**Francis City Council Meeting**

**Thursday, January 14th, 2021 7:00 p.m.**

***This meeting will be held as an electronic meeting without allowing the public to enter the***

***Community Center or another anchor location to participate, pursuant to Governor Herbert’s Executive Order 2020-5.***

***Francis City is inviting you to attend by following the link below or by calling: 1-301-715-8592***

https://us02web.zoom.us/j/86876669823?pwd=R2Qwd1JsWWdsTkowMGxQQk51bnh6QT09

**Meeting: 868 7666 9823 Passcode: 235783**

**You can also comment by email to comments**@francisutah.org

**Attending:** Mayor Byron Ames, Councilmembers Trilby Cox, and Matt Crittenden. City Engineer Scott Kettle, City Recorder Suzanne Gillett, City Planner Katie Henneuse, and City Treasurer Mandy Crittenden

**Excused:** Councilmembers Forman and Fryer were excused

**Others Attending:** Several, no way to list everyone unless they spoke or commented.

**1. Welcome, Call to Order, Thought & Pledge of Allegiance—**The Mayor excused Councilmembers Forman and Fryer. He explained that we originally had two items on for public hearing tonight, but the public notice did not get put on the state and city websites. So, we will hold another meeting on the 27th of January at 7:00 p.m. and that is being noticed. The Mayor explained after the public comment period he is going to take the Mayor reports out of order since there is such a large audience. He then explained how the public comment period would work. He explained that they were going to try something different so if you have something to say about anything then you can click participants and you can raise your hand. He explained how it worked on both phone and computer.

Councilmember Crittenden then lead in the Pledge of Allegiance. Councilmember Cox shared a couple of thoughts. First, is a quote “ Change is the only constant in life” more than ever now that is true. Change is the only thing that stays the same. Second, the serenity prayer “Father give us courage to change what must be altered, Serenity to accept what cannot be helped and the insight to know the one from the other” it is a theme in a lot of her thoughts with City Council. She explained that those on City Council have chosen to be a part of the change. She explained that this year we will be changing council and she encouraged all of those in attendance to consider running for office.

The Mayor said there are various ways for your voice to be heard, and he encouraged people to run as well.

**2. Public Comment—**The Mayor explained how the public comment period worked and he explained how to raise your hand. He then opened the meeting for public comment.

Dr. Shauna Demars explained that she did not understand the process of how things worked. She asked why the public comment was open before things were discussed. The Mayor explained that by law it is your First Amendment right. Anyone may comment whether they live in the city or not. The Mayor explained that sometimes they do not need an answer and sometimes they cannot answer on the spot. He explained by law how the meetings worked. The purpose is for them to comment on items not on the agenda, but not all things have public hearings so there is no public hearing.

Shauna Bushman feels there are many current residents that do not understand what is going on with the city. Many have worked hard to live in such a beautiful and safe place. She would like to know why it is being destroyed. Why is the council approving and allowing so much detriment to the residents they represent? What is right for the residents if it can be proven that the City or City Officials did not follow their own annexation policies, what should happen? She would implore them to please listen to the residents.

Melissa Thompson thanked them for doing this tonight. This is a serious thing that is happening. She has a few questions. She would like to know what the benefits are to the community with Hidden Meadow Ranch annexing into the town. What is the benefit for Francis for this annexation? She would also like the public notice changed to be more specific with that and last, she knows it is State protocol or law, but can the town change that policy or law. She feels it would be beneficial to increase the 600 feet for courtesy notices.

The Mayor responded to the questions that he knew the answers to. He explained that the annexation tonight is just an explanation period from the developer. It is just a petition to see if the council would even consider it.

The Mayor closed the public comment period. He then went to the Mayor report issues.

**3. Public Hearings---**None

**4. Discussion, Updates and Approval on Potential Action Items**

**A. Hidden Meadow Ranch Annexation Concept Discussion---**The Mayor turned the time over to the developer.Rusty Webster explained the property they are proposing to annex on the west side of Francis is approximately 550 acres of the west side of Francis, which in his opinion is a critical piece. He explained that they are proposing not to put any buildings up on the hill. They would only use about 20% of the 550 acres. He would keep all the building off the hill and keep things hidden. The building would be on the west side of the canal and it would not obstruct any views and that is what he is trying to protect. They would annex as far to the west as they could. They would buffer between the Wasatch County line and Francis. He explained they could continue the trail from Rocky Mountain Point in Jordanell to the property. He would like to continue the trail. It would create over 4 miles of trails to the existing trail system. For most people in town, they are concerned about water and he understands that, but there is a large need to have a place on the west side of Francis to have a well and tank. They will have all of the elevation needed to create the tank and well.

