

Francis City Council Meeting
Thursday, June 9th, 2022, 6:00 p.m.
2319 So. Spring Hollow Rd. Francis Utah

Francis City is inviting you to attend by following the link below or by calling: 1-301-715-8592
<https://us02web.zoom.us/j/87811573128?pwd=VWI3OGFTMFBTeXg2T2E4NDkwblVjZz09>
Meeting ID: **878 1157 3128** Password: **715816**
You can also comment by email to comments@francisutah.org

Council: Councilmembers Matt Crittenden, Jeremie Forman, Shana Fryer and Clayton Querry

Absent: Mayor Jan Brussel, attended meeting at the end.

Staff: Engineer Scott Kettle, City Recorder Suzanne Gillett, City Planner Katie Henneuse

Others Attending: Steve Brown, Terry Perkins, Greg McNutt, Jack Walkenhorst, Mark Peck, Marianne Peck, Louise Brown, Steve Brown, Annalee Zivkovictt, Brent Morgan, Jennifer Gaia, Derek Siddoway, Bridget, Jack Walkenhorst, Linda's i Pad (2), Querry, Jeffrey Jacobson, Shauna Mecham,

1. Welcome, Call to Order, and Pledge of Allegiance---Councilmember Forman welcomed all in attendance and meeting started at 6:09 p.m. He stated that the Mayor was absent and asked him to take charge of the meeting. Councilmember Querry lead in the pledge.

2. Consent Agenda

A. Approval of Check Register Dated June 9th, 2022---*Councilmember Querry motioned to approve the check register dated June 9th, 2022. Councilmember Fryer seconded the motion. All Councilmembers voted in favor.*

B. Approval of Minutes from May 25th, 2022---*Councilmember Fryer motioned to approve the minutes of May 25th, 2022. Councilmember Crittenden seconded the motion. Councilmembers all voted in favor; motion passed.*

3. Public Comment

Greg McNutt explained he was here last month to address the Council and he is here for the same issue on the bike park. He explained that he has sent out some emails and has heard nothing back. Greg feels there are many homeowners that have not been engaged. He feels this concept was only introduced to the Council in 2021. He explained there are some homeowners here with the same concerns, so he doesn't want to take up their time.

He is concerned about 15,000 people coming down his street.

Jennifer Gaia lives on 910 Wild Rose Drive. She is here because she is concerned about the bike park as well. She went and looked at the facility in Park City and it is an awesome park. She is concerned about 15,000 people annually. She feels this is going to be more of a problem. She is concerned about parking, who will enforce this. She also thanked them for the work that they do.

Brent Morgan lives on 695 Oak Circle; he is here consistent with everything else that has been said. He has lived here since 2017 and has never heard anything about this. He is deeply concerned on many

levels. He is concerned about how this was procured. He explained that the application asked what the support of the surrounding neighbors was, and he is concerned about the parking. He said he has never seen anything advertised on this at all. He has a swimming pool and pickle ball court, and he feels that this is de-valuing his property. He is not saying this group of folks is mis-guided he would just like public comment.

Marianne Peck is against the bike park for several reasons. She has owned the property since 1996. She explained that she was at the meeting in 2015 and there was discussion of a bike park, not a “bike park” BMX park. A couple of her concerns are she has 16 kids at her house in the morning and afternoon and she has had kids throwing rocks over the fence at them. She feels there will be a lot of injuries and the property owners will be asked to help and she can’t do that whether she wanted to or not. She would like something multi-use for different ages, she would prefer to see something more like that. She also thanked the Council for all that they do.

Louise Brown lives at 1732 Hallam Rd. and is genuinely concerned about how many cubic yards of dump fill the project will take. She feels there will be over 500 dump truck loads. She is concerned about fire and service responsibilities and how will they get there.

Annalee Zivkoviatt feels this will break the psychic of our community. She doesn’t feel this is unifying for the long term residents. She is hoping that they consider not building the bike park there. She is hoping there will be a meeting to have more of a community say.

Mark Peck 720 Oak Circle said he has lived there 25 years as of yesterday. If you think about the prevailing winds in Francis, he is going to be right on the end of a dust park. He has an issue with dirt as he has asthma and that is not good. He is concerned with who is going to control the weeds. He is also concerned with if there is a fire. Third concern is the public notice that was given on this. He received no public notice, he heard about it from a neighbor.

Councilmember Forman closed the public comment section.

