don’t know when we will ever be plowing in Tifton Hills.

Engineer Kettle feels that the switchback going up to the water tank has steeper grades.

The Mayor feels that the likelihood of plowing Tifton Hills is going to be several years out. Councilmember Forman agreed with him.

The Mayor is not comfortable with assumptions and he would like to get much clearer numbers for the bids, he asked the council how they felt about that.

Councilmember Crittenden thought we could look at it as we move forward. In a year or so there is a good chance we could find another truck sitting on a lot that is a year old.

Councilmember Forman is ok with waiting, he would like more concrete numbers.

Councilmember Fryer agrees they should hold off.

The Mayor asked if it would be better for Councilmember Forman or Crittenden to sat down with Luke to go through the bids and find out what it is, he is trying to get and what our needs really are.

Councilmember Crittenden said coming from an operator standpoint you want your employees to be somewhat comfortable.

The Mayor will work with Luke and get some more specific bids.

***Councilmember Forman moved to table. The Mayor seconded the motion. All voted in favor, motion passed.***

**Council Business**

**A. Council Reports---**The Mayor asked if we had a budget for the saddle, he was told what the budget for the Queen contest was. The Mayor asked Shana what the cost of the saddle was. She explained the cost of saddle and tooling. Approximately $850.00 for the saddle.

Councilmember Fryer will get the money from Kamas and she has talked with Susan on the ordering. The Mayor will talk with Mayor McCormick of Kamas.

**B. Planner Reports**---None

**C. Engineering Reports---**Engineer Kettle had a couple of things. We received a letter from Mountainlands saying we didn’t get a grant from them this year, which was anticipated.

In the drop box is the annual yearly report on the sewer system Municipal Wastewater Planning Program.

Engineer Kettle informed council that when the sewer plant was completed then the water bills were supposed to go up to $63.00. They need to formally raise the rate. The current rate is $50.00, but due to the loan it needs to go up $13 a month. That was the agreement with the loan.

Councilmember Cox wanted to know if we formally had to do that and she was told yes.

The Mayor asked Engineer Kettle if he has heard anything from the Circle T folks and he was told yes and no.

The Mayor asked where we were at on the bridge coming into the city offices. He was told he was working on it. He also asked about the landscaping gentleman and Scott said he was working on that as well.

**D. Mayor Reports---**The Mayor wanted to bring up the costs on sharing a building inspector. Mayor Woolstenhulme found out what we were doing, and he was wondering about getting in on it.

The Mayor explained what had been going on and if they added Oakley on the five-year average then Oakley would pay 13.5% Francis 42% and Kamas 44.5%. This way they would split the percentages and divide up the cost.

He gave an example of the costs, and, Oakley wants in on the deal. Each year they would go off of a five-year running average unless something drasctically changes.

The Mayor was just giving an update.

Councilmember Crittenden explained that he wanted to touch base on Frontier Days. He explained that he had talked with everyone about the changes and starting the breakfast at 8:00 and moving everything an hour back.

Councilmember Cox will work on the 5K run and figure out the best way to do things.

The Mayor asked if there was any need for help in the community with anyone that they were aware of. He explained that he has tried to talk with the Bishops and Stake President, and he has been frustrated with the willingness to share.

Planner Crittenden asked if they thought our meeting next month would be this way again. Councilmembers felt that it would probably be longer, but yes it would be held this way again.

**E. Report and Approval of Bills Paid—*Councilmember Forman made a motion to approve the check register minus the ThermoKing bill. Councilmember Cox seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.***

**F. Approval of Minutes from April 2, 2020---*Councilmember Cox moved to approve the minutes from the March 2020 meeting. Councilmember Crittenden seconded the motion.***

**6. Meeting Adjourned--- *Councilmember Cox moved to adjourn, and Councilmember Crittenden seconded the motion. All in favor, motion passed.***

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Minutes accepted as to form this 2nd, day of April 2020.

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Mayor Byron Ames City Recorder Suzanne Gillett