

**Francis City Council Meeting**  
**Thursday, October 12<sup>th</sup>, 2023, 6:00p.m.**  
2319 So. Spring Hollow Rd. Francis Utah

*The meeting will be streamed via Francis City YouTube channel.*  
<https://www.youtube.com/channel/UC-9wahpEELShvGQZShXGIXg>  
**You can also comment by email to [comments@francisutah.org](mailto:comments@francisutah.org)**

**Council:** Mayor Forman, Councilmembers Hunter, Query, and Summers

**Excused:** Councilmember Fryer

**Staff:** Engineer Scott Kettle, City Planner Katie Henneuse, and City Recorder Suzanne Gillett

**Others Attending Council Meeting:** Joe Frazier, Ennis Gibbs

**Welcome, Call to Order, and Pledge of Allegiance---**The Mayor opened the meeting with the Pledge of Allegiance. He asked Councilmember Hunter to lead them in the Pledge of Allegiance. He also excused Councilmember Fryer from the meeting as she was ill.

**1. Consent Agenda**

**A. Approval of Check Register Dated October 12<sup>th</sup>, 2023, and Approval of the Minutes of September 14<sup>th</sup>, 2023—***Councilmember Query motioned to approve the check register and the minutes of October 12<sup>th</sup>, 2023. Councilmember Hunter seconded the motion. The Mayor and Councilmembers Query, Hunter and Summers all voted in favor, motion passed.*

**2. Public Comment---**The Mayor opened the public comment period, and there was no public comment. The Mayor skipped down to item 4 A on the agenda.

**3. Public Hearing---Landscaping & Water Conservation Code Text Amendment---**Planner Henneuse explained there were a couple of reasons they are looking at this. First because they have had water restrictions in place and do they need to keep the restrictions in place. She explained the current restrictions. She explained they were going to make a name change and make it permanent and additional restrictions may be added as needed. Making it permanent and clear what the restrictions are.

The second part is trying to be compliant with Central Utah Water Conservation District. She explained the letter that she had received. (See attached Staff Report) She reviewed all the changes that they would like to see made.

Planning Commission did review the report and will be planning to send on to the Council with a positive recommendation.

She explained how she felt they could check up on the residents.

The Mayor opened the meeting for public comment. There was no public in attendance, public hearing closed.

Councilmember Summers asked for clarification on some of the enforcement. Planner Henneuse answered his questions.

Councilmember Query doesn't like telling people what to do either, but it's just the front yard.

The Mayor explained he is hesitant telling people what to do also, but he feels it is a conservation encouragement plan.

Councilmember Summers asked if this was a green conservation or someone with a dead freezer in their yard. He was told that was in other areas of the code. Summers wanted to make sure that this was a definite difference. He was told yes, it was.

Planner Henneuse said it would need to be an Ordinance and we can table it.

***Councilmember Query tabled until next month. Councilmember Summers seconded the motion. The Mayor and all Councilmembers present voted in favor; motion passed.***

#### **4. Discussion, Updates and Approval on Potential Action Items**

**A. Wreaths Across America/Ennis Gibbs---**Mr. Gibbs shared with the Council a trip he had taken where he saw a display of wreaths on the veteran's graves. He explained that he met someone who explained a story to him about making wreaths and then putting them on the graves of veterans. Eventually it became a 501 C3 company and Ennis felt that he wanted to be part of that.

So, he got with Summit County to see if they wanted to be involved as well. Joe Frazier who works for Summit County agreed that the County would help him. Ennis explained he wants to put wreaths on the grave of all the veterans in our cemeteries. He wants to place eight wreaths to represent the different areas in the armed services. He explained what he wanted to see happen. He explained all the groups that he has reached out to and asked for help.

Ennis came to ask the City Council for help. He passed out a handout of things that the Council could do to help. He reviewed the items on his list. (See attached handout.)

Joe Frazier explained that he hopes to do a ceremony at the courthouse, but there are so many cemetery districts that they can't do them all. He would like to do something by the veteran's memorial. They asked the Mayor if he thought the City could do something.

Councilmember Hunter asked the date they are targeting, and he was told December 16<sup>th</sup>, 2023.

The wreath order must be made and paid for by the 28<sup>th</sup> of November.

Mayor Forman asked again to clear his mind. Are you doing something at each cemetery district or the courthouse?

