

**Francis City Council Meeting**  
**Thursday, October 10<sup>th</sup>, 2019 7:00 p.m.**  
**Francis City Community Center**  
2319 So. Spring Hollow Rd.  
Francis, Utah 84036

**Attending:** Mayor Byron Ames, Councilmembers Jeremie Forman, Matt Crittenden, Shana Fryer, Trilby Cox. City Engineer Scott Kettle, City Recorder Suzanne Gillett, and City Planner Mandy Crittenden

**Others Attending:** Shauna Bushman, Graig Griffin, Jack Prescott, Cathie Hart, Wayne Hart, Leslie Canfield, Bobbi Jo Johnson, and one unreadable name

**1. Welcome, Call to Order, Pledge of Allegiance & Thought**—The Mayor welcomed all in attendance including the council and staff. He then asked Councilmember Forman to lead in the pledge of allegiance and Councilmember Fryer shared a quote.

**2. Public Comment**—The Mayor explained how the public comment section worked and invited the audience to make comments. He reminded the audience that there was a sign-up sheet in the back if they would please make sure they signed it.

Shauna Bushman stated she was not here to cause any contention; she truly wants to understand and get her voice on record so others may be aware of certain circumstances and actions that have been taking affect that she feels will affect the whole Kamas Valley. Shauna read a letter that she had prepared with her thoughts and feelings on some of the things that have been going on in the city. The Mayor explained her two minutes were up, he asked if she was close to being finished and she said yes. He allowed her to finish.

The Mayor thanked Shauna for having prepared remarks. The Mayor then closed the public comment period.

**3. Public Hearing**---None

**4. Discussion, Updates and Approval of Potential Action Items**

**A. Extension for Frontier Cottages Phase 1 & 2**---The Mayor explained that they were here to ask for an extension, he then turned the time over to Planner Mandy Crittenden.

Planner Crittenden shared her staff report with all present.

Engineer Kettle explained why things were phased the way they were and if they approve this it needs to be done before or in conjunction with phase 2. He stated phase 1 is trying to get their improvements done and then record their plat. Phase 2 is ready to go and wants to get the paved road in, then they will need to work together with the owners in both phases.

Councilmember Forman wanted to know if this needed to be part of the approval agreement today or what would they need to do. Engineer Kettle explained how it would work.

Greg Griffin on behalf of both applicants did this in phases and they didn't have a buyer at the time, but currently they do have a buyer and that is why they want to get this taken care of. They would like to try and get some of the work done before snowfall.

Engineer Kettle feels that it is beneficial to the city to get things done in the fall so things can settle.

The Mayor asked if they were able to get approval from UDOT for Sunday night and he was told no.

Bobbi Jo Johnson said now they will not be able to cut the road until April.

***Councilmember Crittenden made a motion to approve the extension for Phases 1 & 2 for one year and include the same conditions as the previous agreement. Councilmember Forman seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.***

**B. Krachel Murdock/Community & Public Affairs Summit County---**Tabled as no one was present.

**C. Lighting Ordinance 2019-04---**The Mayor explained that this had been worked on quit a bit in the past and that it had been tabled. He asked Planner Crittenden to further review with council.

Councilmember Crittenden read her staff report to all present, and shared staff recommendations. She again stated that the Public Hearing has already been held.

The Mayor informed council of what the changes were that had been made. He informed council where the changes had been made. He then brought up a couple of areas where things were brought up in two different areas and he wondered why. He and the Planner conversed on this.

Councilmember Cox feels that we are getting into trouble because things could be covered in more than one area and people only look in one place and it is in several places. So, how do we handle that? She doesn't mind cross referencing, but if you are just doing commercial then you should only have to look in the commercial code.

The Mayor discussed his thoughts on how things laid out and informed council that he is not ready in residential to make changes right now and he doesn't like the commercial plan either. He still has some questions.

Councilmember Forman suggested taking the 17.65.025 out of there and put it under commercial. Councilmember Cox said because it's not just commercial. Councilmember Cox feels that 17.65 is creating a lighting chapter.

Councilmember Forman wants to know if they just need to make their own sections. Discussion ensued.

Councilmember Forman doesn't like the lighting code, he feels that it needs to be very minimal.

The Mayor said he was speaking with Councilmember Forman earlier this week about not over regulating. He thinks right now although we have very little commercial the biggest threat is an offending light would come from commercial as they put in more lights. The Mayor would like to work on the commercial right now and later add residential.

