

Francis City Council Meeting
Thursday, December 12th, 2019 7:00 p.m.
Francis City Community Center
2319 So. Spring Hollow Rd.
Francis, Utah 84036

Council: Mayor Byron Ames, Councilmembers Matt Crittenden, & Shana Fryer

Staff: City Engineer Scott Kettle, City Recorder Suzanne Gillett, and City Planner Mandy Crittenden

Excused: Councilmembers Cox and Forman

Others Attending: Bob Murphy, Jane Wilford, Rene Atkinson, Ben Probst, Colette Madsen, Leif Cox and members of the Mountain Bike Team

1. Welcome, Call to Order, Pledge of Allegiance & Thought—The Mayor welcomed all in attendance and he excused Councilmembers Forman and Cox. He then asked Councilmember Fryer to lead in the pledge. The Mayor then shared a quote, “From Suffering Arises Glory”. He shared his thoughts feelings on the quote.

2. Public Comment—The Mayor explained how this portion of the meeting worked. He opened the meeting for public comment. There were no comments, so he closed the public comment period.

3. Public Hearings---None

4. Discussion, Updates and Approval of Potential Action Items

A. Mountain Bike Team---The South Summit Mountain Bike Team was present to address the council. They wanted to thank the council for sponsoring their team this year and they presented a plaque to the city for their sponsorship.

Leif Cox shared with the council the achievements of some of the team members and stated that the team is growing each year.

B. Audit Report---The Mayor turned the time over to Ben Probst from Gilbert and Stewart to present the city audit.

Ben reviewed the financial audit with council, and he explained we had gone over \$180 on the budget in the parks department. He then went into a little more detail with the council on the financial report. Ben explained that page 15 is the start of the financial statements.

Ben went through some of the highlights of the audit. Page 16 and 17 show the activities of the funds, the next page shows property taxes and sales taxes, page 18 and 19 is the governmental funds then 19 shows revenue and expenditures. Page 20 and 21 is a reconciliation of how all those funds are. Page 24 and 25 are the financial statements for the utility funds.

The net position can generate enough revenue to help pay back the bond. Ben then reviewed the cash flow statement. Our cash over increased on page 24 of about \$90,000.

Commented [SG1]:

Page 35 and 36 show the capital assets, page 37 and 38 is the debt and shows paying on a Freightliner truck, page 38 also shows the debt associated with sewer and water revenue bond.

Ben explained that was a quick summary of the financial statements. If they ever have any questions, they are more than welcome to give Ben a call.

Ben expressed his appreciation to Suzanne and Susan for all their help with the audit.

C. 2020 Meeting Schedule---The Mayor reviewed the meeting schedule and council decided to change the meeting on April the 9th to April 2nd, 2020.

Councilmember Fryer made a motion to approve the Meeting Schedule of 2020 with the exception noted. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Fryer and Crittenden all voted in favor; motion passed.

D. Don Loftus---The Mayor explained that Don Loftus wanted to address the council on some projects.

Don wanted to know what the commercial design standards were. He stated that he would like to do a motel and have 4 or 5 shipping containers on the hill for the motel.

The Mayor said the commercial design standard was more like height, setbacks, etc...

The Mayor said he is not really in favor of shipping containers because he does not feel like that fits here. The commercial design standard does not include shipping containers.

Councilmember Crittenden is with the Mayor on this. He can't really picture how this would look. Councilmember Fryer agreed.

Don also stated that he is going to have ice skating again this year and he is not charging for it or anything else.

The Mayor's recommendation would be that we haven't defined the commercial design standard and he should come to the upcoming meetings on the commercial design standards. There is a great deal of flexibility in there, but he doesn't want to put the cart before the horse. There was some discussion.

Don stated that on the curb and gutter front that it is kind of silly.

Councilmember Crittenden stated that they would have to see what UDOT would allow.

Don said with the shipping containers he can build, weld and do most of the work. This is where he is going to die so he wants to try and make it special.

E. Appoint Planning Commissioner---The Mayor turned the time over to the Planner to introduce the new Planning Commissioner that they would like to appoint.

Planner Crittenden introduced Bob Murphey to all present and explained that they would like to appoint him to the Planning Commission.

The Mayor made a motion to appoint the new Planning Commissioner discussed. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers Crittenden and Fryer voted in favor: motion passed.

F. Multi-Family Housing---The Mayor tabled the discussion before it started as there was not a full council and he wanted all Councilmembers present.

The Mayor moved to table multi family housing for 30 more days. Councilmember Fryer seconded the motion. The Mayor and Councilmembers Fryer and Crittenden all voted in favor; motion passed.

G. Frontier Days Review---The Mayor explained that he asked Suzanne to put this in a more understandable format.

The Mayor stated that we were down in sponsorship funds this year and we need to work harder on that.

The Mayor would propose going back to charging for the booths. He mentioned that advertising and programs cost more. He wanted to talk about that, do we want to keep doing the programs. Council decided that yes, we will keep doing the programs. There was some discussion on the skydiving. Councilmember Crittenden likes the fact that they will work with the city on the days. They will continue doing the skydiving.

The 5-K Run ended up with a huge crowd, so the Mayor feels we need to go back to charging for the race and doing bags. Entertainment was discussed and do we want to keep doing the music?

Final numbers on tickets needs to be taken care of.

Councilmember Crittenden wanted to know if they still wanted to do the light parade. He was told yes, there was a lot of positive feedback.

5. Council Business

A. Council Reports---None

B. Planner Reports---None

C. Engineering Reports---Engineer Kettle explained that Geneva Rock finished up with the fire hydrants and we had a leak, so they also fixed that. We also put in a sump out front to help with the water puddle that is always there. Then, CDBG we just finished up one project, but applications are due in January. He was thinking that it has to benefit low to moderate income people. When they replaced the water line, he noticed on 1000 East that it could use some work. So, they could do a survey to see if they could do anything there.

D. Mayor Reports---The Mayor briefly met with somebody proposing some software solutions for the city. This is a software that helps you keep aware of the city roads and pipes and things. This person wasn't quoting exact prices and they scale and package for small cities. He would like to schedule a meeting with her and Scott.

Councilmember Crittenden knew who the person was. The company is I Worx. He explained his thoughts on things, and he would like to be involved in the conversation with Scott, the Mayor and Lynsey.

E. Report and Approval of Bills Paid---Council reviewed the bills.

Councilmember Fryer motioned to approve and pay the bills for November/December 2019. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers present voted in favor; motion passed.

F. Approval of Minutes from November 14th, 2019---*Councilmember Crittenden motioned to approve the minutes of November 14th, 2019. Councilmember Fryer seconded the motion. All voted in favor; motion passed.*

6. Meeting Adjourned--- *Councilmember Crittenden motioned to adjourn. Mayor Ames seconded the motion. All in favor, meeting adjourned.*

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Minutes accepted as to form this 9th day of January 2020.

Mayor Byron Ames

City Recorder Suzanne