



CITY OF FRANCIS CONDITIONAL USE PERMIT APPLICATION

Date: _____

Fee Paid: _____

Address of Site: _____

Property Owner: _____

Address: _____

Phone: _____

Fee Schedule

_____ \$200.00 for this Conditional Use Permit Application in any zone.

Note: The Applicant must submit a plat map from the County Recorder's Office which accurately delineates the property being considered and a detailed site plan showing uses, buildings, structures, accesses, watercourses, fences, etc. **All applications must include a mailing list of all abutting property owners along with addressed and stamped envelopes for each with Francis City as return address.**

Plat Map Received: _____ Site Plan Received: _____

Present Zoning of Property: _____ Present Use of Property: _____

Acreage of Property: _____ Width of Property on Street: _____

Proposed Conditional Use of Property: _____

SIGNED: _____

Date: _____

(Owner/Petitioner)

I authorize _____ to act as my representative in all matters relating to this application.

(Owner)

(Agent as Authorized by Owner)

Planning Commission scheduled to hear this application for conditional use on:

Date: _____ Decision of Commission: _____

City Council meeting:

Date: _____ Decision of City Council: _____

Application must be accompanied by the following:

- _____1. The Applicant must submit a plat map (or copy of Subdivision Plat) from the County Recorder’s Office which accurately delineates the property being considered.

- _____2. Detailed site plan showing existing conditions prior to demolition, excavation or grading of the site drawn to scale.

- _____3. Detailed site plan drawn to scale showing all of the following which may apply:
 - _____a. Existing structures;
 - _____b. North arrow and scale;
 - _____c. Boundary of the site, including building pad and any easements;
 - _____d. Topography at five foot intervals;
 - _____e. Vegetation, landscaping (existing and proposed);
 - _____f. Flood plain, high water table areas, springs, seeps, ditches, canals and wetlands;
 - _____g. Existing roads and fences;
 - _____h. Public utility facilities and proposed connections;
 - _____i. Proposed location of buildings and conditional use areas;
 - _____j. Proposed locations of roads, driveways, parking areas and other circulation features, as well as any proposed intersections with existing public streets;
 - _____k. Proposed finish grade;
 - _____l. Proposed drainage plans;
 - _____m. Proposed location of all site improvements such as arenas, barns, plazas, tennis courts, pools, etc;
 - _____n. Proposed easements for new utility services or relocated services;
 - _____o. Lighting plans;
 - _____p. Signage plans;
 - _____q. Any other info. requested by staff at the Pre-application conference based on the nature of the project or site:

 - _____
 - _____

- _____4. Construction drawings for any proposed structures

- _____5. Two set of stamped and addressed envelopes for all property owners within 600 feet of the perimeter of the site or lot line with their current mailing addresses as shown by the Summit County assessment rolls.

- _____6. General description of the project

- _____7. Any other information that might be helpful to the City in reviewing the proposed use or requested by the City Planner.