4. Public Hearings

A. Approval of Amended Budget 2021-2022 Resolution No. 2022-04---Councilmember Forman explained this was the time to close out the old budget and start the new budget. He explained that they have reviewed the budget and he explained that the general fund needs to balance, and the other funds don’t. He explained that this has gone through himself, Suzanne, and the Mayor.

Councilmember Forman opened the meeting for public comment.

Greg McNutt asked about the \$642,000 grant money and if it was all for Wild Willow. Councilmember Forman tried to explain to him how it worked. Planner Henneuse explained the rap grant went to two separate parks. She explained which park got how much.

Councilmember Querry made a motion to approve the Amended Budget for 2021-2022, Resolution No. 2022-04. Councilmember Fryer seconded the motion. Councilmembers Crittenden, Querry, Forman and Fryer all voted in favor; motion passed. Mayor Brussel was not present.

B. Tentative Budget 2022-2023 Resolution No. 2022-05---Councilmember Forman explained that you will see some slight increases. He explained that they had budgeted for a water truck, and he explained how the rap tax revenue was moved to this year. He explained that we had budgeted money for the City Park as well. He also explained that money had been budgeted for payroll.

Councilmember Forman explained to the Council that we also needed to budget for another holiday. The new holiday is Juneteenth.

Recorder Gillet explained that the dollar amount for the new holiday should be included, and she explained how it was included. We will need to add Juneteenth to our policies and procedures.

Councilmember Forman opened the Public Hearing.

Greg McNutt asked about the tentative budget. He had a question from an accounting standpoint on the money coming in and out. Recorder Gillett tried to explain it to all in attendance.

Councilmember Forman closed the Public Hearing.

Juneteenth wages were covered and discussed again. Councilmember Forman asked if they covered everywhere else. He was told they were covered more than they knew.

Councilmember Forman asked for a motion on the Resolution.

Councilmember Crittenden motioned to approve Resolution No. 2022-05 A Resolution Adopting The Fiscal Year 2022-2023 Budget For The City Of Francis with the clarifications on the Rap Tax. Councilmember Fryer seconded the motion. Councilmembers Crittenden, Forman, Querry and Fryer all voted aye, motion passed. Mayor Brussel was absent.

C. Plat Amendment Request for Hatch Subdivision---Planner Henneuse explained that the Hatch subdivision plat was recorded in March 2008. The Perkins own Lot 1 located on 2278 S Spring Hollow Road. It is 1.54 acres. The Perkins purchased 1.06 acres of additional property directly north (parcel FT-65-C). They are requesting to amend the Hatch subdivision plat to combine Lot 1 with the property they have purchased. Lot 1 will now be 2.60 acres.

Councilmember Fryer explained there is a pipeline there and Terry said he was aware of that.

Councilmember Forman opened the Public Hearing.

Terry Perkins 2278 Spring Hollow Rd. He explained they leased the ground from the Prescott's and there was a death in the family and there were some issues and they asked him to buy the ground he was leasing. He explained how many shares of water that he had and that he wasn't going to be building anything. He then thanked Katie, Mandy and Suzanne and said they were wonderful to work with. Councilmember Fryer said she agreed.

Councilmember Fryer motioned to approve the Plat Amendment for Terry Perkins. Councilmember Crittenden seconded the motion. All Councilmembers voted in favor; motion passed. Mayor Brussel was not present.

5. Discussion, Updates and Approval on Potential Action Items

A. Derrick Siddoway/Summit County Community & Public Engagement Director---Derrick explained that the Communication and Public Division office had been created, and he explained their plans had been d-railed for a while, but they are back on top of things.

Derrick explained that he grew up in North Summit and explained a little about himself, he then turned the time over to Bridgett. Bridgett explained that she is new to the area and explained what she has been doing and how she ended up here.

Derrick explained they were here to explain about their alert system. See attached flyer. There were five areas that they covered and who to contact. He explained where the County Council met, and the times and they are also always on zoom.

Bridgett explained about Summit and Six. She explained it is a podcast that comes out every Friday afternoon. She explained they recapped what had been going on. They try to keep it at six minutes. She also explained notify me.

Councilmember Forman asked if these are all items that they want people to be aware of. He was told yes.

Derrick explained the last purpose for them coming was to see if there was anything they could do to get information out to our residents.

Councilmember Forman explained as far as getting information out to our residents maybe they could help.

Derrick said they are really hoping to grow in the east side of the county. One thing they discussed was doing a card mailer.

