

Francis City Council and Planning Commission Work Session

Tuesday, February 18, 2020 6:30 P.M.

Francis City Community Center
2319 South Spring Hollow Road
Francis, UT 84036

Present: Mayor Byron Ames, Councilmember Matt Crittenden Councilmember Trilby Cox, Councilmember Jeremy Forman, Councilmember Shana Fryer, Planning Commissioner Natalie Atkinson, Commissioner Bob Murphy, City Planner Mandy Crittenden, City Engineer Scott Kettle

Excused: Planning Commission Chair Morgan Cox, Planning Commissioner Brian Henneuse, Planning Commissioner Kim Atkinson, City Recorder Suzanne Gillett, City Treasurer Susan Moses

Others Present: Justin Harding

Call Meeting to Order

Mayor Ames call meeting to order at 6:30 p.m.

Decorum and Order at Public Meetings

Mayor Ames stated rules of meeting procedure is not meant to be a list of City Codes and how we do our meetings. It is a document created by an attorney for the League of Cities and Towns. Mayor Ames went through the document.

Suggestion to improve

1. Be more aware of one person speaking at a time, not talking over each other. Be respectful of each other.
2. Audience needs to not speak out in the middle of the meeting.
3. Give applicants time to speak before public comment.
4. When Public Hearing is closed. It is closed. Although Chair does have the discretion to let someone make a comment or ask a question.
5. Public cannot shout out in a meeting. If public shouts out, they will be asked to leave.
6. Public cannot approach the table unless asked to do so. If they do approach the table, they will be asked to leave the meeting.
7. Everyone needs to be respectful and polite.
8. Make poster of rules to hang up on doors before the meetings.

9. Be a little more formal in our meetings.
10. Need to keep comments to two minutes. Can use discretion and let someone finish their comment.
11. If meeting gets out of control call 911 and ask for an officer to show up to the meeting.

Safety

Need to take steps even if they are harsh to maintain the decorum, as a better chance of things not getting out of hand and maintaining safety.

Councilmember Forman suggested we have safety training. He will look into arranging some training for us.

Discussion on the City Center Zone

Planner Crittenden read through the staff report.

Discussion on City Center Zone

Suggestions:

1. No storage containers allowed
2. No steel buildings
3. Earth tones
4. Natural materials
5. Three stories
6. Sidewalks
7. Mixed Use
8. Have Planning Commission look into extending mixed uses to the commercial zone, give recommendation to City Council
9. Privacy fencing and/or buffering between commercial and residential. When residential changes to commercial fencing/buffering can be removed
10. Have a design standard that is broad enough to bring developers here but needs to be narrow enough to be unique
11. Signage – to encourage people to stop
12. Parking in the rear

Planner Crittenden stated the Planning Commission will be working on codes for moderate income housing.

Planner Crittenden asked if we are going to require a separate building permit process for each building on a property. Crittenden stated we need to look at the code on accessory apartments.

Mayor Ames stated he would work with Planner Crittenden on it and bring it to the Planning Commission and the City Council.

Adjourn

Councilmember Crittenden motioned to adjourn Councilmember seconded the motion. Adjourned at 8:47 p.m.

The content of the minutes is not intended, nor are they submitted as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.