Rusty said he appreciated Melissa’s comments and he agrees there are good annexations and bad annexations, and this would give Francis the control over that end of Francis. He does not want to lose control of that to the county. He feels they can protect that site right now. It would be zoned AG-2, but they will not even come close to that with the plan that they have. He feels it is the best plan that has ever been proposed here. He explained about the Ag conservation easement and access management.

Rusty asked Council if they had any questions. Councilmember Cox asked again how many units on how many acres. Rusty said probably 80 acres or less. Rusty explained again where the property was at. He explained they wanted to put the corridor down on the flat, so it is not seen. Then leave the hillside open for the view corridor for Francis.

The Mayor explained it is scary how much development is going on in Wasatch County and Hideout is right next door and could possibly snatch it from the city. The Mayor asked Engineer Kettle if he had any insight on this area. Engineer Kettle explained there is a benefit to extend our water right resources and possible pressurized irrigation. It would be a benefit for the PI system. It would be like a water reservoir, it is not a recreational type thing, dry in the winter and full in the summer.

The Mayor discussed the trails that are being proposed and that there would be trail head parking off of Lambert, but inside the development. He asked Rusty how all of that would work.

Rusty explained that he truly does listen in these meetings and that is why they have done the trail head parking. He explained that you could possibly access the whole Jordanell trail system. He agreed that water is an issue, but he feels that this would help with all that. He explained some of his thoughts and things that they are exploring with the water issues.

The Mayor asked about the number of three plex’s and what Rusty’s thoughts were on that. Rusty explained that he liked the mixed community, and this piece is large enough to spread things around so they can hit three different price points. He would not be obligated to do that, but he would like to do that. He explained they have tried to hit every aspect of what different people want.

The Mayor asked what kind of push back he expected from UDOT. Rusty explained that was Summit County and he does not see any issues there.

Councilmember Crittenden liked the water issue of starting a secondary irrigation. He also thinks it helps preserve that hill ground, so it does not become like Victory Ranch. He likes the trails, and he likes the diversity with the size of lots. He is definitely willing to look more into the project.

Councilmember Cox asked when we talk about the parking lot for the trail head, it will fall in the open space area, if you are talking about a third-party manager would they be in charge of the parking or does that become a space that is deeded or granted to the city and they maintain it or how does the general maintenance all work. Who would do all that, and does the water system work the same way? Councilmember Cox really appreciates that in the last few drawings they are shaded drawings of the slope on the property, it helps her to visualize. She also asked about the trail system through the neighborhood and she would like to see more drawings on that and where it ties into.

Rusty thanked Trilby, the water tank and maintenance and trail head he thinks that working with the Planning Commission, Council and Scott, the trailhead would be the maintenance road to the tank, and he explained how it would all work. The parking lot he would like to work with the city. He is looking for city comment to him on the trails.

Councilmember Cox feels it is easy to put a trail on the hillside now and it would not be noticeable.

The Mayor felt that Rusty and Paul had received feedback on the issues that need to be addressed and he feels warranted to continue a dialogue on this.

**B. Residential Lighting Ordinance 2021-01---**The Mayor informed everyone that this is something we have being working on for years. He explained we passed the Commercial Lighting Code last year and they have worked more on the Residential Code and he feels it is ready to move forward. He turned the time over to Planner Henneuse.

Planner Henneuse read the staff report. She feels like this meets everything that they have all been looking for.

She informed Council that they did change the chapter this was included in. It was in 17 and was moved to 18.

The Mayor feels it makes sense to have the proposed light plan for the residence with the building permits for the building inspector to review. It is not Council’s responsibility to approve the plan.

Councilmember Cox agrees with that as well as Councilmember Crittenden. So, the Mayor would like the outdoor lighting plan to be reviewed and approved by the Francis City Building Inspector.

Engineer Kettle is concerned about the Townhomes and Parking lot lighting and how do they want to handle that.

In the Mayors mind those are separate issues. He want’s compliance to be more easily confirmed without losing control.

Councilmember Cox likes the planning process. The Mayor asked how they felt about the standards.

Councilmember Cox was slightly confused with it, it is a little vague, it leaves loopholes. She explained her thought process on it. She would like a little more guidance on the language.

Chair Brian Henneuse explained the reasoning behind some of the language in the code. They were intentionally trying to be a little vague because of comments from the Council. The idea of thinking is the 80-20% way. They wanted to provide some form of redress. He explained their thoughts.

The Mayor feels maybe for holiday lighting we are not here to define that, so if it is just a party at night for your buddies or whatever and it is just temporary would it be ok.

Councilmember Cox said the word she is looking for is something not attached to your house that you may turn on or off a couple of nights in a row or week. Councilmember Crittenden thinks that you could tie some of the other lighting into the holiday lighting. He feels it covers both.

Councilmember Cox proposed to change 18.125.010 to read in the definitions we do holiday/temporary lighting and then it says something like any lights or lighting of decorations in conjunction with a celebration of a national, state, local, cultural, religious holiday, or any residential celebration of a temporary nature.