B. Utah Broadband/Nate Wood---Not present

C. Discussion and possible approval of Resolution No. 2022-03, Adopting the 2022 Mountainland Association of Governments Pre-Disaster Mitigation Plan---Councilmember Forman asked if this was part of our emergency plan, and he was told yes.

Planner Henneuse explained that this is the same plan as Summit County uses.

Shauna Mecham with Mag was present to explain the plan and why we want to be present. She explained that we would have to have a plan in place in order to obtain federal grants. She explained there were 3 interactive maps. Fire, Flood, and Earthquake. The Maps give details in length if there were to be a disaster. She reviewed hazards and explained that she had worked with Katie on that. Shauna hopes this will work well with other plans that we have.

Shauna explained that Summit County has adopted this plan and she would hope that we would do the same. She said that this can be updated at anytime and she will make those changes. Mountainland.org/hazards. She wanted to know if this is something she can help get out to the public.

Councilmember Fryer asked if she had any stories to share on this. She explained Midway used it for a new roof, and several other stories about how this plan had been used.

Councilmember Forman asked if there were any questions or concerns. Council all liked it.

Councilmember Forman asked for a motion.

Councilmember Crittenden motioned to approve Resolution No. 2022-03, Adopting the 2022 Mountainlands Association of Governments Pre-Disaster Mitigation Plan. Councilmember Forman

seconded the motion. Councilmembers Crittenden, Forman, Query and Fryer all voted aye; motion passed. Mayor Brussel was absent.

D. Policy and Procedures discussion on 3 day work week---Councilmember Forman asked who was going to tell us about that? Planner Henneuse said she thought Jan was going to talk about it, but she could give them a little bit of back ground on it.

Councilmember Fryer said if she had to work six days a week we should too.(LOL) Councilmember Forman said that he heard that some would like to go to a three day a work instead of four.

Planner Henneuse said that Mandy and herself had talked to the Mayor about a month ago or a little more and with summer coming up they wanted a little more flexibility to work three days a week if there work load allowed it. So the Mayor said he was ok with that plan, but there was an issue that came up and that's what's in the Policies and Procedures. She said as she read it, we already needed to make some changes because it already said full time positions were 40 hours a week and certain appointed positions were less, and they would be eligible for benefits. So her job right now is 32 hours a week technically and she probably shouldn't be getting benefits. She is glad for that.

Recorder Gillett explained what was intended by the verbiage and how things were intended to be when the Policies and Procedures was originally done. She also explained that there were many changes in the Policies and Procedures that needed to be reviewed and corrected and that the Council would need to review things.

Planner Henneuse said this got put on because it's summer. Personally she informed Council that it was not something she could do right now as she had too much of a work load. She said she looked at working 10 hours a day and after the office is closed is when she is most productive. But right now she wouldn't be able to. But she knows that Mandy would like to, and Jan seemed supportive of it, but she doesn't want to put words in his mouth either.

Councilmember Forman asked if the idea was just a short term work week or what was the actual plan. Planner Henneuse said it was temporary, just to try it out and see how it goes and if it works, we could make it a longer term thing.

Councilmember Fryer asked if it would be the whole office staff so the office would be only open three days a week? Planner Henneuse said they would still have the same schedule we would just cover for each other.

Councilmember Forman explained as much as he would like to accommodate everyone the whole purpose of the city office is to provide a service for the citizens. He explained the overlapping, and someone will come in on a day you're not there then others have to cover. He is concerned that we are not covering the citizens in the city.

Recorder Gillett informed Council that she knew she didn't have time to cover people. She was hired to work 26 hours and she can't even get her job done, so she doesn't have time to cover others. She doesn't mind covering for sick leave and vacation, but that's all.

Councilmember Forman said that was his biggest concern.

Councilmember Crittenden explained that he felt the same way that Councilmember Forman did and that we need to provide a service to the public. He doesn't see it even being possible. Other people's time is precious too. It's precious to everybody.

Councilmember Forman said as much as he would like to accommodate everyone, he just doesn't feel we can.

Councilmember Query asked Planner Henneuse do you feel like you could do that, he is willing to try something, but he has the same thought as the other two. But he would be willing to try something.

Planner Henneuse said that Mandy had her job before, but there are times that she would have to take a message and get back to someone the next day. She said there were some things that could be covered and some things that wouldn't. Planner Henneuse said there were some things that would be covered and some things that wouldn't on both sides of things. Planner Henneuse said they wanted to try it for the summer, and that's where it came from. They were trying to maintain a better home-work balance.