Councilmember Cox said there are several open chapters in the code, so maybe they should do just a chapter on lighting. She would like to know how in a timely manner this can move forward.

The Mayor said he should sit down with the planner and go through all of the sections and the proposed language and get the commercial lighting done and figured out, and then they can go back and look at the residential.

*The Mayor would move that they table for one more month and he will work with the planner. Councilmember Cox seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.*

**D. Resolution 2019-05 Contribution for Children's Justice Center**---The Mayor informed council that the county attorney and members of the county council had come and spoken with them and he explained what had been discussed. He also explained that they had talked about this a few months ago. The Mayor mentioned that the biggest hurdle was going to be how much money we could give, but he would still like to move forward and make some donation.

The Mayor asked the county attorney for specific numbers for Francis and how many residents are using their services. She came back with 64 cases in 2018, 34 were from the east side of the county. So, more than half the cases came from less population. 22 were within the Kamas Valley and 5 were from Francis.

The Mayor opened the discussion up to council.

Councilmember Fryer said it is personal to her so she would do as much as she could. Councilmember Crittenden agrees and he would like to give \$10,000 like Kamas, but this is an ongoing thing, so we could give more later.

Councilmember Crittenden said what if we said \$5,000 now and wait and see what is available at the end of the budget year.

The Mayor said he appreciates Suzanne for the record.

The Mayor would like to pick a number today that they would like to do.

Councilmember Cox feels they should go \$4,000 because they have that right now in discretionary expenses. She feels they need to be really careful with the things going on right now.

Councilmember Crittenden really thinks we need to be thinking ahead and re-evaluate things at the end of the year.

The Mayor is enjoying the dialogue on this and he agrees with both sides of things. He would support using \$4000 from the council discretionary fund for the contribution.

*Councilmember Cox moves that we donate \$4,000 to the Children's Justice Center from the council discretionary funds. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.*

**E. Bucking Chute Bid Opening**---The Mayor opened the bucking chute bids. First bid from Montpelier, ID came in at \$4,000. Second bid from Phoenix, AZ came in at \$3,500. Third bid from Francis, UT came in at \$ 5,409 and the fourth bid from Dammeron Valley, UT came in at \$4,515. The winning bid is Francis, UT for \$5,409.

**F. Frontier Days Discussion** ---Councilmember Forman informed council that Cagney is working on getting sponsorships already.

The Mayor and Council looked over the budget and realized more work needed to be done in order for the budget to show a true picture of what went on. City Recorder Gillett will work on that. We will discuss next council meeting.

## **5. Council Business**

**A. Council Reports**---Councilmember Cox wants to set a date for water discussion. Councilmember Fryer explained that she had a lady that rodeo queened a bunch and she was over the Summit County Rodeo Queen contest this year and she asked Shana why don't you get together with Kamas and do a Kamas Valley Rodeo Queen and then you could all work together and it would cost less, you could even include Peoa, because they are starting the stampede thing.

The Mayor wanted to know if it was a matter of pride to be a specific city queen or not.

Council briefly discussed. Councilmember Cox said that she would not be the councilmember to oversee all of it.

Councilmember Crittenden said they need to all be aware that they need to ride a steer.

Councilmember Crittenden stated that Woodland Hills propane is being changed from Suburban to Hone.

### **B. Planner Reports**---None

**C. Engineering Reports**---Geneva Rock is almost done with the water project and broken water line is fixed. Another leak was created when they shut the line off so they will need to fix that. The soccer field landscaper is being real slow and supposedly he has ordered sprinklers for around the playground. The sod people said they could still lay for a couple more weeks.

The road projects we hope to do are going to be put off until spring. Scott explained that it will be re-bid out next spring.

Engineer Kettle explained that Geneva will work with us on the hole in the entrance.

### **D. Mayor Reports**---None

**E. Report and Approval of Bills Paid**—The Mayor reviewed some of the big expenses with the council.

*Councilmember Cox made a motion to pay the bills. Councilmember Forman seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.*

**F. Approval of Minutes from September 12<sup>th</sup>, 2019**---Councilmember Cox moved to approve the minutes from September 12<sup>th</sup>, 2019 council meeting. The Mayor seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.

*Councilmember Cox motioned to adjourn. Councilmember Fryer seconded. Meeting adjourned.*

## **6. Meeting Adjourned**

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Minutes accepted as to form this 14<sup>th</sup> day of November 2019.

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Mayor Byron Ames

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City Recorder Suzanne