Joe said they are hoping to be able to do a few at different times on the same day, but separate services.

The Mayor clarified how many wreaths would be needed. He stated that he felt they could do something. He also felt that the Sherriff's department could provide a lot of help and would be on board to help with things. But he couldn't speak for the Sherriff's department they would have to get with them, but he felt they would be for it.

**B. David Lindquist Water/Sewer Service---**Planner Henneuse explained that David has asked a couple of times to be on the agenda and was told we would put him on, but then he never reaches back out to see when the meeting is. So, she will ask for a letter next time.

**C. Moderate Income Housing---**The Mayor wants to wait and go over this when the City Attorney is available. Personally, he feels like it would be a good option to have a work session. He asked if Council was opposed to that.

Council set a date of October 26<sup>th</sup> at 6:00 p.m. to have a work session.

**D. Cancel Elections by Resolution No. 2023-07---**The Mayor explained that because there were only enough people to fill the open seats then they can cancel the Elections.

*Councilmember Summers motioned to pass Resolution No. 2023-07 Canceling the 2024 Elections. Councilmember Hunter seconded the motion. The Mayor and Councilmembers Querry, Summers and Hunter all voted in favor; motion passed. Councilmember Fryer was absent.*

**E. Resolution No. 2023-08 EMS Interlocal Agreement---**The Mayor explained this was the Resolution that they discussed in the last meeting, and they gave the Mayor Permission to sign.

*Councilmember Hunter motioned to pass Resolution No. 2023-08 for the EMS Interlocal Agreement. Councilmember Querry seconded the motion. All voted in favor; motion passed.*

**F. Municipal Wastewater Plan---**Engineer Kettle explained what the report was about. How much money, and what problems we have. The State uses this to gage the systems to see if they need to make any changes.

Councilmember Querry asked if any changes had been made since 1989. Engineer Kettle explained that they do clean and video the old lines. Councilmember Querry wanted to know if they needed to make any changes to the water lines.

Engineer Kettle explained what piping was put in and that we have been lucky and not had any problems with it so far.

The Mayor asked about the sewer plant and the projection of a 25-year growth. Engineer Kettle felt that they were doing ok and the way that housing is growing if everything we had, all the lots put in for permits at once then we would probably have problems.

Engineer Kettle explained with all the houses that were flooding this spring they were probably pumping into the sewer system which they are technically not supposed to do.

The Mayor brought up some areas that they need to raise up some of the manholes.

## **5. Council Business**

### **A. Council Reports---None**

**B. Planner Reports---**Keep October 24<sup>th</sup> open for the Ure meeting. Next month a minor subdivision might be on the agenda and then the Planning Commission is also looking at the building height and grade.

**C. Engineer Reports---**1000 East water line project is being installed so they can abandon the old line. They are supposed to re pulverize and pave that road, but with the weather they may not be able to. He is hoping that the contractor can come in pulverize and pave quickly.

The Mayor is concerned that there is a lot of work to do with the pulverizing.

The tank has been put in and they are working on getting it filled up and tested and they are starting to work on backfill.

Councilmember Summers asked if they had a plan to perfect it. Engineer Kettle explained his thoughts on it. They will leave the road and grade it. It's going to be steep. They weren't really planning on leaving a road up there. They don't want to encourage access up there. Engineer Kettle stated that we don't really need access.

Councilmember Summers asked Engineer Kettle about the trash and dirt being pushed into the roads and wanted to make sure he was aware of it. Engineer Kettle said yes, he had been talking with them. Councilmember Summers also asked about the winter and what will happen. Engineer Kettle explained they will be putting up some sleet fencing.

There was discussion on the road and that the City only has a one-year warranty so it might be better if they wait until after winter. Engineer Kettle said he is watching it.

**D. Mayor Reports---**The Mayor explained that Suzanne had found a company that did Rodeo tickets online. He explained what he had learned about it, and he is playing phone tag with them.

The Mayor asked about a soft closure between Christmas and New Year's. Recorder Gillett explained that it has never been a problem in the past.

6. (As Needed) Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation, Purchase, Exchange, or Lease of Property and/or the Character, Professional Competence or Physical or Mental Health of an Individual.

**7. Meeting Adjourned---*Councilmember Hunter motioned to adjourn. Councilmember Summers seconded the motion. All in favor, meeting adjourned.***

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Mayor Jeremie Forman

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City Recorder Suzanne Gillett