Councilmember Crittenden said he doesn't blame anyone wanting to be home with there kids, but he feels if they cut any more hours then it puts a burden on the ones in the office trying to do their own job and then covering for someone else and it puts a burden on the public and they get the short end of things when we are here to serve them. That would be his concern.

Councilmember Fryer said she didn't want to be rude and make anyone mad, but if you go down to three days a week then you should go part time and loose the insurance and benefits and hire someone else part time to job share.

Planner Henneuse said that these are all legitimate concerns. She did want to say that Mandy and her feel like these jobs have been very flexible, and they appreciate it so much and they do appreciate what's already been extended.

Councilmember Forman explained that the guys in his office, that 90 % of the time they can be very flexible but sometimes you just can't. He is very appreciative of all the staff, and he is willing to be flexible and that employees are the biggest asset and need to be taken care of and on the other side of that there needs to be a balance to that. He does appreciate the fact that you what to be a good parent and he is appreciative of the staff and more than willing to be flexible and they are the biggest asset, but he is not willing to change that.

Councilmember Query asked if there was any other way to benefit from that. Planner Henneuse said not that she knew of.

Councilmember Forman said we are a small enough office that we do have to cover each other's jobs and he feels this would compound that.

Councilmember Fryer asked if they wanted to wait for Jan to vote on it. Planner Henneuse said it wouldn't change the motion anyway.

Council decided to vote on it.

Councilmember Crittenden made a motion to not adopt the three day work week. Councilmember Fryer Seconded the motion. Councilmembers Crittenden, Forman, Query and Fryer all voted in favor motion passed. Mayor Brussel was absent.

6. Council Business

A. Council Reports---Councilmember Fryer stated that the queen contest is on the 18th and asked them all to come.

Councilmember Forman explained that the Horsemanship Clinic is on track. Ron Ostman Flynn O Horsemanship will be doing the clinic. He has six people signed up and he hasn't posted anything on it yet. He has buckles for 1st, 2nd, 3rd. He said they will do a youth class as well. Everything else is going ok.

B. Planner Reports---Planner Henneuse explained to Councilmember Query that he was invited to a meeting on the 20th, but that is now a city holiday so that could change. She will let him know. She explained the meeting will be at 9:30 to 10:30 on the 20th.

She explained that they are applying for a restaurant tax grant for money, and she explained what she applied for and the amount. She applied for \$20,750.00 and she said we got \$15,000. She explained how she felt things should be handed out. She has talked with Oakley, and they are done with the banner and arena program, but they could maybe squeeze us in and the cost with Oakley would be base \$1,500. Sam said he would be willing to work with us.

Councilmember Forman said for Oakley he thinks we are under to big of a crunch.

Council feels like they would rather do more radio ads than spend \$1,500 in Oakley.

Council decided that Otter pops will be handed out at both parades.

Planner Henneuse said it would be nice to have a Councilmember over marketing. She then explained that there was another grant that just came out, but it needs to be turned back in by the 20th of June. She explained what items could be covered. The last thing she wanted to cover was the bike park. She explained they had a meeting and that they talked about the overall concept. She explained what ideas and plans they decided to implement.

Councilmember Crittenden asked when they were going to have a Public Hearing on that. Planner Henneuse explained what they were going to do. Council asked where the 15,000 number came from and she explained it to them. She also addressed the parking.

Planner Henneuse talked with the City Attorney, and she was told it would be better not to have a public hearing because then people will think they can change things, but to have a community meeting/open house and show them what is going on and find out their concerns, but that's all.

C. Engineer Reports---He explained to Council what the pumping contractor wanted to do on the well.

Councilmember Query wanted to know about the ruts on Hallam and Lambert. Engineer Kettle explained what was going on and that he would check into everything.

Councilmember Forman said the culvert between him, and Lynn has fallen in and then the one at Bill Crystals. There is another one by Kim and John Woodard. He also said that Stewart Ranches roads are terrible, and he wouldn't accept them.

There was some discussion on the roads in the city.

D. Mayor Reports---None

7. Meeting Adjourned *Councilmember Crittenden motioned to adjourn. Councilmember Fryer seconded. Meeting adjourned.*

Minutes accepted as to form the 14th day of July 2022.

Mayor Jan Brussel
City Seal

City Recorder Suzanne Gillett