Councilmember Crittenden liked it. Councilmember Cox explained that the reason you do it there is that in 18.125.025 that is exempt. By putting in that definition it is defined as temporary in nature.

The Mayor likes it, and he thinks that resolves it, and then just take-out paragraph 4 under 020 and work it into the holiday/temporary lighting.

The Mayor complimented the Planning Commissioners on coming back with something concise and simplified.

The Mayor then read Ordinance 2021-01.

Councilmember Cox asked if anyone had all the changes and Planner Henneuse read them. First, definitions for holiday lighting/temporary lighting, and she read the change. They are changing the 015-lighting plan and she read and reviewed that change, and paragraph 4 will be deleted.

Councilmember Cox made two grammatical changes with the l in lighting. In one area it is capitalized and another it is not. So, it will be a lower-case l in both cases.

***Councilmember Cox moved that we pass Ordinance 2021-01with the outlined changes in Exhibit A. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Cox voted aye; motion passed.***

**C. Fee & Rate Ordinance 2020-16---**The Mayor explained all the changes were in red on this. The Mayor asked Planner Henneuse to explain this. She explained they reviewed this last month and the wording was not correct. The Mayor said that the inspector is having to go back and inspect things that are expired. So, we need to charge a fee for that.

Recorder Gillett asked Council to look on page 4 under 1.13 other inspections and fees. The items that Ed wanted added were items 5 & 6. Then everything else in red was a Resolution that she had combined so everything was all in one place.

***Councilmember Cox moved that we pass Francis City Ordinance 2020-16 with the changes as outlined in the discussion. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Cox and Crittenden all voted aye, and Councilmembers Forman and Fryer were not present. Motion passed.***

**5. Council Business**

**A. Council Reports---**Councilmember Crittenden would like to get the dates nailed down on the Woodland Hills meeting. Matt asked if the Mayor was good with using the city zoom. He also informed them they would have an update on generator for the February 1st Agenda along with the financials.

**B. Planner Reports**—Planner Henneuse explained that the Planning Commission is very busy, they will be having two meetings next month.

Francis Commons will be coming before the Council and a Doggy Day Care and zone change proposal will be coming as well. Hart Crossing will be ready to come back for Master Plan and Phase approval and a code text amendment on storage yards.

Planner Henneuse also informed Council they needed to adopt the new flood maps.

**C. Engineer Reports**---Engineer Kettle submitted the CDBG application. Stewart Ranch started working on their water. The Public Works building is scheduled to be installed between May and June and they are working in conjunction on the tower and in a couple of months the well should be hooked up into the system before the need arises.

**D. Mayor Reports---**The Mayor explained that he and the Council had both received thank you cards for the donation that the City provided for the Children’s Justice Center.

Another issue discussed with the Mayors in the Valley as well as Coalville and Henefer is the EMS services and how those are provided, and they will discuss them at length at the upcoming Cog meeting. It will be a complete review of the process. The Mayor also wanted them to all be aware that they have started vaccinating for the COVID vaccine and encouraged everyone to sign up for that.

The County Council has been doing a feasibility study on doing a county wide sewer system in the valley. They have done and paid for a study to see how they want to proceed. The Mayor should be getting an update on that so we can know better how they want to proceed going forward on that. Also, some change in the solid waste facility in our area may be happening, and he would like council to give some thought to recycling and what is going on with that. If things are not being done correctly things are just being sent to the landfill. That is an issue he has raised with them.

The Mayor has been asked to serve on a Transportation Committee that is being formed in the county to assess the county bus system going on that the county runs. They are looking at inter-cross county between Wasatch Counties. They would like to do a loop system.

Finally, the County has created and Economic Development Advisory Committee that he is also on and he explained everything that they have been doing there. They have been awarding grants to small businesses. They are awarding twenty $2,500 grants.

The Mayor would like to schedule a meeting to plan Frontier Days for this fall. He will try to schedule a date.

**E. Report and Approval of Bills Paid—**Councilmember Crittenden asked about the backhoe lease and how much longer we have. He would like to go with a bigger company, name brand.

***Councilmember Crittenden motioned to approve the check register and pay the bills. Councilmember Cox seconded the motion. All voted in favor, motion passed.***

**F. Approval of Minutes from December 10th, 2021---*Mayor Ames motioned to approve the minutes of December 10th, 2020. Councilmember Cox and Crittenden seconded. All voted in favor, motion passed.***

**6. Meeting Adjourned---*Councilmember Crittenden motioned to adjourn. Councilmember Cox seconded the motion. All voted in favor, motion passed. Meeting adjourned.***

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Minutes accepted as to form this \_\_\_\_\_\_\_\_, day of February 2021.

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Mayor Byron Ames City Recorder Suzanne Gillett